

Pike County Conservation District

AGENDA

Monday, February 22, 2021 – 9:00 AM

Pike County Conservation District Office, Route 402, Blooming Grove

Pike County Conservation District is committed to the long-term protection and sustainable use of Pike County's natural resources.

We accomplish this through partnership, education, technical assistance, planning, enforcement, and leadership.

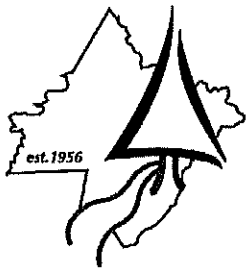
Meeting will be done VIA ZOOM – see email and website

- I Call to order – Pledge of Allegiance – Introductions
- II Public Comment on Agenda Items
- III Oath of Office District Directors administered by Commissioner Schmalzle
- IV Action on Minutes of January 25, 2021 meeting (*vote*)
- V Financial Report (review/file subject to audit)
- VI Correspondence Report
- VII Executive Director Report
- VIII OLD BUSINESS/Committee Reports
- IX NEW BUSINESS
 - #ResourceSaturday - Pike County Natural Heritage Inventory – Ellen Enslin, Program Manager & Devan George, Communications Coordinator
 - Support Expansion of the Proposed PA Science Standards- Michele Long
- X PACD Update
- XI Cooperating Agency and Other Organization Reports
- XII Public/Press Questions
- XIII Adjourn

NEXT MEETING: MONDAY, MARCH 15, 2021 at 9:00am.

556 Route 402, Hawley, PA 18428

Phone (570) 226-8220 Fax (570) 226-8222 e-mail: pikecd@pikepa.org www.pikeconservation.org



Pike County Conservation District

556 Route 402, Hawley, PA 18428

Phone (570) 226-8220 Fax (570) 226-8222 e-mail: pikecd@pikepa.org www.pikeconservation.org

PIKE COUNTY CONSERVATION DISTRICT BOARD OF DIRECTORS MEETING MINUTES Monday, January 25, 2021

As a result of the COVID-19 outbreak and recommendations from the Center for Disease Control, Pennsylvania Department of Health, and the Pike County Commissioners to avoid in-person meetings the Board of Directors meeting was held via Zoom Video Conference call. Information regarding the conference call was posted on the District website.

ATTENDANCE – Directors: Commissioner Ronald Schmalzle, Jay Morrow, John Milliken, Kelly Stagen and Kenneth Coutts. **Associate Directors:** Paul Ranello and JoAnn Rose. **Staff:** Michele Long, Rachel Posavetz, Ellen Enslin, Chris Ingulli and Jeremy Oettinger, Marianna Quartararo, Devan George, Kelly Rodemich. **Cooperating Agency Representatives:** Jen Matthews (NRCS), Emily Borger (Waterways Conservation Officer) **Directors/Associate Directors Absent:** Mike Spencer and Carole Linkiewicz **Guests:** Courtney Barden

John Milliken called the meeting to order at 9:00 am via Zoom Video Conference Call.

PUBLIC COMMENTS / QUESTIONS AGENDA ITEMS: None

2021 Board Reorganization:

Oath of Office District Directors administered by Commissioner Schmalzle: Commissioner Schmalzle administered the oath of office to Kelly Stagen as a District Public Director for a four-year term. Oath of office for Scott Savini will be postponed until February.

Report of Nominating Committee Chair John Milliken: John Milliken provided the following report of the Nominating Committee which consisted of Kelly Stagen, JoAnn Rose, Paul Ranello and John Milliken.

Open Floor for additional nominations: None

Election of Officers – Chairman Scott Savini; Vice-Chair John Milliken; Treasurer, Jay Morrow; Secretary, Kelly Rodemich

Appoint Associate Directors for 2021 – Carole Linkiewicz, JoAnn Rose and Paul Ranello

2021 Standing Committees and Chairpersons

Executive Committee: Scott Savini, John Milliken, Ron Schmalzle

Nominating Committee: John Milliken

Finance/Planning: Scott Savini, Jay Morrow

Operations: Kelly Stagen

2021 Appointees/Representatives

Dirt & Gravel Road Quality Assurance Board: Paul Ranello, District Voting member; Kelly Stagen, Non-voting Member

PA Association of Conservation Districts Executive Council: Kelly Stagen, Voting Member/Designee; Michele Long or Ellen Enslin, Alternates

Lake Wallenpaupack Watershed Management District: Ken Coutts, Representative; Commissioner Ron Schmalzle, Alternate

- Pike County Marcellus Shale Task Force: Paul Ranello, Representative; Michele Long, Alternate Pike County Agricultural Land Preservation Board Advisor from PCCD: Ellen Enslin, Program Manager, Representative
District Compliance and Enforcement Officer: Michele Long, Executive Director; Ellen Enslin, Program Manager

Kelly Stagen made an omnibus motion to approve the Election of Officers, Appointment of Associate Directors for 2021, Standing Committee Chairs and appointees, and appointees/representatives as presented. Ken Coutts seconded. Motion carried.

Regular Monthly Meeting

ACTION ON MINUTES OF December 21, 2020: Kelly Stagen made a motion to approve the December 21, 2020 Board Meeting minutes. Jay Morrow seconded. Motion carried.

FINANCIAL REPORT: Financial notes are included in the report. The net revenue for 2020 is \$32,847.43 with staff recommending a transfer of \$32,500 from the Operating Account to the Conservation Fund. The District Fund Analysis completed this past fall stated any 2020 revenue will be transferred to the Conservation Fund at the end of the year. Jay Morrow made a motion to approve the transfer. Kelly Stagen seconded. Motion carried. There were no questions from the board and financials will be filed subject to audit.

CORRESPONDENCE REPORT: The following correspondence was distributed to the Board; 2021 PCCD Board meeting Schedule, Growing Greener Grant announcement email from Nick Spinelli of LWWM, PCCD January 2021 Updates email to Pike County municipal officials on COVID-19 operations update, staff reorganization, invite to Board meetings, and PACD grant information, and PA Envirothon Updates.

EXECUTIVE DIRECTOR REPORT: Michele provided an update to the Board on her report. Staff completed a number of DEP trainings for Chapter 102 E-permitting in January. Ellen Enslin has been promoted to Program Manager and Chris Ingulli has been reassigned as Program Specialist. These changes were approved at the County level after being presented to the Board at the December Board meeting. Both Ellen and Chris’s positions will involve a shift in responsibilities to implement our programs and move forward our Strategic plan goals and objectives more effectively. Kelly Rodemich has also had a shift in some job responsibilities necessitated by the shift to electronic permitting in both the 102 and 105 programming. Michele stated she will coordinate a conference/video call with our legislators to provide them an update on District activities and make ourselves available for questions about District programs. Board members are invited to be a part of those discussions. Michele met with a DCNR Forest Health Program Specialist regarding the increase in gypsy moth egg masses in the lower southwest portion of Pike county identified from last fall’s assessment by DCNR. She will contact the county to discuss options when we have had time to evaluate needs from the public and additional outreach has been completed. A thank you note was received from Jim Andre of Birchwood Lakes Association thanking Devan George, Jeremy Oettinger and Rachel Posavetz for their help and guidance. A thank you note was received from Devan Georges family for our donation honoring her grandfather.

OLD BUSINESS/COMMITTEE REPORTS: NONE

NEW BUSINESS:

2021 Education and Outreach Plan – Devan George provided an overview that was distributed with the Board packet.
2021 Action Plan – Michele Long provided an overview of the plan which was distributed in the Board packet.

PACD Update -Kelly Stagen advised there is an Executive Council meeting scheduled this week with one item to vote on. Upcoming Director trainings are scheduled for February.

Cooperating Agency and Other Organization Reports: Jen Matthews from NRCS stated they are working on contract maintenance and ranking and will provide an update on funding within the next few months.

Emily Borger (Waterways Conservation Officer) advised that the PFBC Quarterly business meeting will be held virtually via Facebook at 10 am if anyone would like to listen in: <https://www.facebook.com/PaFishandBoat>. The agenda and minutes are posted on <https://www.fishandboat.com/AboutUs/MinutesAgendas/Pages/default.aspx>. A class of 7 new cadets started on January 4th. They are already Act 120 certified cadets and will just be attending the PFBC's 6-month portion of the year-long training and are set to graduate in June 2021. Another class is being scheduled to start in July 2021. PFBC will be stocking trout beginning in February with an anticipated opening day in April which will be discussed among the Commissioners in today's quarterly meeting.

PUBLIC/PRESS QUESTIONS: None.

ADJOURN: Jay Morrow made a motion to adjourn the January 25, 2021 Board of Directors Meeting. Kelly Stagen seconded. Motion carried. Meeting adjourned at 9:55 am.

Respectfully submitted, Kelly Rodemich, Board Secretary.

DRAFT

**Pike County Conservation District
 Profit & Loss Budget vs. Actual
 January 2021**

	Jan 21	Jan 20	Budget	\$ Over Budget	% of Budget
Income					
4255 · Low Volume Road Allocation	0.00	0.00	40,000.00	-40,000.00	0.0%
4000 · Other Grant Income	0.00	0.00	12,000.00	-12,000.00	0.0%
4100 · State Cost Share Funds	0.00	0.00	65,343.00	-65,343.00	0.0%
4107 · County Contribution	33,732.42	32,126.17	444,111.00	-410,378.58	7.6%
4125 · UGW Income	0.00	0.00	56,818.00	-56,818.00	0.0%
4150 · Watershed Specialist Grant	0.00	0.00	45,250.00	-45,250.00	0.0%
4200 · County Appropriation	0.00	0.00	30,000.00	-30,000.00	0.0%
4250 · D&G Rd Allocation	0.00	0.00	100,000.00	-100,000.00	0.0%
4300 · Fees Collected	12,900.00	700.00	30,000.00	-17,100.00	43.0%
4400 · Program Income	300.00	7,140.00	500.00	-200.00	60.0%
4500 · Misc Income	0.00	0.00	100.00	-100.00	0.0%
4700 · Interest Income	30.64	816.29	3,500.00	-3,469.36	0.88%
Transfer from Conservation Fund	0.00	0.00	8,629.00	-8,629.00	0.0%
Total Income	46,963.06	40,782.46	836,251.00	-789,287.94	5.62%
Expense					
5255 · Low Volume Road Expenditures	0.00	0.00	36,000.00	-36,000.00	0.0%
5000 · Other Grant Expenditures	0.00	317.26	13,000.00	-13,000.00	0.0%
5100 · Salary/Benefits to County	0.00	0.00	126,950.00	-126,950.00	0.0%
Transfer to UGW Funds	0.00	0.00	26,693.00	-26,693.00	0.0%
5250 · D&G Rd Expenditures	0.00	40.30	91,000.00	-91,000.00	0.0%
5505 · Telephone	167.92	202.77	3,000.00	-2,832.08	5.6%
5510 · Postage	0.00	0.00	800.00	-800.00	0.0%
5520 · Supplies/Equipment	351.53	46.14	11,000.00	-10,648.47	3.2%
5531 · Leased Equipment	886.35	886.35	11,200.00	-10,313.65	7.91%
5535 · Advertising	200.80	170.45	650.00	-449.20	30.89%
5540 · Professional Services	0.00	0.00	7,575.00	-7,575.00	0.0%
5550 · Personnel Expenses	33,732.42	32,126.17	444,111.00	-410,378.58	7.6%
5608 · Programs	0.00	257.12	7,000.00	-7,000.00	0.0%
5700 · Water Monitoring-Chem/Lab	0.00	0.00	10,700.00	-10,700.00	0.0%
5805 · Travel/Meals	0.00	0.00	2,000.00	-2,000.00	0.0%
5815 · Training/Conferences	29.63	254.28	3,773.00	-3,743.37	0.79%
5820 · Dues & Subscriptions	1,070.00	1,270.00	4,500.00	-3,430.00	23.78%
5870 · Repairs & Maintenance	2,055.17	2,038.17	15,220.00	-13,164.83	13.5%
5880 · Heat & Electric	253.89	1,042.78	7,000.00	-6,746.11	3.63%
5900 · Vehicle Expense	0.00	111.11	4,650.00	-4,650.00	0.0%
5940 · Capital Improvements	0.00	0.00	8,629.00	-8,629.00	0.0%
5950 · Misc Expense	0.00	275.00	800.00	-800.00	0.0%
Total Expense	38,747.71	39,037.90	836,251.00	-797,503.29	4.63%

Pike County Conservation District
Summary Balance Sheet
 As of January 31, 2021

	Jan 31, 21	Dec 31, 20	Jan 31, 20
ASSETS			
Current Assets			
Checking/Savings			
007 · UGW Fund	226,472.70	226,461.84	194,543.66
006 · Low Volume Road Fund	8,577.06	8,576.65	42,096.47
005 · Clean Water Fund	2,750.64	15,515.97	4,777.99
002 · Conservation Fund	169,189.50	136,682.69	143,275.69
003 · Dirt & Gravel Municipal Fund	183,158.14	183,149.35	157,669.38
004 · Operating Account	145,846.33	165,921.80	133,694.58
Accounts Receivable	44,386.35	59,549.87	48,338.44
Total Current Assets	780,380.72	795,858.17	724,396.21
Fixed Assets	188,013.58	188,013.58	188,013.58
TOTAL ASSETS	968,394.30	983,871.75	912,409.79
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable	35,779.24	59,472.04	32,077.43
Other Current Liabilities	174,890.30	174,890.30	174,890.30
Total Current Liabilities	210,669.54	234,362.34	206,967.73
Total Liabilities	210,669.54	234,362.34	206,967.73
Equity	757,724.76	749,509.41	705,442.06
TOTAL LIABILITIES & EQUITY	968,394.30	983,871.75	912,409.79

Pike County Conservation District
Michele Long, Executive Director (ED) Report for February 2021

Board Agenda

- Operations Committee – Overview of a few of the Director Trainings held in February on Ethics and Conflicts of Interest – Michele Long and Kelly Stagen
- Oath of Office for Public Director Scott Savini by Pike County Commissioner Ron Schmalzle
- #ResourceSaturday - Program Manager Ellen Enslin and Communications Coordinator Devan George have a new project that highlights the use of the Pike County Natural Heritage Inventory a tool technical staff use on a regular basis during plan reviews. The Pennsylvania Natural Heritage Inventory has a wealth of information regarding special places in Pike County. Ellen and Devan will explain #Resource Saturday.
- Support Expansion of the Proposed PA Science Standards- The newly proposed standards do not explicitly include Environment, Ecology, and Agriculture as was the case in previous state standards. Environment, Ecology, and Agriculture standards are essential to the Commonwealth's efforts to meet its obligations under the Chesapeake Bay Watershed Agreement and the Pennsylvania Environmental Education. If the Environment and Ecology standards are not included it would have a detrimental effect on conservation district education programs, such as the Envirothon, as well as partnerships with the schools. The focus will be Science, Technology, and Engineering, not Environment, Ecology, and Agriculture. The Board can sign on to a letter attached to the Board packet information to the PA Department of Education to make sure these standards are not lost.

NATURAL RESOURCE CONSERVATION

Provide advocacy for Pike County's natural resource assets – protecting sensitive natural environments, conserving the quality and quantity of soil and groundwater resources and Pike County's special protection surface water resources.

Surface Water Quality Monitoring

- Watershed Specialist Rachel Posavetz has been receiving permission letters from landowners and working on the permitting process for the 2021 season. Rachel is also looking into the submission of our water quality data to DEP.
- Rachel and Devan are working with Stroud Water Research Center staff on bringing the Leafpack program to teachers and the general public this April.

Groundwater Monitoring

- WS Completed monthly Well run was postponed until later in February due to heavy snow falls.

102/105 Delegated Programs

- See attached Technical staff report for specifics on Projects/permitting activity.
- Included with your Board correspondence are the staff comments on the updates to the Chapter 105 Dam Safety and Waterway Management regulation. These are submitted internally to DEP and not through the regular public comment period process. We did receive inquiries from the public and our comments were shared with individuals who requested our feedback.
- The consultants with the Pocono Lakefront project in Palmyra Township met with a number of DEP agencies and the District in January to discuss the changes to the project. This utilization of the DEP PACT tool provides an opportunity for all the NE DEP Regional office program coordinators and the District to meet at once to get an overall picture of what the project is and how the consultant/applicant is proceeding with the project.
- Throughout January Program Manager Ellen Enslin worked on transferring some of her projects to other staff; PPL Newfoundland/B.G. pre-construction meeting was held and they started construction in early February; Lehman Park and recommended NPDES permit; I84 section 494 technical review completed; Tri-State RV park Notice of Termination completed; SR739 widening project review; Pine Hill Preserve Timber Harvest and coordinating GP's
- Chapter 102 E-permitting training went well and staff feel this new way of submitting NPDES projects should expedite the process. The regulated community were also made aware and attended the training provided by DEP. There is also a "sandbox" where District staff can go for additional training. Currently this is only available for GENERAL NPDES permits with INDIVIDUAL NPDES permits being added in March 2021.

Forest Stewardship/ Gypsy Moth Program/Spotted Lanternfly

- Communications Coordinator Devan George met with Pike County Penn State Extension on coordinating outreach on the Spotted Lanternfly which will be highlighted on our monthly E-newsletter.

- Devan is also working with DCNR Service Forester Garrett Beers on a video presentation on “What’s Wrong with My Tree” for the March E-Newsletter.

Dirt Gravel Low Volume Roads

- Received executed contract back from Palmyra Township for Old Greentown Road contract. 50% advancement was distributed to the township per the contract.
- Program Specialist Chris Ingulli will be participating in a DGLVR Quality Assurance/Quality Control workgroup. Kelly Stagen provided good input for Chris to take back with him for discussion as well.
- Discussions with County Chief Clerk and Planning office staff on County roads which may be potential projects for 2021/22.

CONSERVATION EDUCATION AND COMMUNITY OUTREACH

Expand conservation education, integrating it as a component of all District conservation programs. Market the District as a recognized leader in natural resource protection in Pike County by utilizing branding techniques in promotion of the District to all audiences.

102/105 Education

- Follow up meeting with Monroe CD on an Engineers/Consultants and a Contractors workshop for 2021. Program Specialist Chris Ingulli is working with the Monroe CD staff on the Contractor’s workshop which will be held March 23rd and PCCD will be coordinating. Program Manager Ellen is working with the MCCD staff on an Engineers workshop which will be held in April or May and coordinated by the MCCD.

Pike/Wayne Conservation Partnership

- Devan distributed the monthly *Connections Magazine* article.
- There are 4 committees for the Partnership – Leadership, Research, Education and Outreach, and Landowner Outreach. They will all be meeting in the next few weeks with the Partnership meeting to be held in March. Ellen, Devan, and I participate in the committees.
- Virtual PA Envirothon in 2021 – Devan is working on a Pike/Wayne Envirothon webpage to help teachers and students in this year’s virtual event. There will be resources and webinars set up to provide guidance to the students.

Relationship building

- February E-Newsletter –February is “Invasives” month. Road Salt and Our Freshwater by Watershed Specialist Rachel Posavetz; Pike/Wayne Conservation Hour video series on YouTube – PEEC; Wayne Conservation District interactive Mural experience; Spotted Lanternfly Updates- Tree of Heaven Control article from Penn State Extension.
- Watershed Specialist Rachel Posavetz participated in an online Commonwealth Charter Academy 6th grade science class to discuss the role of conservation districts, job duties, teach watershed science & stewardship, and showed students the Stroud WS mapping tool.
- Devan is working on the 2020 Annual Report which will be completed for the March Board meeting.

Source Water Protection/Water Quality

- Met with Program Manager Ellen Enslin to discuss the Pocono Sourcewater Collaborative and the current Pike county plans to start the dialogue to reinvigorate the program.
- ED had communications with Dingman Township on a zoning change along route 84/6 from Neighborhood Commercial to Resort Commercial.

Watershed group support

- Communications Coordinator Devan George is working with The Lackawaxen River Conservancy on a Japanese Knotweed webinar and field work project for 2021.

GOVERNANCE, MANAGEMENT and FINANCIAL SUPPORT

Support the District’s Mission through responsible governance, financial management, capital resource management and continued professional development of staff and board.

Grant activities

- Meeting scheduled for March on the Wayne Conservation District received a Growing Greener grant for \$242,000 for the Northeast Region Nutrient Management Plan Reimbursement Program.
- Received a 2020/2021 PACD Mini grant for \$1000 "Community Association Workshop Series" which will include a series of workshops and walking tours discussing greenspace, trails, and community wastewater systems. The grant will cover the community wastewater systems portion of the project.

Board Committees/Development

- Director trainings scheduled beginning February 15th, 16th, 17th, 23rd and 24th. Topics include Project Sharing, Ethics and Conflicts of Interest for Conservation District Boards, Strategic Planning and Effective Boards.
- Statements of Financial Interest - Conservation District Directors are considered Public Officials and most District Employees are considered Public Employees. For District Directors, statements are to be completed and filed with the Conservation District no later than May 1st. These were mailed out this week.

Staff Training

- Staff continued to work in the DEP Chapter 102 "Sandbox" for E-permitting.
- Staff will be participating a Virtual Staff Conference held throughout the week of February 8th including topics on "Connecting the Mission with "Why""; Working and Partnering with Local Media; Tech forum: Productivity and time management apps; Conflict management/De-escalation; Tech Forum: meeting and video technology and the 2020 CD Video awards.

Personnel

- Worked on 3 staff evaluations for February review.
- Bi-weekly meetings with each staff member to review projects, workloads, etc.

Operations/Building

- Heavy snow the beginning of February has left large snow piles that had to be moved with heavy equipment.
- Submitted draft updated Building lease agreement to the County for consideration – this is just an update of dates not content to the current lease which dates back to 2011.

Financial

- Based on the passage of the other 7/12th of the FY 2020-21 budget the State Conservation Commission will be distributing to our District \$14,916 which is the balance of our budgeted 2020 Administrative Assistance. We only received a portion of that the end of 2020 which totaled \$12,076.

LAND USE MANAGEMENT AND CONSERVATION

Provide leadership by promoting conservation of natural resources for land use and sustainable development in accord with the integrity of our natural resource base. Promote a collaborative relationship with stakeholders involved with economic development and resource management for sustainable growth.

Stakeholder Collaborations – Economic Development and Resource Management

- ED will be participating in the Monroe County Act 167 Stormwater Plan update in February
- Submitted a letter of support to the Milford Borough Council regarding their DRAFT Comprehensive plan. The letter is included with the Board Correspondence.

102/105 Communications

- Every 5 years Lake Wallenpaupack is lowered an extra 5 feet in elevation for work on the dam. Brookfield worked with Partners including District staff to develop a website for lake property owners to provide information about the drawdown and answer questions. This drawdown usually creates an influx of Chapter 105 General permits as landowners do some maintenance work on their properties. The website:
https://wallenpaupackdrawdown.brookfieldusprojects.com/?link_to=project-out.
- Staff continue to participate in Bi-weekly meetings with the DEP NE Region Staff and Districts.

Legislation

- Coordinated meeting with local legislators to discuss District programs, grant opportunities, the state budget and current legislation.

Inspections					
Date	Project Name	Municipality	Program	Inspector	Site Status
1/11/2021	Delaware Plaza	Delaware	102	JO	Initial
1/11/2021	Raymondskill Creek Estates	Dingman	102	JO	Initial
Plan & Permit Reviews					
Date	Project Name	Municipality	Program	Tech	Project Status
1/11/2021	PPL Newf/B.G.	Multiple	102	EE	Adequate
1/22/2021	Pine Hill Timber Harvest	Westfall	102	MQ	Adequate
1/22/2021	Pine Hill Timber Harvest/GP8	Westfall	105	MQ	Adequate
1/22/2021	PPL Newf/B.G.	Multiple	105	EE	GP Acknowledged
1/28/2021	Hely Project	Palmyra	105	CI	GP Acknowledged
1/22/2021	Lehman Park (minor mod)	Lehman	102	JO	Adequate
Complaints					
1/5/2021	20-50 (Mohr), referred to DEP	Greene	105	EE	Final/Closed
1/8/2021	none	Lackawaxen	Non-delegate	MQ	Final/Closed
1/15/2021	20-47	Lackawaxen	102	MQ	Final/Closed
Technical Assistance					
1/4/2021	Paul Bechtel - Dingman Park	Dingman	102	JO	NPDES renewal submission
1/6/2021	SR 84, Section 450	Multiple	102-State	EE	Progress meeting
1/6/2021	Will Whitehead - Delaware Plaza	Delaware	102	JO	NPDES renewals
1/6/2021	Tim Dugan	Porter	102	JO	Fee schedule for non-NPDES E&S plans
1/7/2021	Jennifer	Lackawaxen	102	EE	Blue Heron Woods, Lot 31
1/7/2021	Lehman's Pointe	Lehman	102	EE	NPDES permit transfer letter
1/7/2021	Jim Andre	Delaware	105	JO	Swale remediation
1/7/2021	Dawn Dayawon (SR 739 WID)	Blooming Grove	102-State	JO	NPDES permit resubmissions
1/8/2021	Pine Hill Preserve (R. Strauss)	Westfall	102	MQ	Permit transfer
1/8/2021	Paul Bechtel - Dingman Park	Dingman	102	JO	NPDES renewal submission
1/10/2021	Karen Treit	Dingman	105	JO	GP2 registrations
1/11/2021	Pine Hill Preserve (RKR Hess)	Westfall	102	MQ	Permit transfer

1/11/2021	Jessica Yoder-Planning	Greene	102	EE	PPL Newfoundland/B.G. project, ag. easement
1/11/2021	Justin Hoffmann	Palmyra	102	EE	Pocono Lakefront re: pre-application mtg.
1/12/2021	Mike Baccari	Lackawaxen	102	EE	Blue Heron Woods, Lot 72
1/13/2021	Hemlock Farms	Multiple	102	EE	ESCP renewal
1/14/2021	Palmyra Twp. Resident	Palmyra	102	EE	Retreat at Millbrook concerns
1/14/2021	Mike Baccari	Lackawaxen	102	EE	Blue Heron Woods, Lot 72
1/15/2021	Jack Szczepanski	Palmyra	102	EE	Tanglwood Lakes Dredging E&S plan
1/15/2021	Chris Thiel	Lehman	102	JO	E&S plan for small projects
1/15/2021	Jim Andre	Delaware	102	JO	NPDES permits and watershed boundaries
1/18/2021	Matt Weber	Dingman	102	JO	Small projects E&S plan requirements
1/18/2021	Jim Andre	Delaware	Non-delegated	JO	Discussed outreach opportunities
1/19/2021	Engineers/Consultants	Multiple	102	EE	ePermitting training information provided
1/19/2021	Courtney Peterson	Lackawaxen	Non-delegated	EE	Conservation easement questions
1/19/2021	Mike Mancino	Lackawaxen	105	EE	Pond expansion questions
1/20/2021	Jessica Yoder-Planning	Greene	102	EE	PPL Newfoundland/B.G. project, ag. easement
1/20/2021	SR 84, Section 450	Multiple	102-State	EE	Progress meeting
1/20/2021	Lonell Shalkowski - I84 Section 494	Blooming Grove	102-State	JO	NPDES permit review timeframes
1/21/2021	Mike Baccari	Lackawaxen	102	EE	Blue Heron Woods, Lots 140 and 141

1/21/2021	Delaware Highlands Conservancy	Lackawaxen	Non-delegated	EE	Easement contact
1/24/2021	Donna Smith (Bushkill Falls)	Lehman	102	JO	NPDES permit reporting guidelines
1/25/2021	PennDOT-SR 84, Section 450	Multiple	102-State	EE	violation resolution
1/25/2021	Dingman Township Resident	Dingman	105	JO	Discussed dam drawdowns
1/26/2021	Kevin Frederick	Palmyra	105	JO	GP2 registrations
1/27/2021	Mitch Jacobs	Westfall	102	EE	One Sky NPDES permit resubmittal
1/27/2021	Pocono Lakefront	Palmyra	102	EE	PACT Pre-application meeting with DEP provided E&S plan information
1/27/2021	RTK Request	Greene	102	EE	
1/27/2021	Vito DiBiasi	Dingman	105	EE	Buist Road subdivision, wetlands/SWP
1/27/2021	John Fuller (Tristate RV Park)	Westfall	102	JO	NOT guidelines
1/27/2021	Kevin Frederick	Palmyra	105	JO	GP2 registrations
1/28/2021	Duncan Simpson	Palmyra	102	EE	Tanglwood Lakes Dredging E&S plan
1/28/2021	Madison Ivy	Lackawaxen	105	JO	Wetland construction requirements
1/28/2021	Samantha Dong	Dingman	105	JO	GP2 registrations
1/29/2021	Courtney Peterson	Lackawaxen	Non-delegated	EE	Agriculture product information
1/29/2021	Jessica Yoder-Planning	Greene	102	EE	PPL Newfoundland/B.G. project, ag. easement

February 2021 DEP Conservation District Field Rep Talking Points

Statement of Financial Interests - All Conservation District Directors are considered Public Officials and most District Employees are considered Public Employees. Any Conservation district employee that meets one or more of the criteria in the definition below **MUST** fill out a Statement of Financial Interest. Completing a statement is not optional. It is required by law. Statements are to be completed and filed with the Conservation District no later than May 1st. The general rule with this form is “when in doubt, fill it out”.

“Public Official” includes any person (*such as a conservation district director*) appointed by a governmental body (such as the board of county commissioners or the county council)

“Public Employee” includes any individual employed by the Commonwealth or a political subdivision (*like a conservation district*) who is responsible for taking or recommending official action of a non-ministerial nature with regard to: Contracting or procurement; Administering or monitoring grants or subsidies; Planning or zoning; Inspecting, licensing, regulating, or auditing any person; or Any other activity where the official action has an economic impact of greater than a de minimis nature on the interests of any person.

Please refer to the Director Handbook (pp. 4-6) or the Red Ethics Pamphlet (p. 12-15 & 31-36) for additional information. If you require additional forms go to www.ethics.state.pa.us and click on "forms" on the left side of the page.

CDFAP Supplemental Allocations - At its January 19, 2021 public meeting, the Commission approved a ‘supplemental’ allocation of funds (\$1.969 million) appropriated and transferred to the Conservation District Fund (CDF) as part of the final executed state budget for the remainder of fiscal year 2020-21 (July 1, 2020– June 30, 2021). Under the adopted CDFAP ‘supplemental’ allocation, a total of \$1,969,000 will be distributed to conservation districts, according to the *CDFAP Statement of Policy*. \$984,500 will be distributed equally to conservation districts in the ‘supplemental’ amount of \$14,916 per district. Conservation districts having documented unconventional gas wells in their county will receive additional supplemental funding based on a *15-year average* (2005 – 2019 provided by DEP) of greater than zero. The supplemental allocation based on approximately \$1,304.30 per well. For specific allocation amounts and how to submit a “CDFAP Supplemental Allocation Worksheet”, refer to the emails Johan Berger and Karen Books sent to all districts on January 25, 2021.

Nutrient Management Allocations- At its January 19, 2021 meeting, State Conservation Commission approved the 7/12th Nutrient Management Fund (NMF) budget. This 7/12th budget provides for the 2nd half funding for delegated conservation districts and funding for Conservation Excellence Grants (CEG), Agri-link, and SCC operations. There is no need for conservation district to do anything further, as the 2nd half budgets were received in July. The SCC and DEP will begin processing the 2nd half budgets and a final executed copy will be sent once finalized.

CDAC Appointments - In January 2020, the Commission created the Conservation District Advisory Committee (CDAC) and appointed members to serve on this committee. Terms are three years in length, and initial appointments were staggered with 1/3 of the members appointed every year. The terms of three individuals who are currently serving have expired, including Erica Tomlinson (CD Manager), Dean Druckenmiller (CD Manager) and John Kolojechick (CD director). Having expressed an interest in continuing to serve on CDAC the Commission reappointed Erica Tomlinson and Dean Druckenmiller. The CDAC currently has three director positions in the NW, SW and SE regions vacant. The Commission is working with managers and field reps in these regions to find directors interested in filling these vacancies. The Commission will plan to act on the director appointments to the CDAC at its March meeting.

Conservation District Drone Utilization Policy - The use of drones for natural resource management and conservation programs is growing across the country. Several Pennsylvania conservation districts have purchased drones and currently utilize them for various purposes within their counties.

Several districts have asked the Commission and other state agencies if these drones can be used for state delegated or contracted duties. Please note that the use of drones for use in state delegated or contracted programs has not been approved by any agency to date.

In order to provide guidance and direction to districts regarding the use of drones for various state and local programs, the Commission adopted a policy regarding the use of drones by conservation districts outlining when drones may be used and for what purpose, as well as approvals that must be obtained prior to the use of a drone. This policy was reviewed with the Conservation District Advisory Committee (CDAC) and was provided to conservation districts and other interested parties for a 45-day comment period prior to Commission approval.

A copy of the Conservation District Drone Utilization Policy is attached.

2021 Conservation District Director Nominations –Thank you to the nearly 80% of counties have submitted their director appointments to the Commission for approval. The Commission has not yet received director appointments from the following counties: Allegheny, Beaver, Bucks, Columbia, Fayette, Lackawanna, Lancaster, Lebanon, Lehigh, Luzerne, Lycoming, Potter, Westmoreland, and Wyoming. If your county is on this list, please contact your County Chief Clerks and remind them to submit director appointments to the SCC after the Commissioners appoint them. Conservation District Field Representatives and Barb Buckingham (bbuckingha@pa.gov)at the State Conservation Commission are available to answer questions concerning the director nomination process.

102 ePermitting – The Chapter 102 ePermit system went Live January 25, 2021. Internal Reference Materials (e.g. SOP for PAG-02 NOI Review via ePermit & User Guides) are updated and are available on the [Clean Water Academy](#) under ‘ePermit Resources’. This includes a Q&A document from the internal 102 ePermit trainings. There is also a new ‘PAG-02 Fact Sheet for ePermit’ in [Clean Water Academy](#) under ‘Chapter 102 Internal Forms’ and within the ‘Fact Sheet’ folder. The ePermit test site (i.e., Sandbox)is available, as of January 29, 2021. We are utilizing the 102 ePermit user information that CCDs provided and IT will be making accounts for these users in the test environment. You will be notified as soon as it is available. Access to the test site was delayed due to the Greenport release being postponed. Please note that when the new Greenport release occurs, which is anticipated for March, CCD users will need to make a new accounts for the ePermit test site. The external reference materials (e.g. ePermit User Guide) will be posted today on the [Clean Water- Chapter 102 ePermit website](#). During the external training there were many questions on Electronic Filing Administrator (EFA) (i.e. applicant/client) registration process and access/permissions for Operators (e.g. Consultants). Resources are available on the website to provide guidance on this, including instructional videos on the registration process, a Getting Started Summary for EFAs/consultants, an EFA (e.g. Applicant) User Guide, and an Operator (e.g., Consultants) user guide. Please note a Q&A document from the external 102 ePermit training will follow soon. BCW plans to create additional trainings on the ePermit system and we will keep you posted as these are available. Contact Tiffany Landis with questions tilandis@pa.gov

REMINDER: CAFO Winter Manure Application Form

CAFOs that will apply manure in the winter must submit the “Winter Period Application of Manure Notification” form (3830-FM-BCW0532). This form must be submitted within seven days prior to the anticipated manure application to the Bureau of Clean Water in DEP’s Central Office.

National Conservation Planning Partnership (NCCP) Producer Survey - NCCP is seeking your input as they continue to move toward their goal to reinvigorate conservation planning. They are conducting a national survey of producers to obtain feedback on specific ways to improve the format, usefulness and value of a conservation plan and help you carry out your goals for your land, whether on one acre or thousands of acres. The results will be used along with previous feedback to provide you with an improved conservation planning product that is more personalized and responsive to your needs. For more information and to participate in the survey go to:

https://mcusercontent.com/879adf29403cf3e3a96fe638c/files/82900dc4-21d7-4982-aaef-c268015227e7/Planning_Producer_Survey_Letter_FINAL.pdf

Meaningful Engagement in Local Government Decision Making for Community Watershed Organizations - Pennsylvania Organization for Watersheds and Rivers (POWR) is offering a training series Meaningful Engagement in Local Government Decision Making for Community Watershed Organizations. This three-part training will take place on three Thursday evenings from 6:00-7:30; Feb 11, 18 and March 4. A description of the three modules follows:

Module 1 on February 11 will include an introduction to local government structure in PA, a review of how and why local government land use and planning decisions have immediate and critical impacts on water resources, and an introduction to local government priorities.

Module 2 on February 18 will highlight strategies for effective interaction/collaboration with elected officials and will help increase your confidence in communicating your values, concerns, and knowledge about water resource protection and conservation.

Module 3 on March 4 will help you better understand the role and value of watershed organizations in policy making at the local, state, and federal level. It will present examples of engagement in policy issues and will provide tips for effective advocacy, public comment, and support for sound management and policies for healthy streams.

More information can be found at the POWR website www.pawatersheds.org and clicking on “Webinars and Other Trainings”

Chesapeake Bay Update

The Ag Plan Reimbursement Program is in its fourth year of a four-year contract. There have been more than 313 plans registered and more than 38,245 acres registered for this round. There is approximately \$700,000 remaining this year to cost-share privately developed Ag E&S, Conservation, Nutrient Management, and Manure Management Plans. More information can be found here: <https://www.dep.pa.gov/Business/Water/Pennsylvania%E2%80%99s%20Chesapeake%20Bay%20Program%20Office/agriculture/Pages/Funding-Programs.aspx>

National Fish and Wildlife Foundation’s 2021 watershed-wide “All-Bay Agriculture Network Forum.” - The National Fish and Wildlife Foundation has opened registration for the 2021 watershed-wide “All-Bay Agriculture Network Forum.” The Forum brings together NGO, local, state, and federal ag conservation leaders and partners to share best practices, network together, discuss collaborative implementation strategies and opportunities for accelerating and scaling up nutrient and sediment load reductions.

With the current public health challenges, NFWF is hosting the Forum virtually in early 2021. Six topic-specific tracks, featuring roughly a half-day of programming each, will be delivered from February through early March. Each track will be offered a la carte, so participants can opt into the most relevant content for your work.

The Forum aims to offer participants a high-level, technical discussion about agriculture conservation practice and policy. Traditional audiences have included ag conservation leaders from conservation

districts, research and higher education institutions, farmers, state agencies, non-profit organizations, private sector and other agencies and organizations. While typically an invite-only event, the virtual format of the 2021 Forum allows NFWF to open the invitation to all those interested!

Sessions include:

Session 1: From Managing Risk to Building Resilience: Farms, Communities, and Conservation (Wednesday, February 3, 2021 1pm-4pm)

Session 2: Best Practices in Outreach and Behavior Change: Nudge Theory (Wednesday, February 10, 2021 1pm-4pm)

Session 3: Beyond the Bay: Collaborative Approaches to Water Quality Improvements (Wednesday, February 17, 2021 1pm-4pm)

Session 4: Supply Chain Sustainability: Insights, Trends, and Operating Models (Monday, February 22, 2021 1pm-4pm)

Session 5: It Starts with a Plan: Making Nutrient and Manure Management Work (Wednesday, February 24, 2021 1pm-4pm)

Session 6: Why and What For: Stream and Riparian Restoration in Agricultural Landscapes (Wednesday, March 3, 2021 1pm-4pm)

Find more information and register for one or more of the Forum sessions at:

<https://sites.google.com/view/the-2021-all-bay-anf/home>

NEW THIS YEAR: PA Agency and Conservation District Statewide Ag Meeting

Every year, DEP and PACD host an annual meeting for counties within the Chesapeake Bay Watershed. With the opportunity to host a virtual forum, the committee has decided to open this forum to all county conservation districts across Pennsylvania. The forum is scheduled to be held virtually on March 16 and March 17, 2021. The agenda and associated material will be shared when they become available.

Dates to Remember:

SCC Meetings – 1:00 PM

Virtual Meeting	March 9
Virtual Meeting	May 11

SCC Conference Calls – 8:30 – 10:00 AM

Conference Call	February 9
Conference Call	April 13

Building for Tomorrow Leadership Development Program

2021 Virtual Staff conference	February 8 – 12
-------------------------------	-----------------

Registration Link

<https://www.paleadership.org/register-now-for-2021-virtual-staff-conference/>

2021 Board Leadership – Webinar Series	February 15,16,17, 23, 24
--	---------------------------

Registration Link

<https://www.paleadership.org/register-now-for-the-2021-board-leadership-webinar-series/>

Native Plants and Pollinators Technical Training for CDs

Virtual	February 18
---------	-------------

PA Agency and Conservation District Statewide Ag Meeting

2021 Virtual Conference	March 16 – 17, 2021
-------------------------	---------------------

PACD Spring Regional Meetings – All will be Virtual 10:00 am -12:00 pm

South Central Region	March 16
North Central Region	March 18
South East Region	March 25
South West Region	March 30
North West Region	April 8
North East Region	April 16

Agricultural Technician Training

Boot Camp I – ‘Basic’	April 12 – 16, 2021 (Virtual/Classroom) August 2-4, 2021 (Field)
-----------------------	---

Boot Camp II – ‘Advanced’	April 26 – 30, 2021
---------------------------	---------------------

Also, check the Conservation District Training/Special Events Calendar at, www.PACD.org Select the "Events" tab and then the "Training Calendar" tab.

United States Department of Agriculture



Natural Resources Conservation Service
1300 Old Plank Road
Mayfield, PA 18433

570-280-3337
855-822-1795 fax

February 9, 2021

Dear District Directors:

This report highlights our staff's assistance to cooperators and communities in Lackawanna, Monroe, Wayne, and Pike Counties last month. In addition, I will use it to try to keep you informed of any significant conservation activity that is ongoing or upcoming and which may affect our mutual clients. If you have any questions concerning the report or would like to have more specific information, please let me know.

CONSERVATION PROGRAMS

Environmental Quality Incentives Program (EQIP)

We have received 66 EQIP applications. We are beginning to screen, assess, and rank these applications. Rankings are tentatively set to be completed by Mid-March

Conservation Stewardship Program (CSP)

We currently have the following applications:

-5 FY 2021 CSP (Sign-up is ongoing)

Agricultural Management Assistance (AMA) Program

We have 7 AMA applications. We are beginning to screen, assess, and rank these applications. Rankings are tentatively set to be completed by Mid-March

CREP- Conservation Reserve Enhancement Program

Wayne County CREP Application Status: No new applications

Lackawanna County CREP Application Status: No new applications

Monroe County CREP Application Status: No new applications

Pike County CREP Application Status: No new applications

CONSERVATION PLANNING/TECHNICAL ASSISTANCE

Conservation Plans Completed:

No new plans this month

Landowner Assistance

(In addition to our program work, conservation technical assistance is a very important aspect to our job)

My staff has provided technical assistance to

7 landowners in Monroe County

3 landowners in Lackawanna County

5 landowners in Wayne County

1 landowner in Pike County

Sincerely,

Jennifer M. Matthews
District Conservationist
Mayfield Field Office
USDA-NRCS

5925 Stevenson Ave., Suite A • Harrisburg, PA 17112 • 717-238-7223 • 717-238-7201 (FAX) • www.PACD.org



PACD Rewind

Monthly Report 01/01/21 – 01/31/21

Greetings everyone! Below is a recap of what's happening with your state association. The information is also available at www.pacd.org or you can always reach out to any member of our staff. Enjoy this month's 'Rewind!'



PACD STAFF REPORT

PACD Membership Activities

Communications

- Updated and managed the PACD listserves
- Updated www.pacd.org
- Sent four *Front Page* e-newsletters
- Submitted nineteen posts on social media channels
- Compiled and distributed monthly rewind report to membership

PACD Executive Board

- Completed February staff report
- Prepared financial reports
- Met with Sonia regarding month-end financials
- Distributed materials to board

PACD Strategic Planning

- Continued implementing strategic plan

PACD Statewide Meetings

- Reviewed and declined Holiday Inn Grantville contract
- Distributed multiple registration reminders to managers and directors
- Managed registrations for committees and council
- Sent materials and reminders for each committee and council
- Reviewed registrations for each committee and sent reminder emails
- Prepared financials for Ways and Means, Executive Board and Council
- Prepped handout and screen-share packets for each committee and council
- Followed up with districts who needed updated delegate forms
- Sent council report reminders to partners

- Hosted six committee meetings via Zoom; took, updated, and distributed minutes
- Created and distributed council reports for each committee chair
- Held council prep meeting via Zoom
- Held council dry-run via Zoom
- Reviewed registration for partners, board members, committee chairs, etc.
- Drafted and ran council reminder in Front Page
- Annotated agendas for President and Secretary; added talking points for President
- Prepared retirement video for Lisa
- Updated delegates; prepared and sent delegate list
- Host council meeting; take, edit, approve, and distribute minutes

PACD Human Resources and Office Management

- Processed three payrolls
- Managed accounts receivable and accounts payable
- Continued training Diane Young in bookkeeping and other duties
- Advertised Program Manager position
- Continued training Amy for Director of Operations position
- Met with SEK auditor for continued counseling
- Updated QB to 2021 version
- Held meeting with all staff and Merrill Lynch on 401k program
- Interviewed and hired new PACD Program Manager
- Worked with IT consultant to order and prepare laptop and peripherals
- Coordinated staff office moves in preparation for Lisa's retirement and Holly's start

Meetings and Events Attended

PACD staff attended/participated in the following events:

- SCC meeting
- NRCS State Technical Committee meeting
- New Managers Call
- Sullivan CD Board meeting
- Several PRISM meetings
- Several Farm Show meetings
- Held monthly managers meeting
- Held Partnership Meeting

Legislative Activities

- Updated all related lists for General Assembly members and committees
- Held pre-meeting and actual meeting with Sen. Dush and eight conservation districts
- Attended House Environmental Resources and Energy Committee
- Discussed legislation with DEP Legislative/Policy Office
- Sent out all district Highlights pages individually to all PA legislators and partners

Grants and Special Projects

102/105 Technical Training Grant

- 102/105 Technical Training Sessions
 - Coordinated with DEP on spring webinars

- Set up a call to review topics and presenters for upcoming webinars
- Clean Water Academy (CWA)
 - (Nick) Began taking preparation course for Part 107 certification (commercial drone use)
 - Courses under development
 - Timber Harvest BMPs
 - Introduction to Chapter 105
- Bay Meeting
 - Met with Bay committee and DEP to begin planning 2021 virtual meeting
 - Organized topics into a draft agenda
 - Created timeline and sent to DEP

Agricultural Conservation Technical Training

- 2021 Basic & Level II Boot Camp
 - Notified evening speaker of date change
 - Changed room block dates at Days Inn
 - Opened the application period

CD-Umbrella Agreement with NRCS (Includes TAG and ACT)

- Notified districts of quarterly due date
- Processed time reporting forms as received

CREP Cost Share

- Processed CREP Cost Share and prepared invoices
- Processed and returned confirmation paperwork for combined CREP GG Grant

CREP Outreach Program Office (COPO)

- Water Words that Work (WWTW) Outreach Project
 - Met with WWTW regarding focus group materials
 - Sent Bay materials to districts, PASA, PA Environment Digest Blog to promote focus groups
 - Participated in a focus group dry run
 - Held initial focus groups
- CREP Partner Training
 - Held CREP Partner Training workgroup meeting
 - Created and distributed training needs survey in SurveyMonkey
 - Prepped and sent information for 2/4 CREP training planning meeting

DCNR Riparian Forest Buffer Program

- Received and processed four mid-term reports
- Received one new buffer grant

Engineering Technical Assistance Program Grant (TAG)

- Completed and submitted November invoice and report to DEP
- Prepared and submitted TAG staff monthly report
- Invited TAG staff to council meeting

Leadership Development Program

- Virtual Staff Conference development

- Production planning for 2020 CD Video Awards
- 2021 Board Leadership Series development
- Approved content outline and scheduled session dates for 2021 New Manager Training
- Met with SCC on LD program budget and upcoming contract

PA Nonpoint Source Pollution Education Office

- Wrote October to December quarterly report and submitted to DEP
- 2020-21 NPS Mini-grant Round
 - Reviewed four mid-term reports
 - Reviewed five mini-grant materials
 - Reviewed one budget change
 - Rolled one grant to 2021-22 round
- 2021-22 NPS Mini-grant Round
 - Answered questions about potential applications and projects
- 2021 Virtual Watershed Specialist Meeting
 - Posted 2021 virtual CDWS dates on website; sent to listserv and DEP staff
 - Sent Shannon update for quarterly report
 - Set up 2021 planning meeting in Zoom and sent invitation to planning committee
 - Sent reminder to CDWS about materials/recordings in CWA
- 2021 Virtual 319 Meeting
 - Met with DEP to discuss hosting virtual 319 meeting
 - Emailed informal project summary to DEP
 - Sent scheduling poll and set up initial planning meeting for February via Zoom



DATES TO REMEMBER

Virtual Staff Conference Workshop & Forum Sessions

- February 8-12, 2021

Building for Tomorrow's 2021 Board Leadership Webinar Series

- February 15, 2021
- February 16, 2021
- February 17, 2021
- February 23, 2021
- February 24, 2021

Native Plants and Pollinators Technical Training for Conservation Districts

- February 18, 2021 | 10:00-11:30 a.m.

PACD South Central Region Video Conference

- March 16, 2021 | 10:00 a.m. to Noon

PACD North Central Region Video Conference

- March 18, 2021 | 10:00 a.m. to Noon

PACD South East Region Video Conference

- March 25, 2021 | 10:00 a.m. to Noon

PACD South West Region Video Conference

- March 30, 2021 | 10:00 a.m. to Noon

PACD North West Region Video Conference

- April 8, 2021 | 10:00 a.m. to Noon
Agricultural Conservation Technical “Boot Camp” Training – Basic Level
- April 12-15, 2021 (*online portion*)
PACD North East Region Video Conference
- April 16, 2021 | 10:00 a.m. to Noon
Agricultural Conservation Technical “Boot Camp” Training – Basic Level
- August 2-4, 2021 (*in-person field days*), Keystone Conference Center, Ft. Indiantown Gap, Annville, PA (Lebanon County). *Both online and in-person portions must be attended to complete the course.*
- Agricultural Conservation Technical “Boot Camp” Training – Level II**
- August 23-27, 2021, Keystone Conference Center, Ft. Indiantown Gap, Annville, PA (Lebanon County) and Holiday Inn Harrisburg
- 2021 Virtual Conservation District Watershed Specialist Meeting**
- October 5-7, 2021

STAFF CONTACT INFORMATION			
NAME	TITLE	PHONE #	E-MAIL
HARRISBURG OFFICE			
Brenda Shambaugh	Executive Director	717-238-7223 x103	bshambaugh@pacd.org
Lisa Suhr	Director of Operations	717-238-7223 x112	lsuhr@pacd.org
Shannon Wehinger	Director of Communications & Education	717-238-7223 x105	swehinger@pacd.org
Amy Brown	Program Manager	717-238-7223 x104	abrown@pacd.org
Molly Burns	Project & Event Specialist	717-238-7223 x110	mburns@pacd.org
Matt Miller	Leadership Development Coordinator	717-238-7223 x107	mmiller@pacd.org
Nick Yeagy	Software Specialist	717-238-7223 x106	nyeagy@pacd.org
Diane Young	Administrative & Program Assistant	717-238-7223 x109	dyoung@pacd.org
BLOOMSBURG OFFICE			
Nathan Brophy	Conservation Technician	570-784-4401 x127	nbrophy@pacd.org
W. Andrew Wodehouse	Conservation Technician	570-784-4401 x119	awodehouse@pacd.org
CLARION OFFICE			
Danielle Kalp, PE	Conservation Engineer	814-297-5261	dkalp@pacd.org
Cassie Daniels	Conservation Technician	814-297-5260	cdaniels@pacd.org
LEBANON OFFICE			
Jeff Sholly, PE	Conservation Engineer	717-376-3484	jsholly@pacd.org
Lauren Brodbar	Conservation Technician	717-376-3510	lbrodbar@pacd.org
SOMERSET OFFICE			
Phillip Gardner	Conservation Technician	814-445-8979 x4260	pgardner@pacd.org
Phillip Wilson	Conservation Technician	814-445-8979 x4254	pwilson@pacd.org

