

# Pike County Conservation District

## AGENDA

### Regular Monthly Meeting

Monday, September 21, 2020 9:00am

Pike County Conservation District Office, Route 402, Blooming Grove

*Pike County Conservation District is committed to the long-term protection and sustainable use of Pike County's natural resources.*

*We accomplish this through partnership, education, technical assistance, planning, enforcement, and leadership.*

**Meeting will be done VIA ZOOM – see email and website**

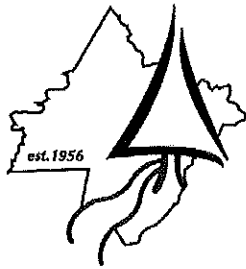
- I Call to order – Pledge of Allegiance – Introductions
- II Public Comment on Agenda Items
- III Action on Minutes of August 17, 2020 meeting (*vote*)
- IV Financial Report (review/file subject to audit)
- V Correspondence Report
- VI Executive Director Report
- VII OLD BUSINESS/Committee Reports
- VIII NEW BUSINESS
  - CDFAP Administrative Assistance Allocation FY 2020/2021 (*vote*) – Michele Long
  - DRAFT 2019 Audit (*vote*) – Michele Long
  - 2020 Long Range Financial Plan review – (*vote*) – Michele Long
  - Staff presentation on Infiltration Basins – PCCD Staff
- IX PACD Update
- X Cooperating Agency and Other Organization Reports
- XI Executive Session
- XII Public/Press Questions
- XIII Adjourn

**NEXT MEETING: MONDAY, October 19, 2020 at 9:00am.**

556 Route 402, Hawley, PA 18428

Phone (570) 226-8220 Fax (570) 226-8222 e-mail: [pikecd@pikepa.org](mailto:pikecd@pikepa.org) [www.pikeconservation.org](http://www.pikeconservation.org)





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## PIKE COUNTY CONSERVATION DISTRICT BOARD OF DIRECTORS MEETING MINUTES Monday, August 17, 2020

As a result of the COVID-19 outbreak and recommendations from the Center for Disease Control, Pennsylvania Department of Health and the Pike County Commissioners to avoid in-person meetings the Board of Directors meeting was held via Zoom Video Conference Call. Information regarding the conference call was posted on the District website.

**ATTENDANCE – Directors:** Commissioner Ronald Schmalzle, Jay Morrow, Mike Spencer, John Milliken, Kelly Stagen, and Kenneth Coutts. **Associate Directors:** Staff: Michele Long and Jeremy Oettinger. **Cooperating Agency Representatives:** Jen Matthews (NRCS) and Shane Kleiner (DEP). **Directors/Associate Directors Absent:** Scott Savini, Paul Ranello, JoAnn Rose and Carole Linkiewicz **Guests:** None.

Board Vice-Chairman John Milliken called the meeting to order at 9:00 am via Zoom Video Conference Call.

**PUBLIC COMMENTS / QUESTIONS AGENDA ITEMS:** None.

**ACTION ON MINUTES OF July, 20 2020:** Kelly Stagen made a motion to approve the July 20, 2020 Board Meeting minutes. Mike Spencer seconded. Motion carried.

**FINANCIAL REPORT:** Michele Long explained that operational expenses are lower due to COVID-19 shutdown and travel restrictions. Financials filed subject to audit.

**CORRESPONDENCE REPORT:** The following correspondence was circulated to the board: The Lackawaxen River Conservancy 2020 Annual Report; Cooperative Working Agreement between NRCS, SCC and PCCD.

**EXECUTIVE DIRECTOR REPORT:** Michele Long provided an overview of her Executive Director's Report: Water Quality sampling season is 50% completed and should be completed within the next two weeks. Flagstone Road Low Volume Road project has been completed. There are two municipal workshops scheduled for September 18<sup>th</sup> and 22<sup>nd</sup>, flyers were distributed last week. DCED and Natural Lands will be providing presentations on comprehensive planning at the workshops. 50% allocations for the Dirt and Gravel and Low Volume Road programs have been received. CDFAP Administrative Assistance funding that the District receives from the state has been reduced approximately 50%. Due to lowered operational costs, the District financials should not be greatly impacted by the reduction.

**OLD BUSINESS/COMMITTEE REPORTS:** None.

**NEW BUSINESS:**

**United States Department of Agriculture (USDA) Natural Resources Conservation Service (NRCS) Cooperative Working Agreement with the District:** Jen Matthews went over the USDA/NRCS Cooperative Agreement with the District. No action required from the Board other than the Board Chairman's signature. No questions regarding the Cooperative Working Agreement.

**PACD Update:** Kelly Stagen provided the PACD update: There will be no August meeting, but the Summer meeting was held via Zoom. Motions approved at the meeting include invasive species funding, bylaw change for Armstrong County to move to the Northwest Region and the PACD budget. PACD staff still working remotely. Stagen was reelected as first Vice-President.

**COOPERATING AGENCY AND OTHER ORGANIZATION REPORTS:**

**NRCS:** Jen Matthews stated new contracting and ranking systems were in place for this year.

**DEP:** Shane Kleiner reviewed the DEP talking points provided to the board. E-Permitting will unlikely meet it September deadline for going live. The majority of future trainings will remain virtual until further notice.

**EXECUTIVE SESSION:** The board entered an Executive Session at 9:27am to discuss legal matters associated with the I-84 Section 450 project and Quarry Heights.

The regularly scheduled meeting resumed at 9:48am.

**PUBLIC/PRESS QUESTIONS:** None.

**ADJOURN:** Ken Coutts made a motion to adjourn the August 17, 2020 Board of Directors Meeting. Kelly Stagen seconded. Motion carried. Meeting adjourned at 9:49 am.

Respectfully submitted, Chris Ingulli, Board Secretary.

**Pike County Conservation District  
Profit & Loss Budget vs. Actual  
January through August 2020**

	Jan - Aug 20	Jan - Aug 19	Budget	\$ Over Budget	% of Budget
<b>Income</b>					
1 4255 · Low Volume Road Allocation	20,000.00	3,088.83	0.00	20,000.00	100.0%
4000 · Other Grant Income	3,317.02	4,522.50	12,320.00	-9,002.98	26.92%
2 4100 · State Cost Share Funds	0.00	1,751.50	65,343.00	-65,343.00	0.0%
4107 · County Contribution	257,009.36	245,868.00	385,514.00	-128,504.64	66.67%
4125 · UGW Income	59,827.65	59,827.65	56,818.00	3,009.65	105.3%
4150 · Watershed Specialist Grant	16,434.97	22,701.76	45,250.00	-28,815.03	36.32%
4200 · County Appropriation	15,000.00	15,000.00	30,000.00	-15,000.00	50.0%
1 4250 · D&G Rd Allocation	97,841.60	61,537.55	103,110.00	-5,268.40	94.89%
4300 · Fees Collected	61,281.00	24,982.31	35,000.00	26,281.00	175.09%
4400 · Program Income	10,700.00	3,167.79	2,700.00	8,000.00	396.3%
4500 · Misc Income	375.00	23.76	100.00	275.00	375.0%
4700 · Interest Income	3,360.14	9,439.06	10,000.00	-6,639.86	33.6%
3 Transfer from Conservation Fund	6,338.95		5,000.00	1,338.95	126.78%
Transfer from Low Volume Road Fund	25,894.72		25,894.72	0.00	100.0%
<b>Total Income</b>	<b>545,146.74</b>	<b>451,910.71</b>	<b>746,155.00</b>	<b>-201,008.26</b>	<b>73.06%</b>
<b>Expense</b>					
5255 · Low Volume Road Expenditures	52,407.92	351.83	25,894.72	26,513.20	202.39%
5000 · Other Grant Expenditures	2,747.26	6,380.80	11,220.00	-8,472.74	24.49%
5100 · Salary/Benefits to County	36,199.48	48,517.76	126,325.00	-90,125.52	28.66%
Transfer to UGW Funds			29,318.00		
5250 · D&G Rd Expenditures	70,350.23	117,548.81	103,110.00	-32,759.77	68.23%
5505 · Telephone	1,536.73	1,790.52	2,600.00	-1,063.27	59.11%
5510 · Postage	60.75	108.85	1,200.00	-1,139.25	5.06%
5520 · Supplies/Equipment	8,267.78	5,871.62	10,068.00	-1,800.22	82.12%
5531 · Leased Equipment	7,427.26	6,755.71	11,200.00	-3,772.74	66.32%
5535 · Advertising	170.45	798.30	400.00	-229.55	42.61%
5540 · Professional Services	742.50	4,785.70	7,575.00	-6,832.50	9.8%
5550 · Personnel Expenses	257,009.36	245,868.00	385,514.00	-128,504.64	66.67%
5608 · Programs	11,848.91	6,111.89	8,350.00	3,498.91	141.9%
5700 · Water Monitoring-Chem/Lab	0.00	680.00	10,275.00	-10,275.00	0.0%
5805 · Travel/Meals	1,226.52	1,350.68	3,260.00	-2,033.48	37.62%
5815 · Training/Conferences	842.05	1,775.60	3,773.00	-2,930.95	22.32%
5820 · Dues & Subscriptions	2,497.89	2,787.16	4,285.00	-1,787.11	58.29%
5870 · Repairs & Maintenance	11,569.88	11,472.01	15,232.00	-3,662.12	75.96%
5880 · Heat & Electric	2,551.39	3,395.64	7,000.00	-4,448.61	36.45%
5900 · Vehicle Expense	697.25	2,099.05	4,650.00	-3,952.75	15.0%
5940 · Capital Improvements	0.00	0.00	5,000.00	-5,000.00	0.0%
5950 · Misc Expense	2,015.00	1,038.62	800.00	1,215.00	251.88%
<b>Total Expense</b>	<b>470,168.61</b>	<b>469,488.55</b>	<b>777,049.72</b>	<b>-306,881.11</b>	<b>60.51%</b>

1 DGLVR 20/21 50% Allocations received: \$50000-DG & \$20000-LV

2 Next month will see income amounts for CDFAP reporting with new FY funding

3 Includes \$3000 for Cooperage Project, \$3940 for generator relocation, \$398.95 for tick brochures

**Pike County Conservation District**  
**Summary Balance Sheet**  
 As of August 31, 2020

	<u>Aug 31, 20</u>	<u>Jul 31, 20</u>	<u>Aug 31, 19</u>
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
007 · UGW Fund	253,851.13	253,791.64	220,310.19
006 · Low Volume Road Fund	22,909.16	2,905.89	62,045.41
005 · Clean Water Fund	13,561.02	13,384.92	15,713.67
002 · Conservation Fund	136,622.92	136,590.90	203,654.26
003 · Dirt & Gravel Municipal Fund	185,083.31	89,396.25	104,852.73
004 · Operating Account	153,415.15	156,950.14	97,480.35
Accounts Receivable	4,502.37	52,129.86	1,000.00
Total Current Assets	<u>769,945.06</u>	<u>705,149.60</u>	<u>705,056.61</u>
Fixed Assets	188,013.58	188,013.58	145,213.02
<b>TOTAL ASSETS</b>	<u><u>957,958.64</u></u>	<u><u>893,163.18</u></u>	<u><u>850,269.63</u></u>
<b>LIABILITIES &amp; EQUITY</b>			
Liabilities			
Current Liabilities			
Accounts Payable	3,642.71	7,616.63	-49,269.56
Other Current Liabilities	174,890.30	174,890.30	247,513.24
Total Current Liabilities	<u>178,533.01</u>	<u>182,506.93</u>	<u>198,243.68</u>
Total Liabilities	178,533.01	182,506.93	198,243.68
Equity	779,800.63	710,656.25	652,025.95
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>958,333.64</u></u>	<u><u>893,163.18</u></u>	<u><u>850,269.63</u></u>

**Pike County Conservation District**  
**Michele Long, Executive Director (ED) Report for September 2020**

**Board Agenda**

- **CDFAP Administrative Assistance Allocation FY 2020/2021 (vote)** - The State Conservation Commission approved an allocation of \$12,076 per District. This is half the budgeted amount of \$26,768 due to the 5/12<sup>th</sup> budget approved at the State level. These funds come from a combination of the funds from the Department of Environmental Protection, the Department of Agriculture and the Unconventional Gas Well Fund allocation. The District has utilized these funds to cover costs relating to the Chapter 102/Chapter 105 delegated programs including costs for training, the audit, and general operations. Although this item is budgeted, the SCC requires District Boards vote on the distribution of these funds for reporting purposes.
- **DRAFT 2019 Audit (vote)** – A 2019 Draft Audit will be presented at the meeting. It has been reviewed by the District Treasurer Jay Morrow. The Auditor will be available during the meeting to answer any questions the Board may have in regard to the findings.
- **2020 Long Range Financial Plan review – (vote)** - As has been identified in our Long Range Financial plan, an analysis of our fund balances and capital reserve projections are to be reviewed each August. The draft report will be submitted to the Treasurer and Executive Committee for review prior to the Board meeting. The Final draft will be distributed by email prior to the Board meeting for review.
- **Infiltration Basin Presentation by Technical staff**- There are a number of projects in Pike County that have been discussed at Board meetings which mention failing infiltration basins. Technical staff will review the purpose and function of infiltration basins and provide a brief explanation with examples throughout the county.

**NATURAL RESOURCE CONSERVATION**

**Provide advocacy for Pike County's natural resource assets – protecting sensitive natural environments, conserving the quality and quantity of soil and groundwater resources and Pike County's special protection surface water resources.**

**Surface Water Quality Monitoring**

- Watershed Specialist(WS) completed fish sampling in mid- August. Rachel did a good job coordinating and working with the ARC consultant and kudos to Jeremy for assisting with all the sampling. She will be working on updating the manual that was developed for smooth running macro and fish sampling seasons in the future.
- CC worked with County Communications Coordinator on an article for the September County Employees Newsletter on our Electrofishing program. CC had recorded Electrofishing and took photos for promotion of the program.

**Groundwater Monitoring**

- WS Completed monthly Well run with no issues.

**102/105 Delegated Programs**

- See attached Technical staff report for specifics on Projects/permitting activity.
- Downtown Baseball technical deficiencies still being resolved; 739 Notice of Termination went out end of August; Sections of the Orion project will be closed out this fall; Pocono Lakefront in Palmyra Township will be coming in for a pre-application meeting sometime in September; Fawn Lake Water System-Westcolang Road pre-construction meeting held; SR 84, Section 494 is currently being reviewed – new section.
- Continue to work with Dollar General's in Greentown, Dingman's, Shohola and Milford to resolve compliance issues. DG Greentown CAP submitted to DEP and CD.
- SRC attended the Brookfield FERC/LWWMD Cost Share Program Meeting as part of the advisory group to assist with recommendations on funding for cost share projects at Lake Wallenpaupack.
- 2 trainings held by DEP on Chapter 105 Basics and Administration –technical staff attended as well as Program Assistant.
- Enforcement Conference held regarding SR84/450 – part of 102 Level 3 Delegation Agreement.

### **Forest Stewardship/ Gypsy Moth Program/Spotted Lanternfly**

- The program “*What’s wrong with my Trees*” had to be rescheduled as the Pike Service Forester got called away on forest fire assignment out west.

### **Dirt Gravel Low Volume Roads**

- Flagstone Road and Old Shohola road projects were completed – final inspections and invoicing should be done in September; technical assistance to Palmyra Township regarding Bartleson road potential project.
- Whittaker Road, Old Greentown Road slated to begin in September; DSA sampling gathered, tested and approved for projects.
- DCNR’s Ranch Road project is currently being discussed at the State level in reviewing the contract information so the project will most likely be postponed until 2021.
- Looking into options for online Road Maintenance Workshop from the Center for Dirt, Gravel and Low Volume Roads.

### **Lake Communities water quality/Invasive Species**

- PA HABS State Task Force developed but further details regarding participants and timelines are still lacking. More information will be distributed as it is received.
- District distributed information sent out by DEP on potential HABS issue on Lake Wallenpaupack.

### **CONSERVATION EDUCATION AND COMMUNITY OUTREACH**

**Expand conservation education, integrating it as a component of all District conservation programs. Market the District as a recognized leader in natural resource protection in Pike County by utilizing branding techniques in promotion of the District to all audiences.**

#### **102/105 education**

- Identified the need to develop an online presentation explaining the general permitting and dredging process with staff which will be implemented for use with lake associations and during the Lake Wallenpaupack drawdown process. Will work with CC, SRC and RC Marianna Quartararo.

#### **Pike/Wayne Conservation Partnership**

- CC did a few interviews/filming for the development of virtual programming to be made available to students and teachers throughout the school year.
- CC coordinated September Partnership meeting via zoom and sent out the monthly *Connections Magazine* article.

#### **Relationship building**

- September E-Newsletter – Preventing Pollution from Septic Systems; Story from the Field: Electrofishing; Interview with a Board Member: Kelly Stagen; Lake Health Webinar Series promotion – videos all online; Sign up for *What’s Wrong with My Tree* free webinar; Fill out 2020 Census.
- District Website Educational Resources page was updated to better share print and video resources as they have grown with the addition of webinars for the public. Go the District website dropdown box under Education to view the updates.
- CC worked with Penn State Extension to present “Getting to Know Your Drinking Water” webinar for August 25<sup>th</sup> which is now available on our website.

#### **Watershed group support**

- WS met with Twin and Walker Creek Watershed Conservancy and again with PLEON to discuss their water quality monitoring program. WS will be working with them in the future to assist with lake monitoring goals.



## **GOVERNANCE, MANAGEMENT and FINANCIAL SUPPORT**

Support the District's Mission through responsible governance, financial management, capital resource management and continued professional development of staff and board.

### **Grant activities**

- PACD Mini-grant Land Use Workshop – Agenda and invitation distributed - “*Growing a Stronger Pike County*” webinar.
- PACD Mini-grant “*Checklist for a Watershed Friendly Home*” – WDesign working with CC on draft. The design is similar in coloring and design of previous materials to keep in line with messaging already developed. This will be distributed to municipal officials and through social media throughout October.
- Staff met on September 3<sup>rd</sup> to discuss grant opportunities and ideas. Currently there is a DEP EE Grant round open but there may be additional opportunities. Staff will regroup the end of September on progress.

### **Board Committees/Development**

- Letters to nominating organizations sent out the end of August; communications with County Clerk on nomination process and Director terms for the letter they send out to the nominating organizations.
- ED met with the Milford Garden Club via Zoom to discuss the nomination process and District programs and services.
- ED attended the State Conservation Commissions CD Advisory Committee – discussed upcoming draft Drone policy, policy on Former Employees as Directors, and discussion of updating the CDFAP Policy which I will be working with other District managers and the SCC on suggested changes.

### **Staff Training**

- “*Managing Remote Workforce*” – Leadership Development Program – Chris, Ellen, and myself attended. Four more will be held in September – these webinars replace the 2020 in person Management Summit.
- ED participated in Clean Water Academy workgroup to provide feedback on Chapter 105 trainings needed -SRC provided feedback on trainings needed. A Survey was developed and distributed to get feedback from staff and managers on additional trainings and prioritization.
- *Balancing Work and Life in a Virtual World* and *Microsoft Teams Basics* –held for staff via STAR 12.

### **Personnel**

- Completed two staff evaluations – two to be completed the beginning of September.
- All staff have defined goals that are developed during their evaluations which are reviewed and updated throughout a 6-month period. COVID made that difficult for most but staff are back on track with some great opportunities to improve all areas of programming.
- All staff stepped up with assisting in covering Chris's programs and financials while he was out – Great teamwork!

### **Operations/Building**

- Working with DEP and Blooming Grove Baptist Church on filing change as public water supplier.
- Snow removal contract for 2020-2021 secured.

### **Financial**

- 2019 Audit- Received DRAFT financials to begin MD&A for audit on August 20<sup>th</sup> – draft of Audit will be distributed to District Treasurer prior to submission to Auditor and Board.
- District 2019 financials taken to county for the County 2019 Audit.
- Draft 2021 County Budget numbers were sent to the County on August 20<sup>th</sup>. The 2021 Budget development will be done after the approval of the Fund reserve analysis in September.
- The CDFAP Administrative Assistance and PUC Block grant reports submitted.

## **LAND USE MANAGEMENT AND CONSERVATION**

**Provide leadership by promoting conservation of natural resources for land use and sustainable development in accord with the integrity of our natural resource base. Promote a collaborative relationship with stakeholders involved with economic development and resource management for sustainable growth.**

### **Stakeholder Collaborations – Economic Development and Resource Management**

- Worked with Natural Lands and Pike Planning Office on the Municipal Workshop series “*Growing a Stronger Pike County*” for municipal officials which will be held September 18<sup>th</sup> and 22<sup>nd</sup>. Flyer distributed via mail and email in August/September. If you would like to attend please contact me at the office for the Zoom meeting links.

### **Legislation**

- Bi-monthly meetings with PACD continued with the budget discussions. PACD has asked Districts and Board members to discuss the upcoming budget cycle with legislators. ED will be sending out letters and reaching out to legislators on District programs and services to reinforce our importance in the community.

## PCCD Chapter 102 and Chapter 105 Delegated Program Report for Aug. 2020

Inspections					
Date	Project Name	Municipality	Program	Inspector	Site Status
8/5/2020	Dollar General Shohola	Milford Twp.	102	MQ	Routine
8/6/2020	SR6 Sec. 4008	Westfall	102-State	MQ	Routine
8/7/2020	PennDOT Maintenance Garage	Blooming Grove	102-State	JO	Routine
8/10/2020	SR6 Sec. 4008	Westfall	102-State	MQ	Non-compliance
8/10/2020	Westfall Senior Center	Westfall	102	MQ	Routine
8/12/2020	Top of the Mountain	Lackawaxen	102	MQ	Routine
8/13/2020	Rivers Edge	Westfall	102	MQ	Routine
8/18/2020	Dollar General Greeley	Blooming Grove	102	MQ	Routine
8/20/2020	Dollar General Delaware	Delaware	102	MQ	Routine
8/20/2020	Dollar General Milford	Milford Twp.	102	MQ	Routine
8/20/2020	SR0006 Road Widening	Westfall	102-State	MQ	Routine
8/20/2020	SR1017 Slide Repair	Westfall	102-State	MQ	Initial
8/21/2020	SR 739 Sect ELR	Blooming Grove	102-State	JO	Final
8/27/2020	Milford Highlands Lot 52	Milford Twp.	102	MQ	Routine
8/28/2020	PPL Canadensis Tap	Greene	102	EE	Routine
8/28/2020	Delaware Plaza	Delaware	102	JO	Routine
8/28/2020	Raymondskill Creek Estates	Dingman	102	JO	Routine
Plan & Permit Reviews					
Date	Project Name	Municipality	Program	Tech	Project Status
8/3/2020	SES Hawley Antenna Expansion	Palmyra	102	MQ	Adequate
8/7/2020	Tanglwood Canoe Access Forebay	Palmyra	102	EE	Adequate
8/10/2020	Cykosky Fill Site	Greene	102	EE	Inadequate
8/10/2020	Koss Project #1	Palmyra	102	EE	Inadequate
8/11/2020	Downtown Baseball	Westfall	102	MQ	Complete Application
8/12/2020	DCNR Headquarters	Porter	102	JO	Adequate
8/12/2020	Downtown Baseball	Westfall	102	MQ	Initial Technical Plan Review
8/12/2020	Mark Property Privacy Berm	Lehman	102	EE	Adequate
8/19/2020	Kamdar Dock	Dingman	105	JO	GP Acknowledged
8/24/2020	Downtown Baseball	Westfall	102	MQ	Inadequate
8/26/2020	Stella Rd Gas Main	Matamoras Boro.	102	MQ	Initial Technical Plan Review
8/26/2020	Cykosky Fill Site	Greene	102	EE	Adequate
8/31/2020	PPL Canadensis, Revision 1	Greene	102	EE	Adequate
Complaints					
Date	Complaint #	Municipality	Program	Tech	Action
8/6/2020	20-20 (Timko)	Palmyra	102	EE	Routine
8/6/2020	20-26 (Pioneer Fill Site)	Palmyra	102	EE	Initial
8/6/2020	20-24	Porter	105	JO	Final/Closed
8/26/2020	20-25	Delaware	105	JO	Final/Closed
8/27/2020	20-28 (Gilpin)	Greene	102	EE	Initial
Technical Assistance					
Date	Name/Project	Municipality	Program	Tech	Type/Topic of Assistance

8/3/2020	Ryan Scott	Dingman	105	JO	Discussed beach sand installation
8/3/2020	Kim Carozza	Delaware	105	JO	Discussed agricultural setbacks
8/4/2020	Jill Odynsky	Dingman	105	JO	Discussed lake setbacks
8/5/2020	Bill Goodwin (Raymondskill Creek Estates)	Dingman	102	JO	Discussed compost filter sock placement
8/5/2020	Corey Southerton (Delaware Plaza)	Delaware	102	JO	Discussed infiltration basin remediation
8/5/2020	SR 84, Section 450, PennDOT	Greene	102-State	EE	Progress Meeting
8/5/2020	Rich Tussel	Lackawaxen	105	EE	Watercourse discussion, set up meeting
8/5/2020	Bob Santoski	Lehman	102-State	EE	SR 2001, Section 402 ABR information
8/6/2020	Lori McCrory	Delaware	102	JO	Provided Troiano spoils site E&S plan and approval letter
8/6/2020	Chad McKenrick (DCNR)	Greene	102	EE	Promised Land, road drainage questions, site visit
8/6/2020	Ed Cykosky and Greg Gretz	Greene	102	EE	Spoils area E&S plan, site visit
8/6/2020	Mike Cavage/John Muklewicz	Palmyra	102	EE	E&S plan discussion for Manly Road site (Pioneer)
8/7/2020	Jim Walsh	Lackawaxen	102	EE	BHW-Lot 31, sent information
8/7/2020	Lou Cozza	Palmyra	102	EE	Tanglwood Canoe Access revisions to E&S plan
8/10/2020	Lonell Shalkowski (184 Sect 494)	Blooming Grove	102-State	JO	Discussed NPDES plan resubmission
8/10/2020	Jim Walsh	Lackawaxen	102	EE	BHW-Lot 31, discussed approved plan
8/10/2020	Rick Singer	Greene	102	EE	PPL Canadensis revision
8/10/2020	Ed Cykosky and Greg Gretz	Greene	102	EE	Provided information after discussing with mining
8/11/2020	Kevin Thomas (Delaware Plaza)	Delaware	102	JO	Discussed infiltration basin remediation
8/11/2020	MaryAnn DeGeorge	Lackawaxen	105	MQ	Dock & wetland crossing permits Vegetation removal
8/12/2020	MaryAnn DeGeorge(site visit)	Lackawaxen	105	MQ	site visit
8/12/2020	Rick Singer	Greene	102	EE	PPL Canadensis revision
8/12/2020	Palmyra Township	Palmyra	102	EE	information on Koss Fill sites
8/12/2020	Rick Schweizer	Milford Twp.	102-State	EE	SR 84, Section 448 NOT information
8/12/2020	Jon Mark	Lehman	102	EE	E&S plan for privacy berm, revised detail

8/13/2020	David Hanes (Dollar General Greentown)	Greene	102	JO	CAP submission info
8/14/2020	Kai Wicksnes	Dingman	105	JO	PNDI information for dredge project
8/14/2020	Avani Kamdar	Dingman	105	JO	Discussed GP2 submission
8/14/2020	Jim Shumm	Delaware	105	JO	Discussed residential construction near wetlands
8/14/2020	Kenji Fujita	Dingman	105	JO	Discussed pond dredging
8/14/2020	Brian Canary (I84-494)	Blooming Grove	102-State	JO	Discussed NPDES plan resubmission
8/17/2020	Dorothy LinvillNeal	Lackawaxen	105	MQ	ACOE wetland determination (for Ellen)
8/17/2020	Lonell Shalkowski (PennDOT)	Greene	102-State	EE	Provided avenues for PennDOT compliance history lists
8/18/2020	Lehman's Pointe owners	Lehman	102	EE	Sent transfer of NPDES permit letter
8/19/2020	John Pivovarnik (PennDOT)	Greene	102-State	EE	SR 84, Section 450 visual inspection report info.
8/19/2020	SR 84, Section 450, PennDOT	Greene	102-State	EE	Progress Meeting
8/19/2020	Will Whitehead	Lackawaxen	105	EE	Discussed Linvill-Neal site and delienations
8/20/2020	Lonell Shalkowski (PennDOT)	Greene	102-State	EE	PennDOT compliance history information
8/21/2020	Dingman Township Resident	Dingman	105	JO	Discussed GP2 registration requirements
8/21/2020	Kris Karellus	Lehman	102	JO	Discussed NPDES permit requirements
8/21/2020	David Hanes (Dollar General Greentown)	Greene	102	JO	CAP submission info
8/21/2020	Greg Gretz	Greene	102	EE	Cykosky Fill Site E&S plan information
8/21/2020	Jeffery Lee	Westfall	102	EE	Provided One Sky enforcement information
8/22/2020	Corey Southerton (Delaware Plaza)	Delaware	102	JO	Provided informatino regarding site stabilization
8/23/2020	Brian Canary (I84-494)	Blooming Grove	102	JO	Discussed NPDES plan resubmission
8/23/2020	Annie Millionis	Dingman	102	JO	Provided information regarding Raymondskill Creek Estates compliance status

8/24/2020	Delaware Township Resident	Delaware	105	JO	Discussed GP2 requirements
8/24/2020	Jim Walsh	Lackawaxen	102	EE	BHW-Lot 10 information
8/24/2020	Will Whitehead	Blooming Grove	102	EE	BHW-Critical Stage inspections information
8/24/2020	Tom Boretski	Greene	102	EE	DEP Mining, discussed E&S plans/Cykosky
8/25/2020	Lori McCrory	Delaware	105	JO	Discussed wetland setbacks
8/25/2020	Dollar General Milford	Milford Twp.	102	MQ	Photo request from IR
8/25/2020	Jim Walsh	Lackawaxen	102	EE	BHW-Lot 10 provided information
8/25/2020	Dave Weaver	Blooming Grove	102	EE	PPL Newf./BG project
8/25/2020	Tim Jones	Palmyra	105	EE	GP-3 questions for Balmer Wall on Lk. Wall.
8/25/2020	Katie Lester	Palmyra	102	EE	Stormwater erosion in Sunset Ridge area
8/25/2020	Lackawaxen Township Resident	Lackawaxen	105	JO	Discussed wetland setbacks
8/25/2020	Chris Horst	Dingman	Non-delegated	EE	Wasp specimen, identification
8/25/2020	Laura	Palmyra	Non-delegated	EE	Lake Wallenpaupack HABs questions
8/26/2020	Annie Millionis	Dingman	102	JO	Discussed Act 167
8/27/2020	Kai Wicksnes	Dingman	105	JO	Pond dredge info
8/27/2020	Tim Bliss (184-494)	Blooming Grove	102-State	JO	Discussed NPDES plan resubmission
8/26/2020	Chant Realty	Shohola	105	MQ	Step repair in lake
8/26/2020	Will Whitehead	Lackawaxen	105	EE	Wetland Consultants list provided E&S information
8/26/2020	Tom Boretski	Greene	102	EE	
8/27/2020	Brookfield FERC/Cost Share Meeting	Palmyra	105	EE	Attended meeting
8/28/2020	John Fuller Downtown Baseball	Westfall	102	MQ	Tech Def. letter questions
8/28/2020	Laura Ahmen	Dingman	105	JO	Provided wetland delineation info
8/28/2020	Dave Walker	Delaware	105	JO	Discussed 105 plan fees
8/28/2020	Elaine Kilden	Milford Twp.	Non-delegated	EE	Drinking water information/webinar
8/28/2020	Scott Quinn	Dingman	102	JO	Provided info on minor ammendments to NPDES permits
8/28/2020	Kerrie Keegan	Westfall	105	MQ	Grants for dam removal
8/31/2020	Resident	Dingman	Non-delegated	MQ	Fall webworm
8/31/2020	Resident	Blooming Grove	Non-delegated	MQ	Fall webworm



**PACD Rewind**

***Monthly Report 08/01/20 – 08/31/20***

Greetings everyone! Below is a recap of what's happening with your state association. The information is also available at [www.pacd.org](http://www.pacd.org) or you can always reach out to any member of our staff. Enjoy this month's 'Rewind!'



**PACD STAFF REPORT**

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**PACD Membership Activities**

**Communications**

- Updated and managed the PACD listserves
- Updated [www.pacd.org](http://www.pacd.org)
- Sent three *Front Page* e-newsletters
- Submitted twenty posts on social media channels
- Compiled and distributed monthly rewind report to membership

**Executive Board Meetings**

- Completed September staff report (covering August activities)
- Prepared for September board meeting

**PACD Strategic Planning**

- Continued implementing strategic plan

**PACD Human Resources and Office Management**

- Processed two payrolls
- Held weekly staff web meetings to review projects and facilitate working remotely
- Accepted Jann McNamara (8/14/2020) and Lisa Suhr (2/15/2021) resignation
- Discussed open positions with PACD President and Treasurer
- Researched First Non-Profit UC program
- Resolved HVAC issues with Condo Association and PACD units
- Approved project timeline for purchase and installation of new phones

**PACD Awards Program and NACD Poster Contest**

- Mailed awards to recipients and pins to district
- Purchased and mailed gift cards to poster contest winners

## **PA Association of Environmental Educators**

- Corresponded with PAEE and turned all bookkeeping duties over to new bookkeeper

## **Meetings and Events Attended**

PACD staff attended/participated in the following events:

- Ag Progress Days event with Sec. Redding and Dean Rouch
- SCC meeting
- Several PISC meetings
- Warren CD Board meeting
- NACD Exec. Director meeting
- SCC Conservation District Advisory Committee (CDAC) meeting
- NACD Employee of Record Budget Meeting
- 2- PEMA Natural and Environmental Recovery Meetings
- DEP Ag Advisory Committee Meeting/Nutrient Management
- Riparian Forest Buffer Advisory Committee Meeting
- Hosted NACD/NRCS pre-grant meeting
- Held managers meetings
- Judged Leopold Ag Award

## **Legislative Activities**

- Analyzed Sen. Yaw Ag Conservation Legislation
- Solicited comments from members and sent suggested changes to Sen. Yaw
- Spoke with SCC about PACD suggested changes

## **Grants and Special Projects**

### **102/105 Technical Training Grant**

- Corresponded with DEP concerning additional funding
- 102/105 Technical Training Sessions
  - Worked with DEP on session logistics
  - Followed up with presenters, coordinators, and DEP regarding progress
  - Continued scheduling dates for topic-based session
  - Disseminated information on Ch. 105 sessions
- Clean Water Academy (CWA)
  - Courses started/in-progress:
    - Timber Harvest Activities
    - Channel Calculations, Design, and Review (Worksheet #11)
    - Riprap Apron Design
  - Attended CWA program workgroup and assisted with Ch. 105 needs assessment

### **Agricultural Conservation Technical Training**

- Basic & Level II Boot Camp
  - Pulled pubs to hand out to attendees and coordinated with instructors on when to distribute
  - Updated *Items to Bring* list
  - Rented pavilion for Basic
  - Communicated location changes and room block expiration dates
  - Updated location information for catering



- Printed binder covers and side labels for Level II, assembled binders
- Merged, printed, and prepped name tags and directories

### **CD-Umbrella Agreement with NRCS (Includes TAG and ACT)**

- Started preparation of forms for next quarter reporting
- Received 06/30/20 NRCS payment and disbursed to districts

### **CREP Cost Share**

- Submitted cost share reimbursement request to DEP
- Received and processed CREP cost share payments
- Held internal pre-CREP meeting with DEP
- Attended DEP CREP meeting

### **CREP Outreach Program Office (COPO)**

- Continued to work with partners on Riparian Buffer Calendar
- Met with DEP to give a status update on final phases of COPO grant
- Contacted FSA to discuss promotional and reference guides and get update on new Farm Bill

### **DCNR Riparian Forest Buffer Program**

- Received two approvals from DCNR
- Prepared approval letters for districts
- Attended Riparian Buffer Committee Meeting

### **Fluvial Geomorphology Training**

- Met virtually with IECA and Dave Williams (instructor)
- Rescheduled training, changed to virtual format, and began preparations
- Opened training to more district attendees and agencies

### **Engineering Technical Assistance Program Grant (TAG)**

- Prepared and submitted July invoice to DEP for reimbursement
- Began final report preparation for current Growing Greener grant (new grant is in place)
- Compiled monthly time reporting forms
- Compiled and posted reimbursement in QuickBooks
- Processed travel for TAG employees
- Held discussion with NRCS on replacing TAG employee
- Advertised Agricultural Conservation Technician position for Clarion office

### **Leadership Development Program**

- Held Managers Forums and preconference workshop for managers
- Launched marketing and registration for Fall Leadership series
- Finished Summer Employment Law webinar series
- Updated Strategic Planning Grants program requirements for 2020-21

### **PA Nonpoint Source Pollution Education Office**

- 2020-21 NPS Mini-grant Round
  - Reviewed six mid-term reports
  - Reviewed five materials
  - Spoke to three districts about modifications due to COVID-19

- Watershed Specialist Meeting
  - Worked with Matt Kofroth on planning photo contest
  - Finalized draft agenda and requested descriptions from presenters, where needed
  - Confirmed dates and times with presenters
  - Confirmed platform for virtual sessions
  - Began preparing registration and virtual sessions
  - Worked with DEP and Toftrees on contract for 2021



## **DATES TO REMEMBER**

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### **Agricultural Conservation Technical Training – Level II**

- August 31-September 4, 2020

### **Agricultural Conservation Technical Training – Basic Level Fall Field Days**

- September 9-11, 2020

### **PACD North West Region Web Meeting**

- September 25, 2020 | 10:00 a.m. to Noon

### **PACD South Central Region Web Meeting**

- September 29, 2020 | 10:00 a.m. to Noon

### **PACD South East Region Web Meeting**

- October 1, 2020 | 10:00 a.m. to Noon

### **PACD North East Region Web Meeting**

- October 2, 2020 | 10:00 a.m. to Noon

### **PACD South West Region Web Meeting**

- October 5, 2020 | 10:00 a.m. to Noon

### **Conservation District Watershed Specialist Webinar Series**

- October 6-8, 2020

### **PACD North Central Region Web Meeting**

- October 22, 2020 | 10:00 a.m. to Noon

### **Intro to Conservation Planning**

- November 4-6, 2020 (*tentative*), Pennsylvania NRCS State Office, USDA Conference Center, Harrisburg, PA

### **Fluvial Geomorphology Training**

- November 9, 10, 12, 13, 2020 (*will be held virtually*), 10am-2:30pm

### **Agricultural Conservation Technical “Boot Camp” Training – Basic Level**

- April 12-16, 2021 (*tentative*), Keystone Conference Center, Ft. Indiantown Gap, Annville, PA (Lebanon County)

### **Agricultural Conservation Technical “Boot Camp” Training – Level II**

- April 26-30, 2021 (*tentative*), Keystone Conference Center, Ft. Indiantown Gap, Annville, PA (Lebanon County)

## September 2020 DEP Conservation District Field Rep Talking Points

**Guidance and Support for Conservation Districts Under COVID-19** – The State Conservation Commission, DEP, PDA, and PACD staff continue to provide support and guidance to conservation districts as they transition their daily operations under COVID-19. The following is a brief summary of some of the guidance and support being offered to the districts.

- DEP Tracking of Conservation Continuity of Operations Plans (COOP plans): Shared bi-weekly with all districts.
- DEP “Alerts” Webpage: <https://www.dep.pa.gov/Pages/AlertDetails.aspx>
- PDA Bulletin: Twice a week email communication.
- Leadership Development Program’s Managers COVID-19 Forum.
- Guidance on Site Inspection and Compliance During COVID-19:
  - a. DEP Guidance on Site Inspection During COVID-19 (5-12-20).
  - b. COVID-19 Chesapeake Bay Ag Inspection Program Interim Procedure (4-2-20).
  - c. NM Program Alternative Approach to On-Site Status Review (3-19-20).
  - d. Temporary Certification Procedures for Manure Haulers and Brokers during the COVID 19 Shutdown (4-1-20).
- PACD COVID-19 Website Portal: [https://pacd.org/?page\\_id=20452](https://pacd.org/?page_id=20452)

**2021 Conservation District Director Nominations** – Information packets for 2021 Conservation District Director nominations and appointments were sent out to county chief clerks and copies went to district managers. District managers are encouraged to contact chief clerks to discuss the 2021 nomination process and to answer questions regarding upcoming vacancies on their board. Conservation District Field Representatives and the State Conservation Commission are available to answer questions concerning the director nomination process.

**FY 2020-21 Conservation District Program Funding** – Commission and agency staff have worked diligently since the July 22<sup>nd</sup> Commission meeting to prepare program funding applications and process payment to districts when possible. Applications for CDFAP funding, as well as for the Nutrient Management Program have been sent out to districts with a return date of no later than September 15<sup>th</sup>. Dirt, Gravel and Low Volume Road Program payments have been forwarded to the Comptroller for processing and then payment by the Treasury Department. Staff also continue to work on processing contracts for other program support services such as educational support from Penn State and other technical service providers.

**Dairy Indemnity Program** – Nearly \$13.5 million of the \$15 million CARES Act-funded Dairy Indemnity Program is still available for farmers to claim in direct relief payments. Currently, only 900 farms have applied for the \$1,500 in direct relief, leaving more than \$13.6 million to be claimed. Any dairy farm that experienced financial losses due to discarded or displaced milk during the COVID-19 emergency disaster may apply for assistance. In addition to farms directly affected, farms that did not have displaced milk but have had COVID-19-related fees assessed on their milk check may also apply. Each farm with a documented loss will receive a minimum of \$1,500 and can apply for an additional prorated share of the remaining funds, not to exceed the actual amount assessed by the handler. The deadline to apply for the Dairy Indemnity Program is September 30, 2020.

<https://expressforms.pa.gov/apps/pa/Agriculture/Dairy-Cares-Reimbursement>

**Employment Law for Conservation Districts – Webinar Series** - Adam Long of McNeese Wallace & Nurick LLC presented the final webinar on Employment Law for Conservation Districts on August 5<sup>th</sup>. This 3 part Leadership Development Program sponsored training covered topics including: effectively and lawfully managing the Conservation District workforce during times of disruption; furloughs, layoffs, work-from-home policies; leave and other important workplace and employment policies; harassment training and policy, managing employee absences, wage and employee classification, and best management practices for employee communication, confidentiality, conduct, and performance concerns. All Conservation District Managers and Directors were encouraged to participate in these sessions. A follow-up question and answer session is scheduled for September 23<sup>rd</sup> from 1pm to 3pm.

**Building for Tomorrow Fall Leadership Webinar Series** – Registration is now open for this webinar series, scheduled for 1pm on Wednesday afternoon on October 14 and Tuesday afternoons from October 20 through November 17. This year’s program features topics including the Environmental Rights Amendment, and its significance to the work of Pennsylvania’s Conservation Districts, in addition to three sessions on adaptive strategies & contingency planning for Conservation Districts.

**Management Summit 2020 Webinar Series** – Registration is now open for this webinar series, scheduled for Wednesday afternoons at 1pm from September 2 through September 30. This year’s program features topics including Managing Remote Teams, Negotiation Skills, and Volunteer Engagement, as well as a follow-up session from the Summer Employment Law webinar series. The Summit Series program will be followed up by the Manager Forum meeting on Wednesday October 7, giving Managers an opportunity for roundtable discussion on the topics of resilient leadership and team cohesion.

**Chesapeake Bay Update** – DEP Chesapeake Bay Office staff is working with PACD to set up a call with Bay watershed Conservation District Managers, Board Directors, and staff to discuss the approach to Phase 3 WIP outreach to the Tier 3 and 4 counties that will include regional DEP office teams.

The Ag Plan Reimbursement Program is in its fourth year of a four year contract. There is \$900,000 available to cost-share privately developed Ag E&S, Conservation, Nutrient Management, and Manure Management Plans. More information can be found here: <https://www.dep.pa.gov/Business/Water/Pennsylvania%E2%80%99s%20Chesapeake%20Bay%20Program%20Office/agriculture/Pages/Funding-Programs.aspx>

Please subscribe to the DEP ***Phase 3 WIP Pennsylvania. Partnership. Progress*** monthly e-newsletter for up to date information relating to work being achieved within the Chesapeake Bay watershed. You can sign-up to receive the newsletter and find previous newsletters here: <https://www.dep.pa.gov/Business/Water/Pennsylvania%E2%80%99s%20Chesapeake%20Bay%20Program%20Office/WIP3/Pages/Newsletter.aspx>

**Dates to Remember:**

**SCC Meetings**

September 15	Virtual
November 10	Virtual

**SCC Conference Calls**

October 13	8:30am – 10am
December 8	8:30am – 10am

**Employment Law for Conservation Districts – Webinar Series**

September 23 (follow-up session)	1pm – 3pm
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**Conservation District Management Summit – Webinar Series**

September 2 (1-2:30pm)	Managing Remote Work Teams
September 9 (1-2:00pm)	Negotiation Skills Part 1
September 16 (1-2:00pm)	Current Challenges in Volunteer Engagement
September 23 (1-2:00pm)	Employment Law follow-up Session
September 30 (1-2:00pm)	Negotiation Skills Part 2

**Agricultural Conservation Technical “Boot Camp” Trainings**

Aug 31-Sept 4 (Level II)	Dauphin County Conservation District, Dauphin
Sept 9-11 (Level I, Field Days)	Dauphin County Conservation District, Dauphin

**Conservation District Watershed Specialist Meeting**

Oct. 6-8	Virtual
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**Building for Tomorrow Fall Leadership – Webinar Series**

October 14 (1-2:00pm)	Pa Environmental Rights Amendment & Responsibility for Natural Resources
October 20 (1-2:30pm)	Adaptive Strategies & Contingency Planning for Conservation Districts (Session 1)
October 27 (1-2:30pm)	Adaptive Strategies & Contingency Planning for Conservation Districts (Session 2)
November 17 (1-2:30pm)	Adaptive Strategies & Contingency Planning for Conservation Districts (Session 3)

**Intro to Conservation Planning**

Nov. 4-6	Pennsylvania NRCS State Office, Harrisburg
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**Fluvial Geomorphology Training**

Nov. 9, 10, 12 & 13	4 Part Webinar Series
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**Also**, check the Conservation District Training/Special Events Calendar at, [www.PACD.org](http://www.PACD.org)  
Select the "Events" tab and then the "Training Calendar" tab.



United States Department of Agriculture



Natural Resources Conservation Service  
1300 Old Plank Road  
Mayfield, PA 18433

570-280-3337  
855-822-1795 fax

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September 4, 2020

Dear District Directors:

This report highlights our staff's assistance to cooperators and communities in Lackawanna, Monroe, Wayne, and Pike Counties last month. In addition, I will use it to try to keep you informed of any significant conservation activity that is ongoing or upcoming and which may affect our mutual clients. If you have any questions concerning the report or would like to have more specific information, please let me know.

**CONSERVATION PROGRAMS**

**Environmental Quality Incentives Program (EQIP)**

We have assessed & ranked 69 applications.

As of now the following number of contracts have been selected for funding:

Lackawanna County - 2 totaling \$3,738  
Monroe County - 7 totaling \$149,324.12  
Pike County – 2 totaling \$7,511.00  
Wayne County – 5 totaling \$307,364.38

**Conservation Stewardship Program (CSP)**

We have assessed & ranked 15 applications.

As of now the following contracts have been selected for funding:

Lackawanna County – 2 contracts totaling \$124,276.00  
Monroe County – 1 contract totaling \$8,561.97  
Wayne – 5 contracts totaling \$131,031.00

**CREP- Conservation Reserve Enhancement Program**

**Wayne County CREP Application Status:** No new applications; 1 re-enrollment plan 74.9 acres

**Lackawanna County CREP Application Status:** No new applications

**Monroe County CREP Application Status:** No new applications

**Pike County CREP Application Status:** No new applications

**CONSERVATION PLANNING/TECHNICAL ASSISTANCE**

**Conservation Plans Completed:**

No new plans this month

**Landowner Assistance**

Our office staff has been assisting the Montrose Service Center office since the loss of their Soil Conservationist Technician.

(In addition to our program work, conservation technical assistance is a very important aspect to our job)

My staff has provided technical assistance to

10 landowners in Monroe County  
8 landowners in Lackawanna County  
15 landowners in Wayne County  
7 landowners in Pike County

**Local Work Group Meeting – Still currently postponed awaiting guidance on rescheduling.**

**Attached to this report is a summary of the practices that have been installed through the Farm Bill Programs that NRCS administers over the last 10 years. The first column is the practice name, the second column is the amount of the practices installed and the third is the dollars spent to implement the practices.**

Sincerely,

Jennifer M. Matthews  
District Conservationist  
Mayfield Field Office  
USDA-NRCS



Access Control	174.4 Acres	\$72,853.86
Access Road	4,593 Feet	\$77,494.00
Agrichemical Handling Facility	4	\$121,848.00
Animal Trails & Walkways	3,440 Feet	\$39,231.96
Brush Management	645.8 Acres	185,321.30
Comprehensive Nutrien Mangement Plan	39	\$246,263.51
Conservation Cover/Pollinator Habitat	102.7 Acres	\$45,278.29
Conservation cover to provide food habitat for pollinators and beneficial insects	4 Acres	\$1,194.86
Conservation Plan Supporting Organic Transition Plan - Written	2	\$2,900.00
Contour Orchard and Other Perennial Crops	1.5 Acres	\$34.50
Cover Crop	2,970.7 Acres	\$242,161.28
Create patch openings to enhance wildlife cover and shelter	65.7 Acres	\$30,981
Critical Area Planting	24.4 Acres	\$12,804.93
Crop tree management for mast production	11.7 Acres	\$6,335.00
Diversion	11,718.7 feet	\$40,318.13
Early Successional Habitat Development/Management	1,364.6 Acres	\$515,005.86
Fence	63,150 Feet	\$127,214.84
Field Border	2,182.9 acres	\$1,406.12
Firebreak	29,766 feet	\$9,531.40
Wildlife Habitat Mangement Plan	2	\$5,334.88
Forage and Biomass Planting	7.9 Acres	\$2,210.00
Forage Harvest Management	61.4 Acres	\$614.00
Forest Management Plan Written	24	\$52,551.90
Forest Stand Improvement	1,306.9 Acres	\$489,295.81
Forest Tails & Landings	1.6 Acres	\$21,720.00
Grassed Waterway	5.8 Acres	\$34,269.00
Grassland Conservation Initiative	160.3 Acres	\$2,884.60
Heavy Use Area Protection	2.3 Acres	\$363,172.19
Herbaceous Weed Treatment	708.5 Acres	\$57,117.75
Herbaceous weed control for desired plant communities/habitats consistent with the ecological site	22.9 Acres	\$288.00
High Tunnels	86,962.2 sq ft	\$242,978.26
Irrigation Pipeline	25,210.0 Feet	\$197,750.67
Irrigation Reservoir	0.7 ac-ft	\$12,521.10
Micro Irrigation System	199.1 Acres	\$153,819.88
Irrigation System, Sprinkler	1.3 Acres	\$1,500.00
Irrigation Water Management	125.9 Acres	\$1,535.80
Lined Waterway Outlet	1,400 Feet	\$71,175.50
Livestock Pipeline	20,720 Feet	\$43,608.48

Mulching	5.1 Acres	\$3,251.72
Nutrient Management	1,213.9 Acres	\$17,164.97
Obstruction Removal	1.2 Acres	\$9,972.00
Pasture and Hay Planting	28.4 Acres	\$6,668.00
Pond Sealing or Lining, Bentonite Sealant	1	\$17,019.00
Prescribed Burning	57.9 Acres	\$3,346.62
Prescribed Grazing	698.9 Acres	\$10,198.61
Pumping Plant	13	\$93,066.70
Reduce forest stand density to improve a degraded plant community	68.3 Acres	\$17,381.00
Reduce forest stand density to improve wildlife food sources	39.6 Acres	\$9,634.00
Riparian Forest Buffer	5.2 Acres	\$12,078.00
Roof Runoff Structure	13	\$25,465.79
Roofs and Covers	19	\$394,354.00
Spring Development	10	\$21,621.40
Stream Crossing	8	\$10,375.20
Stream Habitat Improvement and Management	4 Acres	\$90,612.26
Streambank and Shoreline Protection	1,020 Feet	\$100,662.05
Stripcropping	24.6 Acres	\$455.20
Structure for Water Control	169 Acres	\$69,594.56
Subsurface Drain	21,113.7 Acres	\$100,648.75
Trails and Walkways	1,270 Acres	\$20,878.20
Tree/shrub Establishment	355.7 Acres	\$217,547.90
Tree/shrub planting for wildlife food	11.3 Acres	\$14,830.00
Tree/shrub Site Prep	251.6 Acres	\$35,343.64
Underground Outlet	16,281 Feet	\$105,838.79
Upland Wildlife Habit Management	918 Acres	\$79,049.44
Use Exclusion	2 Acres	\$16.91
Waste Storage Facility	8	\$298,911.44
Waste Transfer	4	\$16,719.41
Water and Sediment Control Basin	4	\$6,440.00
Water Well	8	\$46,219.80
Watering Facility	53	\$31,802.20
Windbreak/Shelterbelt	100 Feet	\$242.30
Irrigation Water Conveyance, Pipeline, High-Pressure, Underground, Plastic	3,814 Feet	\$9,943.17