



Pike County Conservation District

AGENDA

Reorganization and Regular Monthly Meeting

Monday, January 27, 2025 – 9:00 AM

Pike County Conservation District Office, Route 402, Blooming Grove

Pike County Conservation District is committed to the long-term protection and sustainable use of Pike County's natural resources.

We accomplish this through partnership, education, technical assistance, planning, enforcement, and leadership.

Meeting will be held via Zoom & in person – see email and website

- I Call to order – Pledge of Allegiance – Introductions
- II Public Comment on Agenda Items
- III 2025 Board Reorganization
 - Oath of Office District Directors administered by Commissioner Schmalzle
 - Report of Nominating Committee Chair, Kelly Stagen
 - Open Floor for additional nominations
 - Election of Officers – *(vote)*
 - Appoint Associate Directors for 2025 - *(vote)*
 - Name Standing Committee Chairpersons – Board Chairman
 - Name representative(s) and alternate(s) *(vote)*
 - Dirt, Gravel, and Low Volume Road Quality Assurance Board
 - PA Association of Conservation Districts Executive Council
 - Lake Wallenpaupack Watershed Management District
 - PCCD Inclusion Committee
 - Pike County Agricultural Land Preservation Program Board Advisor
 - District Compliance and Enforcement Officer
- IV Action on Minutes of November 25, 2024, meeting *(vote)*
- V Financial Report (review/file subject to audit)
- VI Correspondence Report
- VII District Manager Report
- VIII OLD BUSINESS
 - Streamlining Permit for Economic Expansion and Development (SPEED) program updates- Tara Burnham, District Manager
 - 2024-2025 Strategic Planning Grant for Conservation Districts update- Tara Burnham, District Manager
- IX NEW BUSINESS
 - Appoint Nominating Committee – Board Chairman, Scott Savini
 - Board Approval of Commissioner Appointment – Board Chairman, Scott Savini
 - 2025 Board Meeting Schedule *(vote)* – Tara Burnham, District Manager
 - 2025 District Action Plan – 2024 updates *(vote)* – Tara Burnham, District Manager
 - Transfer of 2024 Net Revenue from Operating Account to Conservation Fund *(vote)*- Tara Burnham
 - Unconventional Gas Well (UGW) Fund Transfer for Staff Retention *(vote)* – Tara Burnham, District Manager
 - Clean Water Fund Transfer to Operating Account - Tara Burnham, District Manager
 - Draft 2025 Budget *(vote)*- Tara Burnham, District Manager
 - Transfer from UGW Fund *(vote)*- Tara Burnham, District Manager
 - Employee Credit Card Policy Updates *(vote)*- Tara Burnham, District Manager

- Fee Waiver Request from Shohola Township (*vote*)- Tara Burnham, District Manager
- Fee Waiver Request from Greene Township (*vote*)- Tara Burnham, District Manager
- Water Quality Contract with Mike Bilger for 2025 (*vote*) – Watershed Specialist, Rachael Marques
- PACD Nonpoint Source Pollution Mini Grant Rain Barrels (*vote*)- Emily Mansfield, Communications Coordinator

X	PACD Update
XI	Cooperating Agency and Other Organization Reports
XII	Public/Press Questions
XIII	Executive Session
XIV	Adjourn

For your information, the following were **2024 Standing Committee Chairs and Representatives to Organizations.**
The Nominating committee will present the **2025 nominations at the January Meeting.**

2024

SLATE OF OFFICERS:

Chairman Scott Savini
Vice-Chair Kelly Stagen
Treasurer Jay Morrow
Secretary Lisa Dolci

2024 Associate Directors:

Carole Linkiewicz
Jo Ann Rose
Paul Ranello

2024 Standing Committees and Chairpersons:

Executive Committee: Scott Savini, Kelly Stagen, Jay Morrow

Nominating Committee: Kelly Stagen

Finance/Planning: Scott Savini, Jay Morrow

Operations: Kelly Stagen

2024 Appointees

Dirt & Gravel Road Quality Assurance Board:

Paul Ranello, District Voting member; Kelly Stagen, Non-voting Member

Agriculture Conservation Assistance Program Local Advisory Workgroup/ Local Advisory Committee:

Kelly Stagen, Non-voting Chair

PA Association of Conservation Districts Executive Council:

Kelly Stagen, Voting Member/Designee; Tara Burnham or Ellen Enslin, Alternates

Lake Wallenpaupack Watershed Management District:

Rachael Marques, Representative; Commissioner Ron Schmalzle, Alternate

PCCD Inclusion Committee:

Kelly Stagen, Committee Chair; Michael Spencer, Director member; Ellen Enslin, Program Manager; Lisa Dolci, Administrative Assistant; Emily Mansfield, Communications Coordinator

Pike County Agricultural Land Preservation Board Advisor from PCCD:

Ellen Enslin, Program Manager, Representative

District Compliance and Enforcement Officer:

Tara Burnham, District Manager; Ellen Enslin, Program Manager

2025

SLATE OF OFFICERS:

Chairman Scott Savini
Vice-Chair Kelly Stagen
Treasurer Jay Morrow
Secretary Lisa Dolci

2025 Associate Directors:

Carole Linkiewicz
Paul Ranello

2025 Standing Committees and Chairpersons:

Executive Committee: Scott Savini, Kelly Stagen, Jay Morrow

Nominating Committee: Kelly Stagen

Finance/Planning: Scott Savini, Jay Morrow

Operations: Kelly Stagen

2025 Appointees

Dirt & Gravel Road Quality Assurance Board:

Paul Ranello, District Voting member; Kelly Stagen, Non-voting Member

Agriculture Conservation Assistance Program Local Advisory Committee:

Kelly Stagen, Non-voting Chair

PA Association of Conservation Districts Executive Council:

Kelly Stagen, Voting Member/Designee; Tara Burnham or Ellen Enslin, Alternates

Lake Wallenpaupack Watershed Management District:

Rachael Marques, Representative; Commissioner Ron Schmalzle, Alternate

PCCD Inclusion Committee (on hold until 2025 Strategic Plan is complete)

Kelly Stagen, Committee Chair; Lisa Dolci, Administrative Assistant; Emily Mansfield, Communications Coordinator

Strategic Planning Committee:

Kelly Stagen, Vice-Chair; Tara Burnham, District Manager; Lisa Dolci, Administrative Manager

Pike County Agricultural Land Preservation Board Advisor from PCCD:

Ellen Enslin, Program Manager, Representative

District Compliance and Enforcement Officer:

Tara Burnham, District Manager; Ellen Enslin, Program Manager; Nicholas Kremp, Head Resource Conservationist