

Pike County Conservation District

AGENDA

Regular Monthly Meeting

Monday, April 18, 2022 – 9:00 AM

Pike County Conservation District Office, Route 402, Blooming Grove

Pike County Conservation District is committed to the long-term protection and sustainable use of Pike County's natural resources.

We accomplish this through partnership, education, technical assistance, planning, enforcement, and leadership.

Meeting will be done VIA ZOOM & in person – see email and website

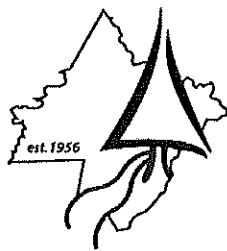
- I Call to order – Pledge of Allegiance – Introductions
- II Public Comment on Agenda Items
- III Action on Minutes of February 28, 2022 meeting, notes from March 21, 2022 (*vote*)
- IV Financial Report (review/file subject to audit)
- V Correspondence Report
- VI Executive Director Report
- VII OLD BUSINESS/COMMITTEE REPORTS
 - Rebranding ad hoc committee
- VIII NEW BUSINESS
 - Grant submissions for the Pike County Household Hazardous Waste Program – Rachael Marques
 - ACT 13 funding request for the Groundwater Level Monitoring Program – Michele Long
 - Letter of Commitment – 2022 Environmental Education Grant for \$2,908 for Dingman Township Park Pollinator Garden – Ellen Enslin
 - Letter of Commitment – 2022 Environmental Education Grant for \$2,562 for Leaf Pack Network to the Wallenpaupack Area – Rachael Marques
- IX PACD Update
- X Cooperating Agency and Other Organization Reports
- XI Public/Press Questions
- XII Executive Session
- XIII Adjourn

Immediately following the Board meeting we will be doing the road cleanup along 402 then we will have lunch!

NEXT MEETING: MONDAY, May 16, 2022, at 9:00am.

556 Route 402, Hawley, PA 18428

Phone (570) 226-8220 Fax (570) 226-8222 e-mail: pikecd@pikepa.org www.pikeconservation.org



Pike County Conservation District

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PIKE COUNTY CONSERVATION DISTRICT BOARD OF DIRECTORS MEETING MINUTES Monday, February 28, 2022

As a result of the COVID-19 Pandemic the Board of Directors meeting was also held via Zoom Video Conference call.
Information regarding the conference call was posted on the District website.

ATTENDANCE:

Directors: Scott Savini, John Milliken, Kelly Stagen, Jay Morrow

Associate Directors: Paul Ranello, Jim Andre

Staff: Michele Long, Devan George, Ellen Enslin, Lisa Dolci, Rachael Marques, Marianna Quartararo

Cooperating Agency Representatives: Shane Kliner, DEP, and Jen Matthews, NRCS

Directors/Associate Directors Absent: Commissioner Ron Schmalzle, Ken Coutts, Jo Ann Rose, Carole Linkiewicz, Mike Spencer

Scott Savini called the meeting to order at 9:02 am.

PUBLIC COMMENTS / QUESTIONS AGENDA ITEMS: None

ACTION ON MINUTES of January 24, 2022: Kelly Stagan made a motion to approve the January 24, 2022, Board Meeting minutes. John Milliken seconded. Motion carried.

FINANCIAL REPORT: Michele stated transfer of \$18k for the Finan case has been completed and paid. Report subject to audit.

CORRESPONDENCE REPORT: The Pennsylvania Envirothon letter for contribution has been sent out. The PCCD comment letter to the Delaware River Basin Commission regarding the proposed regulations to imports of water to and exports of water from the Delaware River Basin, which was submitted on Monday, February 22, 2022, with no changes.

EXECUTIVE DIRECTOR REPORT: The 102 and 105 Delegated Programs, E-Permitting will go live on April 1st, paper submissions will no longer be accepted. We had a pre-application meeting with the National Park Service, Delaware Water Gap on the 209-paving project. We are working on and hope to complete records retention by mid-March. We are working on a Spotted Lantern Fly program for March, which will be in the e-newsletter. Ellen and Rachael are working with the planning office on household hazardous waste grant applications to do a project in October. Michele submitted a proposal to the commissioner's office for the continuation of the Groundwater Level Monitoring Program. The commissioners recommended submitting the proposal under the Act 13 Marcellus Shale Funds they receive from the state. That grant project will end in September through the SRCP grant and there are no funds to support it. If the proposal is approved, it will support the program for another 4 years, that we have been doing since 2007. With the help of Jen Matthews at NRCS, we have submitted forms for an evaluation on a couple restoration projects near: Moon Valley Road in Milford and Sawkill Power Equipment and are hoping for grant assistance. There was a project done near Moon Valley Road in the 80's through the Pocono RC& D Counsel who had funding to do a project there. The district and the county worked together with the township to do a streambank rehabilitation. There is some confusion with who is responsible for the O&M, Michele provided information to the county solicitor and commissioners to review. Lisa has been working on getting estimates for paving, that has been budgeted. The mold remediation was completed this past weekend. We worked with the county to find a replacement for our 2015 Ford Escape, that will be ready in July. Our longtime cleaning person, Ethel, has retired, this past weekend

was her last weekend. Lisa looked for a replacement and interviewed other cleaning services, we have a new cleaner starting this weekend. The new permit PAG-01 will be starting March 1st for projects between 1 and 5 acres with less than 30,000 sq ft of impermeable surface area. This permit would not apply to most of Pike County due to restrictions that it cannot be in an EV or HQ Watershed, there are some small areas such as Westfall/Matamoras area where it could apply.

OLD BUSINESS/COMMITTEE REPORTS: Rebranding ad hoc committee - Part of the 2022 Action plan is to *“Develop a Board and staff subcommittee to start the implementation of District rebranding to establish the District as a recognized leader in natural resource protection in Pike County.”* The members of the committee will be John Milliken, Kelly Stagen, Mike Spencer, Paul Ranello, Michele Long, Ellen Enslin, Devan George, and Lisa Dolci. At the first meeting we will discuss the goal and better define the committee and elect a chair. Kelly Stagan made a motion to appoint an ad hoc rebranding committee. John Milliken seconded. Motion carried.

NEW BUSINESS:

Transfer of \$3,675 from the Conservation Fund for NEPA Environmental remediation work - We had an air quality test completed due to symptoms the staff was experiencing in the Executive Directors office and mold was found. We obtained 3 different proposals and estimates for remediation. Jim Andre was very helpful in reviewing those and going over the best course of action. We selected NEPA Environmental to do the remediation that was completed over this past weekend. There was a significant number of items that had to be thrown out, including some personal items. The heating system was maintained before the work was done and the entrance to the attic has been sealed. The room will be used as storage instead of an office. The ED office has been relocated to the office next to it. Jay Morrow made a motion to approve the transfer from the Conservation Fund to the Operating Account, Kelly Stagen seconded. Motion carried.

Update on Pocono Sourcewater Collaborative & new webpage – Program Manager Ellen Enslin reported there have been 3 meetings of the Pocono Sourcewater Collaborative since the beginning of last year. There are about 35 people attending the collaborative which is made up of Water system operators and owners, Agency folk, and Watershed Specialists from Monroe, Pike, and Wayne County. We discussed education and outreach for Sourcewater protection, Wellhead protection, and put together an action plan for 2022, which will mostly be reaching out to the water system operators and seeing what their needs are and what they need from the collaborative for education and outreach. Ellen sat on the steering committee for draft development of 2 Sourcewater Protection Plans for Matamoras Borough and Saw Creek Estates. We have developed a web page with the information for Sourcewater protection on our website.

Salt watch program update – Watershed Specialist Rachael Marques reported this year we are participating in the Winter Salt watch program held by the Izaak Walton League. It was important for us to be a part of this program because our fresh water is an important resource in Pike County. Overuse of road salt has become an issue in a lot of areas, and this will allow us to test our water for chlorides, one of the main ingredients in road salt. We received permission to test the water at Diamond Creek, that is located near the main road on Route 507. We are provided with a test strip that is put into a jar of collected water. The test strip will indicate the level of chlorides in the water. We took a baseline number in December that was about 25 ppm, which is a really good number. The drinking standard for water is 250 ppm. We have taken 5 different samples from the creek at different times, during different weather conditions and the number stayed the same, 25 ppm.

Updated Fees for Services Policy – Staff are recommending an update to the Fee Schedule for Services, the first sheet is the Project Application, and the 2nd sheet is the Fee Schedule for Services, that gives a breakdown of fees for services and permits. Our fees for services have not been updated since 2016. After reviewing fees for Monroe and Wayne Counties we have made changes to our fee schedule to make it easier to read and similar to other conservation districts. There is a proposed increase from \$200 to \$250 per disturbed acre fee for an E&S Plan Review. We added a request for all plans to be submitted electronically and language regarding e-permitting for Chapter 102 & 105. There is a change in fees for renewals; NPDES Permit renewals involving the same scope of work will have a 25% charge of the original Fee for Service. If there is a change in Scope or Disturbed acres there will be a 50% charge of the original Fee for Service. The E&S Plan review for Chapter 105 General Permit and Timber Harvest E&S review fee has been increased from \$100 to \$150. All waivers must go through the Board of Directors. The new Fee Schedule will be live today, February 28th, if approved by the Board and it will be put on the website and an email will be sent out to the engineering community and our E-newsletter. It will also be sent to the State Conservation Commission per their policy. Kelly Stagen made a motion to approve. Jay Morrow seconded. Motion carried.

Post Construction Stormwater Management Delegation Agreement – Currently, Pike County Conservation has 2 delegation agreements with DEP. The first delegation agreement is for the Chapter 105 Wetlands and Waterways Program. We review some of the general permits, inspections, complaints, and any enforcement is referred to DEP. The second delegation agreement we have is the Level 3 Chapter 102 Erosion & Sediment Pollution Control Program delegation agreement. The agreement for the Chapter 102 covers review, education, complaint investigation, and enforcement. These delegation agreements are contracts with DEP to provide these services. These are voluntary programs, and we are allowed to charge a fee for these services based on the regulations. We are proposing to go to another level of Post Construction Stormwater Management for Chapter 102 so we can review the Post Construction Stormwater Management portion of the NPDES Permit. Currently those permits are sent to the DEP Northeast Regional Office. Our permits that are sent there are entered into the que along with all the other permits from the other counties. With the current vacancy in our office, we would like to take on this PCSM delegation and hire a District Engineer. Since December we have been looking into what this would mean for our organization regarding the workload in our office. We are currently working on a joint program with Monroe County on education and outreach for PCSM. Having an engineer on staff would provide multiple opportunities to assist our resource conservationists with E&S plan reviews and assist our county and municipalities with stormwater related issues. After speaking with the Pike County Commissioners, they are in favor of having a local engineer for the PCSM review. Doing everything in house would expedite the process and they would still have to submit their record of decision to the DEP Regional office. Other districts with an in-house engineer have reported a 60% faster turnaround time with their NPDES permits. If we would like to pursue this option, we would need to hire an engineer, then we could move forward with signing the PCSM Delegation Agreement. The delegation agreement would take several months to process, it must go through the State Conservation Commission, and number of Secretaries and Deputy Secretaries at DEP, our office, and the Northeast Regional office. Kelly Stagen made a motion to move forward with hiring an engineer. Jay Morrow seconded. Motion carried.

Cooperating Agency and Other Organization Reports:

PACD – Kelly Stagen reported they had their winter meeting last month and it went well and was well attended. Kelly and Michele participated in a meeting with DEP Deputy Secretary Aneca Atkinson. They were able to ask several questions about Regulatory issues, Dirt and Gravel Road programs, and the Governor's budget. There was no budget increase proposed for districts and that has caused much concern, there will be more information next month. Kelly suggested to write a letter as a board to support increase funding to the Conservation District line. Brenda the Executive Director of PACD sent out a template for Districts to send out regarding the budget. We can adjust this template and send it out to legislators and the Governor's office. The line has not increased since 2009 and it is encouraged for us to send a letter for support. The board agreed to send a letter to legislators.

NRCS – Jen Matthews sent the engineering request Michele spoke about regarding the two projects and will let us know when she hears back from them. We are working on several additional conservation plans for the Growing Greener Project.

DEP – Shane Kleiner reported that they have conducted interviews for two District Field Rep. Positions. They will be hiring two people with the same responsibilities and duties and will be handling a portion of the counties. A reminder that the Financial Disclosure forms need to be submitted by May 1st

PWTU – The PWTU will be holding a Conservation Banquet on April 9, 2022, at Lukan's Farm Resort. The doors will open at 5 pm and dinner begins at 7 pm. There will be auctions, raffles, and lots of prizes. There are only 100 tickets at \$40 per person, and so far, they have sold half of them. Tickets can be purchased at the door or at the Pike-Wayne meeting on March 8th.

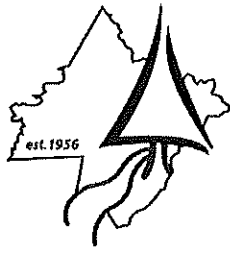
EXECUTIVE SESSION: No session was held.

PUBLIC/PRESS QUESTIONS: None.

ADJOURN: Kelly Stagen made a motion to adjourn the Board of Directors Meeting. John Milliken seconded. Motion carried. Meeting adjourned at 9:55 am.

Respectfully submitted,

Lisa Dolci, Administrative Assistant



Pike County Conservation District

556 Route 402, Hawley, PA 18428

Phone (570) 226-8220 e-mail: pikecd@pikepa.org www.pikeconservation.org

PIKE COUNTY CONSERVATION DISTRICT BOARD OF DIRECTORS MEETING MINUTES Monday, March 21, 2022

The Board of Directors meeting was also held via Zoom Video Conference call.
Information regarding the conference call was posted on the District website.

ATTENDANCE:

Directors: John Milliken, Kelly Stagen, Ken Coutts

Associate Directors: Paul Ranello, Jim Andre, Jo Ann Rose

Staff: Michele Long, Devan George, Ellen Enslin, Lisa Dolci, Rachael Marques, Marianna Quartararo, Jeremy Oettinger

Cooperating Agency Representatives: Shane Kleiner, DEP, and Edward Vinton, NRCS, John Hahn, Emily Borger, Waterways Conservation Officers, PA Fish and Boat Commission and Patricia Dawson of the Twin and Walker Creek Watershed Conservancy

Directors/Associate Directors Absent: Commissioner Ron Schmalzle, Scott Savini, Carole Linkiewicz, Mike Spencer, Jay Morrow

John Milliken called the meeting to order at 9:03 am. There was no quorum so there were no actions taken.

PUBLIC COMMENTS / QUESTIONS AGENDA ITEMS: None

ACTION ON MINUTES of February 28, 2022: There was no quorum so there were no actions taken.

FINANCIAL REPORT: Michele stated the transfer of \$18k for the Finan settlement case was completed in February. The money for the mold remediation services was also transferred from the Conservation Fund into the Operating account. Report subject to audit.

CORRESPONDENCE REPORT: None

EXECUTIVE DIRECTOR REPORT: The Surface Water Quality Monitoring will begin in April. Rachael is setting up dates, if anyone would like to participate, please reach out to her. Construction season is beginning, and the staff will be doing more inspections. There is a Spotted Lanternfly program that will be held on March 31st at the Pike County Training Center, registration can be found on our website. The March E-Newsletter has gone out, anyone who is signed up and has been added will receive the updates. The technical staff will begin virtual training for Chapter 102 and Chapter 105 programs at the end of March, for three days. The Pike/Wayne Envirothon is scheduled for the end of April. Devan will be going to the schools to give the tests, there are 2 schools participating from Pike County. The Engineer position has been advertised in multiple places. We received 3 applications and none of them were qualified for the position. Through the PACD video mini grant, Devan was able to purchase new video equipment. Ellen and Devan have created a script to do a video on Best Management Practices and will be filming in March and April. Devan has developed a rack card for new homeowners, that will help with questions they may have about the area and services available. The rack card will direct those to a webpage on our website, that Devan is developing. We are currently waiting for a proposal from a mason to repair the front steps, visitors are being directed to the entrance near the Education Room. The offices are currently being painted. Our generator is currently in operatable, the head on the engine is cracked and we are waiting for the parts to come in for the repairs. We are working on the online payment system that should be up and running on our website by the beginning of April. Executive Director, Karl Brown of the State Conservation Commission (SCC) will be retiring at the end of 2022, he has been working

with the districts and SCC for 37 years. Mike Bedrin, the Regional Director for DEP is retiring and there is a party for him this week that Michele and Ellen will be attending. Mike has been the Regional Director for 15 years, one of the longest in the state. Johan Berger, the Financial Administrator with the SCC will also be retiring in August.

OLD BUSINESS/COMMITTEE REPORTS: Rebranding ad hoc committee - The first meeting of the committee consisted of the members, Kelly Stagen, Mike Spencer, Paul Ranello, Michele Long, Ellen Enslin, Devan George, and Lisa Dolci. Mike Spencer was appointed the Chairman of Committee. Michele reviewed the minutes from the committee meeting reviewing the 2016 Marketing Committee recommendations, audiences, and action items to be identified and next steps.

NEW BUSINESS: Grant submissions for the Pike County Household Hazardous Waste Program; Groundwater Level funding request for Act 13 money. We were unable to act on items as there was not a quorum, these items will be moved to the April agenda.

Cooperating Agency and Other Organization Reports:

PACD – Kelly Stagen reported her, and Michele will be attending the PACD Northeast Region Meeting on March 25th at the Schuylkill Conservation District. There is a virtual option if anyone else is interested in attending. Conservation Week will be happening from April 10th to 16th. This consists of reaching out to legislators, municipal leaders and informing them more about what conservation districts do. It is important for us to reach out to the legislators in the House and the Senate and the State, so we can continue to advocate for funding and discuss legislative bills. PACD is actively engaged in communication with their representatives and senate members to seek funding for the budget, as of now there is no increase for conservation district line items proposed.

Twin and Walker Creek Conservancy – Patricia Dawson reported they are awaiting the results of the Microplastics Survey done in the end of February/beginning of March with Rachael. Rachael has reported she is in the process of setting up the collection drop off, the office is in Philadelphia. To test the samples, they will filter the water with a vacuum filter and look under a microscope to see if there is a presence of microplastics. Once all the data has been received and entered, they will be sending out a report on the findings. Rachael will forward the report once she receives it.

John Hahn reported concerns with spray being used by DOT for curb foliage. There are concerns with the chemicals being used and the affects if it gets into Walker Lake and Twin Lakes.

PA Fish & Boat Commission – Emily Borger stated the Mentored Youth Trout Day will be held on Saturday, March 26th. Statewide Opening Day for Trout is Saturday, April 2nd. Bass Opening Day is June 11th. They have been stocking trout daily all over the region. Trout waters are closed unless otherwise posted as trout waters are open to year-round fishing. Emily will be transferring to Lackawanna County District in June 2022 and a new officer currently in the academy will be taking over after graduation.

NRCS – Edward Vinton reported they are still working on the Growing Greener Grant for nutrient management plans in the NE PA. They just received the documents for the E Quip Program rankings and that should be started within the next few weeks. Site visits are being limited due to the Avian Flu that is spreading throughout the Northeast. Jen is in the process of scheduling the local work group meeting and will send out more information when available, tentatively in the beginning of May.

DEP – Shane Kleiner reported the Growing Greener announcements for 2021 were made, over 18.2 million dollars in grants. Future grant opportunities will be available at the end of April. Shane has suggested to start getting everything together so that when it becomes available there will not be a rush for submission. Anyone going to a farm location will need extreme caution because of the Avian Flu. Any location with waterfowl, domestic chickens, and similar animals please take extra steps to avoid contact with manure and/or animals. Shane can provide the proper protocol for anyone who needs it. A reminder that the Financial Disclosure forms need to be submitted by May 1st.

EXECUTIVE SESSION: There was a brief Executive Session held to discuss legal matters. No actions were reported out and there was not a quorum. Michele mentioned that after the April Board meeting there will be a litter cleanup along route 402.

PUBLIC/PRESS QUESTIONS: None.

ADJOURN: There was no quorum so there were no actions taken.

Respectfully submitted,

Lisa Dolci, Administrative Assistant

Pike County Conservation District
Profit & Loss Budget vs. Actual
January through March 2022

	Jan - Mar 22	Jan - Mar 21	Budget	\$ Over Budget	% of Budget
Income					
4255 · Low Volume Road Allocation	0.00	0.00	40,000.00	-40,000.00	0.0%
4000 · Other Grant Income	1,913.03	0.00	25,140.00	-23,226.97	7.61%
4100 · State Cost Share Funds	0.00	0.00	66,449.00	-66,449.00	0.0%
4107 · County Contribution	110,933.49	111,027.75	443,734.00	-332,800.51	25.0%
4125 · UGW Income	0.00	0.00	56,818.00	-56,818.00	0.0%
4150 · Watershed Specialist Grant	16,232.80	13,597.48	45,250.00	-29,017.20	35.87%
4200 · County Appropriation	7,500.00	7,500.00	30,000.00	-22,500.00	25.0%
4250 · D&G Rd Allocation	0.00	19,891.27	100,000.00	-100,000.00	0.0%
4300 · Fees Collected	10,985.00	21,245.00	35,000.00	-24,015.00	31.39%
4400 · Program Income	300.00	300.00	3,000.00	-2,700.00	10.0%
4500 · Misc Income	0.00	0.00	100.00	-100.00	0.0%
1 4700 · Interest Income	78.41	65.34	150.00	-71.59	52.27%
2 Transfer from Conservation Fund	21,675.00	28,425.00	28,250.00	-6,575.00	76.73%
Total Income	147,942.73	173,626.84	845,641.00	-697,698.27	17.5%
Gross Profit					
	147,942.73	173,626.84	845,641.00	-697,698.27	17.5%
Expense					
5255 · Low Volume Road Expenditures	279.32	325.95	36,000.00	-35,720.88	0.8%
5000 · Other Grant Expenditures	2,926.20	1,912.50	20,485.00	-17,558.80	14.29%
5100 · Salary/Benefits to County	24,925.98	25,856.73	121,925.00	-96,999.02	20.44%
Transfer to UGW Funds	0.00	0.00	35,318.00	-35,318.00	0.0%
5250 · D&G Rd Expenditures	418.98	30,112.60	91,000.00	-90,581.02	0.5%
5505 · Telephone	425.63	655.57	2,900.00	-2,474.37	14.68%
5510 · Postage	6.77	0.00	500.00	-493.23	1.35%
5520 · Supplies/Equipment	1,928.88	1,197.59	13,020.00	-11,091.12	14.82%
5531 · Leased Equipment	2,579.28	2,526.12	11,500.00	-8,920.72	22.43%
5535 · Advertising	386.40	190.75	600.00	-213.60	64.4%
5540 · Professional Services	0.00	0.00	7,580.00	-7,580.00	0.0%
5550 · Personnel Expenses	110,933.49	111,027.75	443,734.00	-332,800.51	25.0%
5608 · Programs	30.00	174.00	7,000.00	-6,970.00	0.43%
5700 · Water Monitoring-Chem/Lab	0.00	0.00	12,450.00	-12,450.00	0.0%
5805 · Travel/Meals	20.00	0.00	2,900.00	-2,880.00	0.69%
5815 · Training/Conferences	327.94	773.19	3,750.00	-3,422.06	8.75%
5820 · Dues & Subscriptions	2,702.94	2,005.90	4,149.00	-1,446.06	65.15%
1 5870 · Repairs & Maintenance	11,097.57	6,997.13	17,830.00	-6,732.43	62.24%
5880 · Heat & Electric	3,658.84	2,977.20	8,000.00	-4,341.16	45.74%
5900 · Vehicle Expense	1,487.25	219.94	4,400.00	-2,912.75	33.8%
1 5940 · Capital Improvements	6,750.00	0.00	28,250.00	-21,500.00	23.89%
1 5950 · Misc Expense	18,199.16	89.50	600.00	17,599.16	3,033.19%
Total Expense	189,084.63	187,042.42	873,891.00	-684,806.37	21.64%
	-41,141.90	-13,415.58	-28,250.00	-12,891.90	145.64%
	-41,141.90	-13,415.58	-28,250.00	-12,891.90	145.64%

1 PA Invest rates seem to be going up slightly as compared to previous months.

2 Transfer from Conservation fund -Finan (\$18,000), Painting (\$6,750) & Mold remediation (\$3,675)

Pike County Conservation District
Account Balances
As of March 31, 2022

	Mar 31, 22	Mar 30, 22	Mar 31, 21
ASSETS			
Current Assets			
Checking/Savings			
007 · UGW Fund	262,707.97	262,683.97	227,984.52
006 · Low Volume Road Fund	25,312.72	25,310.41	6,724.41
005 · Clean Water Fund	7,978.81	6,353.33	7,851.15
002 · Conservation Fund	181,526.51	181,509.39	169,198.30
003 · Dirt & Gravel Municipal Fund	120,293.79	120,282.80	153,542.66
004 · Operating Account	121,947.64	121,585.42	137,056.73
Total Checking/Savings	719,767.44	717,725.32	702,357.77
Total Current Assets	719,767.44	717,725.32	702,357.77
TOTAL ASSETS	719,767.44	717,725.32	702,357.77
LIABILITIES & EQUITY			
	0.00	0.00	0.00

Summary Balance Sheet

As of March 31, 2022

	Mar 31, 22	Feb 28, 22	Mar 31, 21
ASSETS			
Current Assets			
Checking/Savings	719,767.44	747,606.72	702,357.77
Accounts Receivable	52,310.33	27,299.50	48,488.75
Total Current Assets	772,077.77	774,906.22	750,846.52
Fixed Assets	170,578.37	170,578.37	167,576.37
TOTAL ASSETS	942,656.14	945,484.59	918,422.89
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable	43,460.19	37,508.52	28,458.87
Other Current Liabilities	152,581.24	152,581.24	152,581.24
Total Current Liabilities	196,041.43	190,089.76	181,040.11
Total Liabilities	196,041.43	190,089.76	181,040.11
Equity	746,614.71	755,394.83	737,382.78
TOTAL LIABILITIES & EQUITY	942,656.14	945,484.59	918,422.89



March 14, 2022

Michele Long, Executive Director
Pike County Conservation District
556 Route 402, Suite 1
Hawley, PA 18428

Re: Invitation to a Scoping Meeting for the Brodhead Tributaries PA-463 and PA-464

Dear ^{Michele} Executive Director Long,

The USDA-Natural Resources Conservation Service (USDA-NRCS) has received a request from Monroe County, Pennsylvania to develop dam rehabilitation plans for the Brodhead Tributaries PA-463 and PA-464 (the Leavitt Branch and Goose Pond Dams), located in the Brodhead Creek Watershed in Barrett Township, Monroe County, Pennsylvania. Yearly inspections performed by both PA Department of Environmental Protection (PADEP), Division of Dam Safety and Monroe County's professional engineer ensure that the dams are safe and well maintained. However, several items have been identified that do not meet current design code.

One of the initial steps in developing the rehabilitation plan for these two dams is preparation of a Watershed Plan – Environmental Assessment (Plan-EA). The Plan-EA evaluates various alternatives, including rehabilitation and decommissioning among others, and determines the best alternative for the flood detention structures that meet current State Dam Safety and NRCS design standards.

You are invited to attend a Public/Agency Scoping Meeting, scheduled for Thursday, April 21, 2022 at 2:00PM or 6:00PM, at the Monroe County Public Safety Center (100 Gypsum Rd, Suite 101, Stroudsburg, PA 18360). The purpose of this meeting is to obtain resource information and concerns associated with the rehabilitation of the watershed resources early in the planning process. Topics will include public participation, project objectives, an outline of the planning process and the role of technical entities, participating agencies, and non-governmental organizations (NGOs). Please note that masks will be optional for those in attendance.

For those who prefer to participate virtually, a meeting invitation will be made available. For this information, or any other comments or questions, please contact Mark Buckwalter, PE, at mark.buckwalter@usda.gov or (717) 237-2245 by April 19, 2022 for remote participation details.

Thank you in advance for your cooperation and assistance with this project.

Sincerely,

Denise Coleman
State Conservationist

Leavitt Branch Dam (PA-463) & Goose Pond Dam (PA-464)

Rehabilitation Planning Study Fact Sheet

Brodhead Tributaries Watershed

Brodhead Tributary Dam's Short Story

The Monroe County Board of Commissioners and the United States Department of Agriculture, Natural Resources Conservation Service (NRCS), in cooperation with other federal and local partners, completed the Brodhead Tributaries Watershed Work Plan in February 1961 to address the prevalent needs for flood prevention through various actions including planned construction of two flood control dams. The dams were eventually completed. Leavitt Branch (LB) Dam, located on Leavitt Branch and Goose Pond (GP) Dam, located on Goose Pond Run in Barrett Township, Monroe County. Both Dams were built in the mid 70's to provide flood control to the people living below. The dams are owned, operated, and maintained by the Monroe County Board of Commissioners.

Multiple storm events have occurred since construction of the LB and GP Dams. In each case, the dam detained millions of gallons of runoff that would otherwise contribute to downstream flooding of homes and public infrastructure. Each Dam also contain a reservoir, with an average size of 3.3 acres, to retain sediment loads from the upstream drainage area.

Both LB and GP Dams were designed to meet the dam safety engineering standards in place at the time of its construction. Recent advances in dam safety engineering have resulted in increased design standards above and beyond those used for the two Dams. Rainfall amounts and intensities have also changed since the dam was constructed. Other aspects of the Dams have been identified that could improve the structural and operational safety of the dam throughout its service life. Monroe County Board of Commissioners requested assistance from NRCS to Evaluate these components and potential alternatives for rehabilitating the Dams.

Rehabilitation Planning Process

The Watershed Protection and Flood Prevention Act (PL-566) was amended in 2000, to provide NRCS authorization to assist communities with rehabilitation of their aging dams. The legislation authorizes NRCS to work with local communities and watershed project sponsors to address public health and safety concerns and potential environmental impacts of aging dams. NRCS provides technical and financial assistance in planning, designing, and implementing watershed rehabilitation projects. The Planning Study for the two Brodhead Tributaries Dams is currently underway to evaluate needs, objectives, and alternatives for potential rehabilitation of each of the dams.

NRCS may provide up to 100% of the costs of the Watershed Project Planning Study and design of rehabilitation projects. Construction of rehabilitation projects may be cost shared between the federal government and local sponsors. NRCS may provide 65 percent of the total construction cost of the rehabilitation project. Local sponsors can provide the remaining 35 percent in cash or through "in kind" costs for the value of new land rights, local project administration, and other planning and implementation costs associated with the project. Federal funds cannot be used for operation and maintenance activities.

Project Need

The Leavitt Branch Dam was originally constructed in 1976 with a 50-year service life and Goose Pond Dam in 1975 with a 100-year service life. Both Dams were constructed to meet the design standards in place at that time for a High Hazard Potential dam. This hazard potential classification is based on the prevalence of population, bridges, roads and buildings located within the downstream dam breach inundation zone that would be exposed to flood loss and potential loss of life in the unlikely event of dam failure. Dam safety design standards for high hazard dams have increased since completion of this dam. Thus, the Project Need is to continue providing and improving flood damage reduction downstream from the dam and address applicable NRCS and Commonwealth of Pennsylvania standards and design criteria for public health and safety to reduce the risks of loss of human life and property damage.

Project Objectives

The project objectives are to:

- Meet or exceed state and federal dam safety criteria.
- Maintain or enhance the current level of flood protection provided for the next 50-100 years.
- Minimize environmental, economic, and social impacts of providing the specified level of flood protection.

Project Facts

	<u>Leavitt Branch</u>	<u>Goose Pond</u>
Size of Pool Area	3.0 acres	3.6 acres
Drainage Area	6.3 mi ²	6.9 mi ²
Height of Dam	88 feet	97 feet
Storage Capacity	1,048 acre-feet	1,800 acre-feet

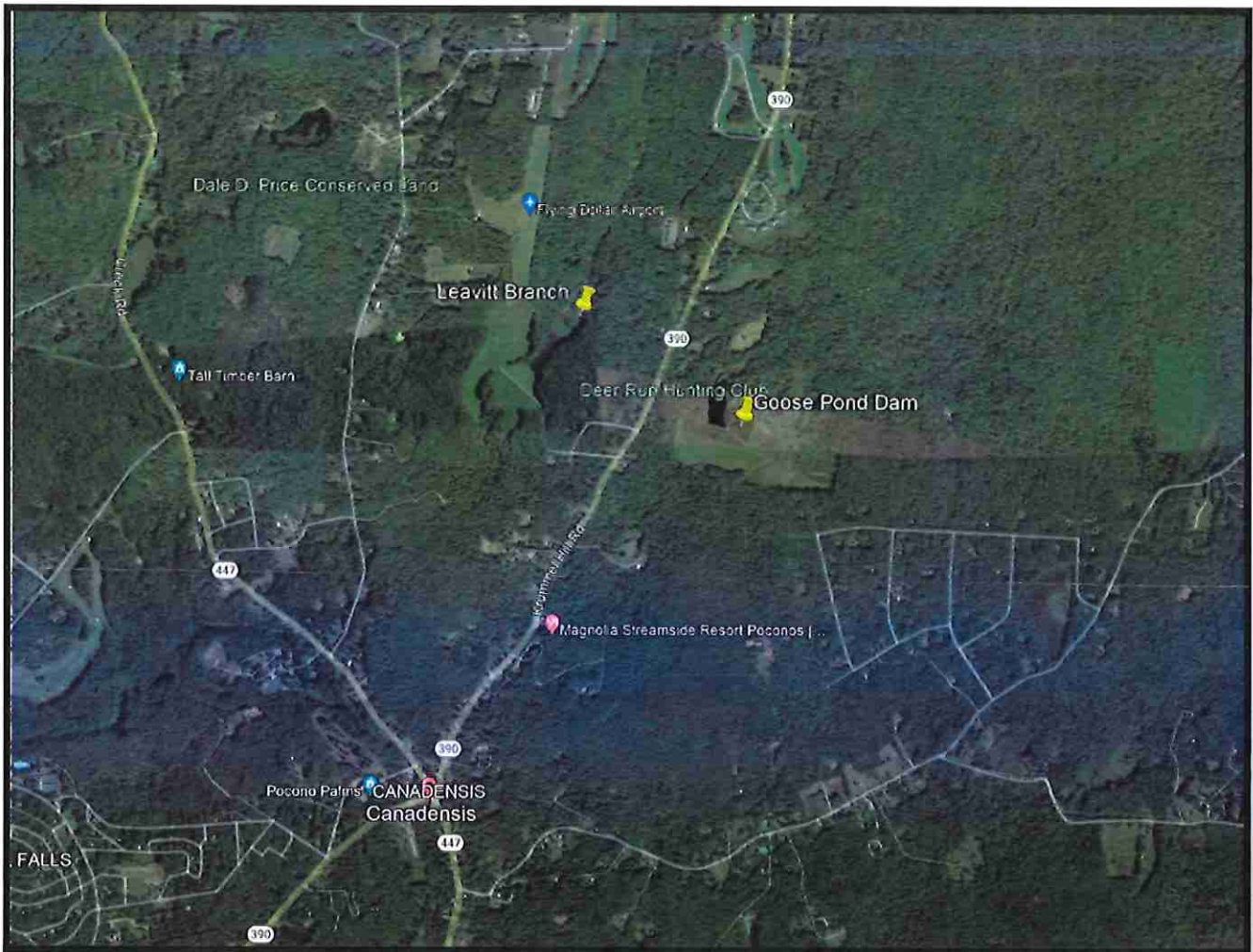


Leavitt Branch Dam

Project Schedule

Planning Phase	Start Date	Anticipated Completion Date
Collection and Analysis of Information	9/20/2021	8/30/2021
Formulation and Evaluation of Alternatives	8/1/2022	12/28/2022
Preparation of Supplemental Watershed Plan and Environmental Evaluation	12/29/2022	8/10/2023

Project Location





Pike County Conservation District

March 30, 2022

Cindy Adams Dunn, Secretary
Pennsylvania Department of Conservation and Natural Resources
Rachel Carson Office Building
400 Market Street
Harrisburg, PA 17105

Dear Secretary Dunn:

The Pike County Conservation District understands that the Pennsylvania Association of Conservation Districts (PACD) is applying for a DCNR C2P2 Partnerships Grant to provide lawn conversion training and sub-grants to Pennsylvania's county conservation districts. This will continue efforts undertaken by the district and will provide financial support for projects that convert presently maintained lawn to actively managed upland forest or native meadow. These projects will provide clean water, create homes for pollinators and birds, increase biodiversity, and decrease maintenance.

The Pike County Conservation District would like to express its full support of PACD in this application. Our conservation district has identified a need for more lawn conversion funding in our county. Our Conservation District Board strongly supports landowners in their efforts to maintain and manage the critical Pike County resource of over 4,500 contiguous acres of forested headwaters. This program would add to those efforts. Pike County landowners have been active stewards of their lands for well over 90 years using best management practices to conserve and maintain these important forest tracts.

The commonwealth has a goal of planting 5,000 acres of upland forests and 5,000 acres of meadows by 2025 to improve watersheds and waterways in Pennsylvania and the Chesapeake Bay, with a side benefit of habitat for wildlife and pollinators. Our conservation district and PACD look forward to working with DCNR and local landowners to continue to protect the water resources of the commonwealth, provide healthy habitats for plants and wildlife, and to reach this important goal.

Sincerely,

Michele Long
Executive Director
Pike County Conservation District

Michele Long

From: Pike Conservation
Sent: Friday, April 01, 2022 3:44 PM
To: Michele Long
Subject: FW: PA DCNR-Delaware Forest District Annual Plan
Attachments: 2022 FD19 Mgmt Activities Plan_ForPosting.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

From: Dugan, Timothy R <tidugan@pa.gov>
Sent: Friday, April 1, 2022 3:26 PM
To: Dugan, Timothy R <tidugan@pa.gov>
Subject: PA DCNR-Delaware Forest District Annual Plan

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Greetings,

Attached is the 2022 Management Activities Plan for the Delaware Forest District in Pike and Monroe Counties. It does not include all of the projects and activities that our staff plan to accomplish this year, but it does provide a thorough overview of our major goals on State Forest Lands and projects that forest users may see. As with many plans, this is a living document that may adjust or modify through the course of the calendar year. We aim to provide an updated plan, with known modifications, near the end of summer.

Please feel free to distribute and post this as you see fit, or simply use as an informational tool in your respective offices. The document is also available online at:
<http://www.dcnr.pa.gov/StateForests/FindAForest/Delaware/Pages/default.aspx>

I hope that you find this document and its information helpful. As always, do not hesitate to contact me with any questions or concerns.

Take care,

Tim Dugan | District Forester
Pennsylvania Bureau of Forestry
Delaware Forest District
2174A Route 611, Swiftwater, PA 18370
Phone: 570-895-4000 Fax: 570-895-4041
www.dcnr.state.pa.us/forestry

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Pike County Conservation District
Michele Long, Executive Director (ED) Report for April 2022

Board Agenda

Old Business/Committee Reports

- **Rebranding ad hoc committee** – Committee will be meeting on April 25th at the District office to refine goals. Staff have reviewed materials for consistency in image including brochures and correspondence; updating E-newsletter for resource content; The committee will provide an update at the Board meeting.

NEW BUSINESS

- **Grant submissions for the Pike County Household Hazardous Waste Program** – Rachael Marques will discuss the grant opportunities we are seeking to host a Household Hazardous Waste program with Pike County in October. We will be looking for a letter of intent from the Board one of the grant opportunities.
- **Request for ACT 13 funding from the Pike County Commissioners to continue the Groundwater Monitoring program** - Current funding for this project is through the Scenic Rural Character Preservation Program (SRCP). The funds remaining in the SRCP program have been earmarked for other projects with funding anticipated to run out. This groundwater monitoring program has been a study ongoing since 2007 and the current grant ends September 2022. We are requesting funds from the County's allocation of Act 13 impact fees which are distributed annually. One of the identified uses for these funds is water quality data. We will be asking the Board to send a letter to the County Commissioners requesting an annual allocation to support the USGS costs for analysis, public dissemination of the information and continued support. The annual requests range from \$8300 to \$8900 into FY 2026 for a total of \$34,400.

NATURAL RESOURCE CONSERVATION

Provide advocacy for Pike County's natural resource assets – protecting sensitive natural environments, conserving the quality and quantity of soil and groundwater resources and Pike County's special protection surface water resources.

Surface Water Quality Monitoring

- Spring macroinvertebrate sampling begins the second week of April. The YSI meter ordered in October of 2021 will be delayed in arriving due to shipping issues. We have the old YSI meter which will be calibrated for the spring season.

Groundwater Monitoring

- Well run was completed in March by the Watershed Specialist. Submitted reimbursement request from the SRCP board for the 2021 bills.

102/105 Delegated Programs

- See attached Technical staff March report for specifics on Projects/permitting activity.
- Enforcement conference for March 24th with the contractor for the PennDOT 84/450 site has been delayed.
- Matamoras Gas line Project Individual NPDES permit application was incomplete; Dollar General Bushkill Individual NPDES permit application was incomplete; Lehman Pointe may begin construction this spring;
- Working with PennDOT and the DEP NERO on SR 1014 drainage repairs. This stretch of road has a history of flooding and proper piping is needed to transport the amount of water that is transported along this road side stream.
- Staff completed the enormous task of going through numerous old plans in the office for records retention. Some of the files were from the 90's. Files were delivered to DEP for permanent retention based on DEP Guidance.
- PACD has reached out to Districts looking for information regarding costs of administering the delegated programs as it pertains to PennDOT projects.

Forest Stewardship/ ~~Gypsy Moth~~ Spongy Moth Program/Spotted Lanternfly

- A Spotted Lanternfly program will be held on March 31st at the Pike County Training Center with Stephen Alessi from Penn State Extension office as a speaker.
- A sign was developed to go along with circle trap distribution to municipal parks to place on trees that may be impacted by these pests. Marianna will be working with the municipalities to get them delivered and set up. These traps were paid for through the Department of Agriculture funds for the Spotted Lanternfly grant we received.
- The Gypsy Moth has been renamed as the Spongy Moth by the Entomological Society of America as part of their Better Common Names Project. [Learn more on ESA's website.](#) We are working on updates to the website and other District materials noting the change.

Dirt Gravel and Low Volume Roads

- Met with representatives from the SCC and the Center for Dirt and Gravel Roads on our comments to the proposed Stream Crossing Policy. Most of our comments were grammatical but the staff and QAB Chair Kelly Stagen both reiterated that the

policy will make stream crossing projects much more costly potentially impacting participation in the program by municipalities. ED also discussed how the current allocations we receive in Pike would make these costly projects prohibitive.

Lake Communities water quality/Invasive Species

- Funding has been proposed for the implementation of the Partners for Regional Invasive Species Management in the state budget. The PA Invasives Species Council (PISC) has proposed a partnership based, regional approach to manage invasive species. The actual implementation of the program by a local host has many unanswered questions but it would provide more unified distribution of education and outreach regarding invasives.

CONSERVATION EDUCATION AND COMMUNITY OUTREACH

Expand conservation education, integrating it as a component of all District conservation programs. Market the District as a recognized leader in natural resource protection in Pike County by utilizing branding techniques in promotion of the District to all audiences.

102/105 education

- PCCD staff are working with the Monroe County Conservation District staff on a program on May 18th for the engineering community. The agenda and talking points are currently being developed.
- Soil One Sheeter is attached in the board packet. This tool was developed by staff to provide information to landowners and contractors when working in and around Pike County soils. It will be distributed in the April E-Newsletter, on the District website as a tool and will be promoted on social media.
- Staff are working with the Army Corps of Engineers on a Wetlands Workshop to be held in May. More details coming.

Pike/Wayne Conservation Partnership

- The Pike/Wayne Envirothon will take place at individual schools this year with Wayne and Pike County staff going to the students to have them take the test. Devan will be going to Delaware Valley on April 27th and Wallenpaupack on April 28th. Devan and Director Kelly Stagen have also volunteered to assist with the Oral component for the State Envirothon one of which will be held at the Monroe County Conservation District.

Relationship building

- April E-Newsletter- April is Soil Health month – Soil Information for Homeowners by Jeremy Oettinger; Earth Day Hike to be held April 30th along the Delaware River- click here to register ; Article by Devan George Climate Ready Soil with links to District soil resources along with a report on improving Soil health; Resource Conservationist Marianna Quartararo gathered materials for homeowners regarding the Asian Jumping Worm which has been identified in Pike County.
- Devan will be taking the lead on the Pike County 4-H pollinator project in April and May.

Source Water Protection/Water Quality

- Ellen and Rachael attended a PA Rural Water training in Lake Ariel in March. They meet with water operators and explain what the Pocono Sourcewater Collaborative is and how they can participate.
- Besides the grant applications, Rachael and Ellen have been working with the Planning office on a number of logistics for the HHW program scheduled for October.
- A survey is being developed by staff to send out to water operators to gauge what they may need that the Collaborative could offer. This will be sent out in May and reviewed by the Collaborative at the next meeting.

Watershed group support

- Rachael went out with representatives from TWCWC to gather samples near Twin Lakes Creek for the microplastics project. She also gathered samples near Milford which will be sent into the Academy of Natural Sciences for analysis. The group doing the study is Penn Environment Research and Policy Center.

GOVERNANCE, MANAGEMENT and FINANCIAL SUPPORT

Support the District's Mission through responsible governance, financial management, capital resource management and continued professional development of staff and board.

Grant activities

- PACD video mini grant on a best management practices- Devan and Ellen started the filming for this grant in March at Delaware Valley School, the Pike County Training Center and Grey Towers.
- Met with DEP NE representative Shane Kleiner onsite to look at the streambank issue in Moon Valley road. Met with NRCS

representatives to look at the pictures from the site visit to discuss the site. NRCS and Shane will be back in Pike county to assess the issues the beginning of April and discuss next steps and potential funding.

- The PACD new homeowner rack card mini grant - Devan developed the rack card content and is working with WDesign on the design. The rack card directs folks to a webpage on our website which Devan is working on as well. Devan has been in contact with some realtors regarding distribution.

Staff Training

- Ellen Enslin continues to work on her ELP training; Watershed Forestry Summit training; Trout Unlimited Embrace a Stream Grant application training; DGLVR misc. trainings; WS Rachael Marques continues to work on the Master Watershed Steward program along with attending a Riparian buffer installation with other classmates the beginning of April; Microplastics webinars; PACD Perfect Outreach Webinar; Technical staff attended Chapter 102/105 Virtual Topic-based Technical training March 29-31st.

Personnel

- Extended the deadline for the search for a District Engineer. Currently have 3 applications.
- Completed one staff members 6-month evaluation. Two due in April.
- Monthly staff meeting and two weekly morning check-ins were held in March.
- Staff will be working on a flex schedule and have completed an Employee Work Schedule Acknowledgement form for the next six months. There are a number of options provided with the proposed new schedule which benefits the staff and the District, while still providing appropriate office coverage.
- Weekly Technical Staff meeting/ Bi-weekly meetings with each staff member to review projects, workloads, etc.

Operations/Building

- Office and hallway painting has been completed. Precision Painting completed the work and they were professional and courteous.
- Administrative Assistant Lisa Dolci continues to wait on quotes from companies for paving and sealcoating the parking area and driveway for 2022 which is budgeted. We are not getting many calls back.
- The generator engine will be fixed in April. When we complete the fund analysis this summer we will review the current capital expenses plan and potentially move up the replacement of the unit. Estimates for a new one is around \$7000. Until it is fixed it is not operable.
- Devan and Lisa are coordinating the Road Cleanup after the Board meeting on April 18th as part of the Keep PA Beautiful campaign. Lunch will be provided!!

Financial

- Posted the new Fee Schedule for Services policy on the District website and distributed information to municipal officials, regulated community, etc.
- Per our Spotted Lanternfly grant agreement, we need to transfer from a DUNS to a UEI number – still waiting for the verification of this new number.
- The information to set up Municipay for electronic payments has been finalized. Lisa, Ellen and myself will be attending a training the beginning of April and will be sending out notification of going live with it will be mid-April.
- Contacted accountant to start the review of financials for the 2021 Audit. Met with Lisa and Ellen to explain the process. Lisa will be able to assist with generating the necessary reports and I will be working with her on how other documents we develop for the audit are completed.
- We had budgeted \$900 for upgrades to our QuickBooks financial software. The current program support ends in May. We worked with the County IT staff to save around \$350 and have program support until 2024.

LAND USE MANAGEMENT AND CONSERVATION

Provide leadership by promoting conservation of natural resources for land use and sustainable development in accord with the integrity of our natural resource base. Promote a collaborative relationship with stakeholders involved with economic development and resource management for sustainable growth.

Stakeholder Collaborations – Economic Development and Resource Management

- The PA Agricultural Ombudsman Program recently created large metal signs (see attached) available to hang at farms, highlighting the significance of biosecurity for non-farm neighbors and visitors who have no idea what biosecurity is, and why it needs to be respected. Staff will be working with the Ag Preservation Program Coordinator to distribute these and other materials to farmers and landowners in Pike County to raise awareness.
- Submitted a letter of support to the PA Association of Conservation Districts for their grant application for Department of Conservation and Natural Resources (DCNR) C2P2 Partnerships grant to provide lawn conversion training and sub-grants to PA's conservation districts. The projects would provide clean water, create homes for pollinators and birds, increase biodiversity and decrease lawn maintenance for landowners.

- Monroe County has been working on updating the Brodhead Creek and McMichael Creek Watershed Act 167 Stormwater Management plan Renewal. The plan has minor updates and covers Greene Township in Pike County, in addition to Monroe and parts of Wayne County. The Draft can be viewed here: <https://www.mcconservation.org/act-167-renewal-documents-ndash-for-public-notice.html>

102/105 Communications

- Monthly PACD Managers Meeting

Legislation

- Submitted letters to State Representatives Peifer and Brown and Senator Baker regarding the Conservation District line items in the current budget requesting they be increased. These line items have not changed since fiscal year 2004-2005.
- Lawmakers from the Northern Tier of Pennsylvania plan on introducing a package of bills to address stream maintenance and help address flooding issues. The bills have not been introduced but the short descriptions mention the District assisting with permitting for some of the activities.
- Conservation District week is April 10-14. It is encouraged for Districts to reach out to legislators regarding District programs and services and draw attention to the lack of funding allocated in the current state proposed budget.

Landowner Outreach

- Ellen and Rachael will be working with Tanglewood Community and will be meeting with their environmental committee April 4th.

Regional Watershed Opportunities

- Rachael and myself attended the annual Pocono Forests and Waters (PFW) Conservation Landscape annual stakeholders meeting which highlighted projects completed with PFW mini-grants, a discussion on a PEC/DCNR Outdoor Towns Pilot Project and what is next for the PFW going into 2022.

PCCD Chapter 102 and Chapter 105 Delegated Program Report for March 2022

Inspections

Date	Project Name	Municipality	Program	Inspector	Site Status
3/8/2022	SR 2001, Section 402	Multiple	102-State	EE	Initial
3/11/2022	Riverside on the	Westfall	102	MQ	Initial
3/17/2022	Dollar General	Greene	102	JO	Final/NOT Ackn.
3/18/2022	Rivers Edge	Westfall	102	MQ	Initial
3/29/2022	Lot 1 Milford	Milford Twp.	102	MQ	Non-compliance

Plan & Permit Reviews

Date	Project Name	Municipality	Program	Tech	Project Status
3/6/2022	One Sky, LLC	Westfall	102	EE	Follow-Up Technical Plan Review
3/16/2022	Matamoras/Westfall Gasline Replacement	Multiple	102	MQ	Incomplete Application
3/16/2022	Matamoras/Westfall Gasline Replacement	Multiple	105	MQ	Incomplete Application
3/21/2022	Big Woods Project	Greene	105	JO	GP Acknowledged
3/22/2022	Bossi GP3	Palmyra	105	JO	GP Acknowledged
3/28/2022	Brossard Dock	Lackawaxen	105	MQ	Complete Application
3/28/2022	Westfall Sr. Apts	Westfall	102	MQ	
3/28/2022	Dollar General Bushkill	Lehman	102	JO	Incomplete Application
3/29/2022	Richartz Dam Spillway Repair	Dingman	102	JO	Initial Technical Plan Review
3/31/2022	UGI Utilities Milford	Multiple	105	MQ	Incomplete Application

Complaints

Date	Complaint #	Municipality	Program	Tech	Action
3/8/2022	22-01	Lehman	102-State	EE	Initial

Technical Assistance

Date	Name/Project	Municipality	Program	Tech	Type/Topic of Assistance
3/1/2022	SR 1014	Milford Twp.	105	MQ	Vandermark Creek culvert replacment(PennDot)
3/1/2022	Evergreen Lane (G.	Milford Twp.	102	MQ	Ag requiremets/NPDES permit
3/1/2022	Wayne Day	Milford Twp.	102	MQ	Waterwheel Café pkg lot improvements
3/1/2022	Mike Gable	Westfall	102	MQ	NOT for Westfall Sr. Center
3/2/2022	Evergreen Lane (G.	Milford Twp.	102	MQ	Ag requiremets discussion
3/2/2022	Kai W.	Lackawaxen	105	MQ	Dredging Greeley Lake
3/2/2022	Bill Beury	Porter	105	JO	GP2 registrations
3/4/2022	PennDOT SR	Lackawaxen	102	MQ	Roadside stream/channel dredge
3/4/2022	Will Kratz (Brookfield)	Palmyra	105	JO	GP3 requirements
3/7/2022	Tom Barna	Delaware	102	JO	NPDES permit digital submissions
3/8/2022	Melissa Jelder	Dingman	105	JO	Wetland delineations
3/9/2022	Mike Lusaitis (DG	Lehman	102	JO	Stream determination info
3/9/2022	Gene Ruzanski (Rifle Range)	Blooming Grove	102	JO	NPDES review status
3/10/2022	Kevin Roberts	Greene	105	JO	GP3 criteria
3/11/2022	Moon Valley Road/Vandermark Ck.	Milford Twp.	105	EE	Streambank erosion w/DEP
3/11/2022	Nikolas-ACOE	Multiple	105	EE	provided watershed mapping for Pike Co.
3/11/2022	Glenn Stry	Milford Twp.	102	EE	Milford Highlands Lot questions
3/11/2022	Mike Mrozinski	Lehman	102	EE	Route 209 mapping
3/11/2022	Gray Paul Bossi	Greene	105	JO	GP3 criteria
3/11/2022	Mike Mrozinski	Lehman	102	JO	SR 209 mill project plans
3/14/2022	Mitch Jacobs	Westfall	102	EE	One Sky, LLC PNDI and JPA
3/14/2022	Jeff Kreckel	Palmyra	105	JO	E&S for shoreline activities

3/16/2022	Gray Paul Bossi	Palmyra	105	JO	GP3 walkthrough
3/16/2022	Carl Schimmel (PennDOT)	Blooming Grove	102-State	JO	NOT submittal
3/17/2022	SR 84, Section 450	Multiple	102-State	EE	Spring start up meeting for project
3/17/2022	Tom Alders	Greene	105	JO	GP3 registration
3/18/2022	Wayne	Milford Twp.	105	MQ	Stream/stormwater determination
3/18/2022	Karen King	Lackawaxen	102	MQ	E&S plan needed?
3/18/2022	Kevin Roberts	Palmyra	105	JO	GP3 review timerames
3/18/2022	Jeff Kreckel	Palmyra	105	JO	E&S for shoreline activities
3/18/2022	Matt Livingston (Raymondskill Creek	Dingman	102	JO	CAP timeframe updates due to weather
3/21/2022	F. Brossard	Lackawaxen	105	MQ	GP2 and GP7
3/22/2022	Moon Valley Road/Vandermark Ck.	Milford Twp.	105	EE	Contacting landowners re: streambank erosion
3/22/2022	Walter Decker	Blooming Grove	102	MQ	BHW Lot 134- NPDES requirements
3/22/2022	Joe Hudak (Kiley)	Dingman	102	JO	Small projects E&S
3/22/2022	Mitch Jacobs (Kiley)	Dingman	102	JO	District fee for services update
3/23/2022	PennDot	Lackawaxen	105	MQ	Masthope Plank Rd
3/24/2022	Jeff Fuhse	Shohola	105	MQ	Floodway determination
3/24/2022	Jeff Cammarino	Westfall	102	MQ	Asphalt as clean fill
3/25/2022	Mitch Jacobs BHW Lot 131	Blooming Grove	102	MQ	PCSM minor amenedment?
3/25/2022	Pete Williams (MHE)	Dingman	105	JO	PASPGP-6 expiration
3/28/2022	George Kise (Rifle Range)	Blooming Grove	102	JO	Technical deficiency letters
3/29/2022	Mitch Jacobs Milford Highlands Lot 1	Milford Twp.	102	MQ	Permit needs for Lot 1 Milford Highlands
3/29/2022	R. Campbell Hemlock Farms	Blooming Grove	105	MQ	Pond remediation questions
3/29/2022	Rachel Heasley (DG)	Lehman	102	JO	Technical deficiency letters
3/29/2022	Karen Kleist	Dingman	105	JO	Culvert replacement timing
3/29/2022	Kris Reiss (Lehmans)	Lehman	102	JO	Co-permittee registrations
3/30/2022	Mitch Jacobs BHW Lot 134	Blooming Grove	102	MQ	PCSM amendment discussion w/ B. Mackowski DEP
3/30/2022	Milford Twp. Zoning &	Milford Twp.	102	MQ	Permits for Lot 1 Milford Highlands
3/30/2022	Jeffrey Kreckel	Palmyra	102	JO	Small projects E&S
3/30/2022	Mike Weeks (MHE)	Dingman	102	JO	Small projects E&S
3/30/2022	PA DOT	Multiple	102	JO	SR0084 Section 495 elevated review meeting
3/31/2022	Bonnie Mullins	Dingman	102	JO	Small projects E&S
3/31/2022	Michael Kress	Delaware	105	JO	GP2 registrations



Pike County
Conservation District

April 18, 2022

PA Department of Agriculture
Attn: James Cunningham
2301 North Cameron Street
Harrisburg, PA 17110
Sent via email only to jgcunningh@pa.gov

RE: Pike County CHEMSWEEP Funding

Dear Mr. Cunningham,

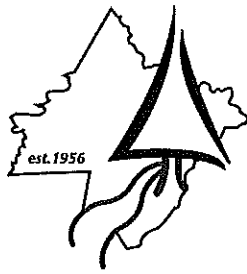
I am writing this letter on behalf of the Pike County Conservation District to inform you the District, in partnership with the Pike County Office of Community Planning and the Pike County Commissioners, are organizing a Household Hazardous Waste event for October 29, 2022.

We intend to use part or all the CHEMSWEEP funding allocated to Pike County for 2022 to assist with the collection and removal of pesticides at the event mentioned above. Please contact the District by phone at (570)-226-8220 or by e-mail at pikecd@pikepa.org with any questions or concerns. Thank you for your continued assistance with this event.

On behalf of the Board of Directors,

Scott F. Savini
District Chairman

556 Route 402, Hawley, PA 18428
Phone (570) 226-8220 Fax (570) 226-8222 e-mail: pikecd@pikepa.org
www.pikeconservation.org



Pike County Conservation District

April 18, 2022

Pike County Commissioners
506 Broad Street
Milford, PA 18337

Dear Pike County Commissioners,

The Pike County Conservation District (District) Board is requesting annual funding from Pike County for the continuation of the Groundwater Level Monitoring network. Since 2009 the District has been working with the United States Geological Survey to monitor wells throughout Pike County with funding support through the Scenic Rural Character Preservation Fund (SRCP). As the balance of SRCP funding is ear marked for other projects, we are requesting Act 13 funding from the Commissioners to support this effort for the next four years. The attached proposal from the USGS is enclosed which outlines the project and includes the annual budget, which is \$8,300 to \$8,900 per year, respectively.

We request you review the proposal and budget and consider this project for funding though the ACT 13 funds allocated to the county each year. The current SRCP funding for this program lapses in September 2022. We are hopeful to secure funds prior to September so there is not a lapse in monitoring for the project. Thank you for your consideration.

On behalf of the Board of Directors,

Michele Long
Executive Director
Pike County Conservation District



CONTINUATION OF GROUNDWATER-LEVEL MONITORING NETWORK FOR PIKE COUNTY, PENNSYLVANIA

A proposal prepared by the
U.S. Geological Survey
Pennsylvania Water Science Center

draft February 17, 2022

Submitted by:
Lisa Senior
U.S. Geological Survey
408 Boot Road
Downingtown, PA 19335
(717) 70302367
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CONTINUATION OF GROUNDWATER-LEVEL MONITORING NETWORK FOR PIKE COUNTY, PENNSYLVANIA

INTRODUCTION

Pike County has experienced the largest relative population growth of any Pennsylvania county during the period 1990 – 2000 as determined by the U.S. Census and, according to the 2006 Pike County Comprehensive Plan update, the population was estimated to increase as much as 20 percent by 2010 with continued significant increases projected through 2025. The population in Pike County actually increased by 24 percent from 2000 to 2010 and by about 2 percent from 2010 to 2020 according to the U.S. Census. This growing population may result in added dependence on ground water, thus magnifying the demand for acceptable water quantity and quality for drinking-water supply. Extensive changes in land use have the potential to reduce and impair water that recharges the ground-water system and eventually is discharged to streams. At present, high-quality streams that support healthy aquatic life and provide recreational fisheries are important assets of the county. This evolving landscape presents Pike County officials with current and future challenges in maintaining adequate ground-water quantity and quality capable of sustaining the influx of new residents and preserving base flow in county streams.

Pike County officials, charged with managing water resources, need reliable information that characterizes those resources. Collecting ground-water quantity data will provide a basis for scientifically defensible decisions to preserve and/or mitigate water resources throughout the county. Most of the county is underlain by fractured-rock aquifers (shales), with high-yielding unconsolidated glacial deposits in a relatively small area of the county. Currently, the principal land uses in the county are residential, commercial, and forested.

In order to successfully manage water resources, it is useful to monitor ground-water levels. Declining water levels are an indicator of approaching drought in drier conditions or overuse in wetter conditions. Effects of drought or excessive withdrawals can affect availability of ground water. In addition, because ground-water provides stream base flow (fair weather, non-storm flow), ground-water levels are an excellent indicator and predictor of low streamflow conditions.

The U.S. Geological Survey (USGS) established a groundwater-level monitoring network for Pike County in 2007 in cooperation with the Pike County Conservation District (PCCD). The network was established to monitor ground water levels in Pike County to provide data to assist in managing water resources. The groundwater-level monitoring network currently (February 2022) has about 21 wells with about 14 years of water-level data. The current period of record (June 2007 to present, January 2022) includes conditions of near average to both above and below average annual precipitation as recorded at National Oceanic and Atmospheric Administration (NOAA) stations. Since 2012, periods below the 30-year (1991-2020) normal precipitation occurred in 2012 through 2017, with the lowest annual precipitation in 2016 when the observed annual precipitation was 35.49 inches, 12.01 inches below normal at NOAA station Hawley 15 (National Oceanic and Atmospheric Administration, 2022a,b). Seasonally water levels typically are lowest in early autumn and highest in early spring. The median depth to water in different network wells ranges from about less than 10 feet below land surface (ft bls) to more than 140 ft bls in various hydrogeologic settings in the county, as shown by statistics on the USGS Groundwater Watch website <http://groundwaterwatch.usgs.gov/countymap.asp?sa=PA&cc=103>.

Water levels were measured by USGS during the first two years (2007 to 2009) and by PCCD personnel since then. All data are entered into USGS databases for long-term storage and public availability subsequent to USGS review. Data collection under the current cooperative study ends September 30, 2022. However, ongoing long-term data collection is needed for adequate assessment of hydrologic conditions.

A long-term observation well network will provide data on county-wide groundwater conditions and will ultimately serve as the basis for making decisions about when to declare drought watches, warnings, and emergencies and may serve as a tool for public education to promote conservation. The groundwater-level data will also be used to monitor long-term water-level trends.

OBJECTIVES

Maintain the Pike County groundwater-level monitoring network: Continue data collection to maintain a long-term network of wells established in summer 2007 for Pike County. PCCD personnel will measure and provide monthly ground-water levels that will be stored in USGS databases; these data will be accessible to Pike County officials and the public from USGS web sites and can be used to determine ground-water level fluctuations throughout the County under various hydrologic conditions, including drought.

APPROACH

The objective for **maintaining the Pike County groundwater level monitoring network** will be accomplished using the following approach. Currently (February 2022), about 21 wells throughout the County are in the network but it is anticipated that fewer wells (about 18 to 20) may be included in the network going forward because of well loss from the network (well abandonment or restart of use) and, additionally, some wells may be excluded after review of data in spring-summer 2022. Each well currently has about 14 years of monthly water-level measurements beginning in summer 2007.

USGS will oversee data collection by PCCD personnel who will make water level measurements in wells in the groundwater-level network. Field forms and other support information, such as the description and location of wells in the network, will be provided by USGS to Pike County personnel. Any new or replaced field equipment for PCCD personnel, such as an electrical tape for making water-level measurements will be provided by Pike County. Procedures for the previous cooperative studies from summer 2009 through September 2018 will be followed:

- PCCD personnel will measure water levels monthly. A set day of the month (the 10th) was established previously by USGS as the target date for all groundwater level measurements. For occasions when the measurement day occurs on a non-business day, measurements will be made on the closest business day before or after.
- Each well will be measured using an electric tape containing a meter that will indicate when the probe has made contact with the ground-water surface. The tape will be sanitized before and after each water-level measurement using a diluted mixture of 10% chlorine bleach to prevent any possibility of transferring contamination between wells.
- Water levels will be recorded on field sheets with date, time, and measuring point of water-level measurements.
- PCCD personnel will send monthly water-level data to USGS by electronic or other means (fax or mail) for entry into the USGS database..
- The USGS will review and enter monthly water levels into the USGS database. If USGS has questions about the data or perceives problems with the data, USGS will notify PCCD personnel within 5 days to permit re-measurement of water levels near the set monthly measurement date.
- For the purposes of quality assurance, USGS will accompany PCCD personnel on one monthly field per year to measure water levels. Methods of water-level measurement, use of measuring points, and proper recording of measurements will be reviewed. Measuring points will be surveyed by USGS to external reference marks periodically throughout the 4-year data-collection period (about 4 to 6 wells per year).

The water level data will be available to PCCD personnel and the public through USGS-maintained web pages, including <http://groundwaterwatch.usgs.gov/countymap.asp?sa=PA&cc=103> , which includes a map display and calculated statistics, and <http://waterdata.usgs.gov/pa/nwis/gw> .

Review of the data by USGS will be done annually. In 2026, the USGS review will include period of record (about 18 years) of water levels to date and, on a preliminary basis, evaluation of the groundwater-level network with respect to the potential to show valid long-term trends, drought, and groundwater-surface-water relations using groundwater levels and available streamflow data. A presentation that briefly describes the network and results of the preliminary evaluation will be given to PCCD. Possible additional efforts by the USGS to evaluate the data more fully and document the results in an interpretive report or enhance the online web display could be included as a separate proposal.

REPORTING OF DATA

Monthly-measurement data will reside on-line in the USGS National Water Information System (NWIS) data base and web page <http://groundwaterwatch.usgs.gov/countymap.asp?sa=PA&cc=103> (fig. 1). Measured water levels, water-level statistics (monthly minimum, maximum, median, and mean), and water-level graphs such as those shown in figures 2 and 3 are available on the website for wells in the network. In addition, continuous-record water-level data for the Pike County well PI 522, is currently available on the USGS Pennsylvania Water Science Center (PAWSC) web site (<http://pa.water.usgs.gov/>).

PERSONNEL

Data will be collected by PCCD personnel. USGS personnel will accompany PCCD personnel on one monthly field trip for annual quality assurance purposes. Data will be entered into the databases by USGS personnel available in the USGS PAWSC.

RELEVANCE AND BENEFITS

The Pike County groundwater-level monitoring network will provide county and municipal officials with data indicative of ground-water conditions throughout the county. When sufficient data have been collected, this network will provide a valuable drought warning tool using statistics that determine the probability of specific ground-water elevations in each network well.

This project will benefit the U.S. Geological Survey (USGS) by meeting Water Mission goals of:

- Advancing understanding of hydrologic processes.
- Providing water-resources data that will be used by multiple parties for planning and operational purposes.
- Furnishing hydrologic data or information that contribute to protection of water resources.

REFERENCES FOR SELECTED USGS STUDIES IN PIKE COUNTY

Davis, D.K., 1989, Groundwater resources of Pike County, Pennsylvania: Pennsylvania Geological Survey, 4th Series, Water Resource Report 65, 63 p.

National Oceanic and Atmospheric Administration, 2015, Climate Data Online Annual Summaries, Annual Climatological Summary 2013 and 2014 for station _COOP:363758 - Hawley 1 E, PA US, accessed October 7, 2015 at <http://www.ncdc.noaa.gov/cdo-web/datasets#ANNUAL>

National Oceanic and Atmospheric Administration, 2022a, Global summary of the year, 2007-2021, for station Hawley 15 PA US1PAWN001, accessed February 4, 2022 at <https://www.ncdc.noaa.gov/cdo-web/datasets#GSOY>

National Oceanic and Atmospheric Administration, 2022b, Index of /data/normals-annualeasonal/1991-2020/access for station US1PAWN0013, accessed February 4, 2022 at <https://www.ncei.noaa.gov/data/normals-annualeasonal/1991-2020/access/>

Senior, L. A., 2009, Groundwater-Quality Assessment, Pike County, Pennsylvania, 2007: U.S. Geological Survey Scientific Investigations Report SIR 2009-5129, 53 p.

Senior, L. A., 1994, Geohydrology of, and nitrogen and chloride in, the glacial aquifer, Milford-Matamoras area, Pike County, Pennsylvania: U.S. Geological Survey Water Resources Investigations Report WRIR 93-4109, 43 p.

TIMELINE

A project timeline for major tasks associated with this project is shown in table 1. Scheduling of quality assurance trip and annual report may change, subject to weather or needs of USGS and its cooperator, Pike County.

Table 1. Timeline for tasks to be done by Pike County Conservation District (PCCD) and U.S. Geological Survey (USGS) in fiscal years 2023 – 2026, where fiscal year starts October 1. Note that tasks to be done in fiscal year 2023 will be repeated in fiscal years 2024, 2025, and 2026, with additional review of data in year 2026.

Task	Personnel	Fiscal Year											
		2023 - 2026											
		O	N	D	J	F	M	A	M	J	J	A	S
Monthly measurements	PCCD	x	x	x	x	x	x	x	x	x	x	x	x
Data entry	USGS	x	x	x	x	x	x	x	x	x	x	x	x
Data reporting	USGS	x	x	x	x	x	x	x	x	x	x	x	x
Quality assurance trip	USGS/ PCCD									x			
Annual review	USGS												x
18-year data review	USGS											x ¹	x ¹

¹ In 2026 only

BUDGET

The budget for the proposed work is based on phasing activities over 48 months to continue the data collection for fiscal years (FY) 2022 through 2026 (period from October 1, 2022 through September 30, 2026). Pike County personnel will continue to make monthly water-level measurements and USGS will review and enter data into the USGS database. Estimated costs listed in table 2 to maintain the Pike County water-level monitoring network are for: entry of data by USGS personnel into databases and publication in the USGS annual report; reporting of data on USGS web sites; annual quality assurance field trip by USGS personnel; and review of 18- to 19-years of water-level data in FY 2026.

The total cost of USGS support for 48 months of data entry, review, and reporting is estimated to be \$34,400.

Table 2. Budget estimates by fiscal year 2022-26

BUDGET ITEM	FY 2023	FY 2024	FY 2025	FY 2026	Total
Salary	\$6,650	\$6,800	\$6,950	\$7,100	\$27,500
Travel and other costs	\$1,650	\$1,700	\$1,750	\$1,800	\$6,900
TOTAL PROJECT COST	\$8,300	\$8,500	\$8,700	\$8,900	\$34,400



March 30, 2022

Michele Long
Pike County Conservation District
556 Route 402
Hawley, PA 18428-6095

Re: ID: 202112091002
Project Title: Dingman Township Park Pollinator Garden.

Dear Ms. Long:

Congratulations!

It is my pleasure to inform you the 2022 Environmental Education Grant application you submitted was selected to receive funding in the amount of **\$2,908.00**.

Environmental education efforts like yours help to further our mission to improve all Pennsylvanians' environmental literacy, preparing them to make wise decision and take positive action on behalf of the environment. We look forward to working with you on this project.

Your organization has received an email with instructions for providing information required to process the electronic grant agreement. Should you need assistance, please contact Kathleen Banski, Project Advisor for the Environmental Education Grants Program, by e-mail at kbanski@pa.gov or by telephone at 717.514.3117.

Sincerely,

A handwritten signature in black ink, appearing to read "Patrick McDonnell", written in a cursive style.

Patrick McDonnell
Secretary

Secretary



March 30, 2022

Michele Long
Pike County Conservation District
556 Route 402
Hawley, PA 18428-6095

Re: ID: 202112080969
Project Title: Bringing the Leaf Pack Network to the Wallenpaupack Area.

Dear Ms. Long:

Congratulations!

It is my pleasure to inform you the 2022 Environmental Education Grant application you submitted was selected to receive funding in the amount of **\$2,562.00**.

Environmental education efforts like yours help to further our mission to improve all Pennsylvanians' environmental literacy, preparing them to make wise decision and take positive action on behalf of the environment. We look forward to working with you on this project.

Your organization has received an email with instructions for providing information required to process the electronic grant agreement. Should you need assistance, please contact Kathleen Banski, Project Advisor for the Environmental Education Grants Program, by e-mail at kbanski@pa.gov or by telephone at 717.514.3117.

Sincerely,

A handwritten signature in black ink, appearing to read "Patrick McDonnell", written in a cursive style.

Patrick McDonnell
Secretary

Secretary



PACD Rewind

Monthly Report 03/01/22 – 03/31/22

Greetings everyone! Below is a recap of what's happening with your state association. The information is also available at www.pacd.org or you can always reach out to any member of our staff. Enjoy this month's 'Rewind!'



PACD STAFF REPORT

PACD & Membership Activities

Communications

- Updated and managed the PACD listserves
- Updated www.pacd.org
- Sent four *Front Page* e-newsletters
- Submitted forty-one posts on social media channels
- Created social media messages for March shared district messaging
- Compiled and distributed monthly rewind report to membership
- Facilitated getting mammal skulls to districts that didn't receive them in fall 2021

Executive Board

- Completed and approved March minutes
- Prepared board meeting agenda, attachments, and monthly staff report
- Prepared financial reports
- Met with Sonia Wasco and Kelly Stagen to review financials and draft PACD budget

Exhibit Booths and Outreach Events

- Continued seeking volunteers for PSATS booth

Human Resources and Office Management

- Processed two payrolls
- Managed accounts receivable and accounts payable
- Met with Enders Insurance concerning life insurance
- Met with Merrill Lynch concerning our 401K plan
- Prepared DRAFT 2022/2023 Budget
- Completed RICOH contract for new copier

Legislative Activities

- Scheduled legislative meetings with members and House/Senate leadership
- Conducted pre-meeting sessions with members who are meeting with their legislators
- Prepared Budget fact sheet for membership use as they meet with elected leaders
- Prepared and distributed printed materials for Conservation District Week
- Attended State budget hearings for PDA and DEP
- Met with districts and several House/Senate leaders
- Attended Potter CD Legislative Luncheon
- Met with US Senator Casey staff about federal funding for conservation districts

Meetings and Events Attended

PACD staff attended/participated in the following events:

- PRISM meetings
- SCC meeting
- SCC Advisory Committee meeting
- NACD NE region board meeting
- PAEE Conference
- Soil Health Coalition Climate-Smart brainstorming session
- Held monthly managers meeting
- Held partnership meeting
- Held SE region meeting with Deputy Secretary Aneca Atkinson

PACD/SCC Joint Annual Conference

- Updated draft agenda
- Developed updated specs for hotel
- Met with Final Focus Productions about streaming council meeting

PACD Spring Region Meetings

- Updated delegate lists for Bucks, Butler, Clinton
- Prepared and distributed packets for SE, NE, and NC
- Transitioned to virtual-only for SE due to insufficient in-person attendance
- Updated NC information to lunch on your own due to insufficient catering numbers
- Sent SE, NE, and NC attendance lists to respective region directors
- Participated in SE, NE, and NC region meetings

Strategic Planning

- Continued implementing strategic plan
- Prepared written progress update for board

Grants and Special Projects

102/105 Technical Training Grant

- Clean Water Academy (CWA)
 - Provided website administration and technical support
 - Introduction to Hydrology – in progress
 - Created landing pages and uploaded recordings for live training events

- 2022 Virtual Conservation District and PA Agency Ag Meeting
- 2022 Section 319 Virtual Watershed Planning and Implementation Meeting
- 102/105 Basic Technical Training (2022)
- 102/105 Virtual Topic-Based Technical Training (2022)
- 102/105 Technical Training
 - Prepped for and hosted workgroup meeting
 - Visited potential sites for the Basic session field component
 - Prepared registration and landing page for Basic
 - Prepared hotel/lodging and other supporting documents for Basic
 - Created, launched, and advertised registration for Basic session
 - Worked with presenters and held two A/V check sessions via Zoom
 - Set up April workgroup meeting
 - Requested workgroup RSVPs for Basic
 - Prepped housekeeping slides and script for virtual Topic-based session
 - Gathered Topic-based presentations
- Ag Meeting (formerly All Bay Meeting)
 - Worked on Q&A document and meeting follow-up

Agricultural Conservation Technical Training

- Ag Boot Camp Basic and Level II
 - Created items to bring list and directions for both levels
 - Ordered binders for both levels
 - Finalized participant lists for both levels
 - Sent agenda, directions, and items to bring list to both levels
 - Created and copied evaluations, instructor list, and participant lists for Basic binders
 - Ordered port-a-potties for both levels
 - Ordered catering for Basic
 - Created and printed signed certificates for Basic
 - Merged and printed nametags and directories for Basic

CD-Umbrella Agreement with NRCS (Includes TAG and ACT)

- Worked with NRCS to prepare final report for five-year grant
- Discussed new grant with NRCS
- Prepared CBWCI 25% DEP budget for 4 conservation districts

Conservation Reserve Enhancement Program (CREP) Grant

- CREP Cost-share
 - Processed new cost-share
 - Made cost-share payments
 - Processed CREP withdrawals
- CREP Outreach Program Office (COPO)
 - Updated creppa.org events page
 - Had three meetings with WWTW to continue the CREP marketing campaign
 - Met with FSA about CREP marketing campaign
 - Approved one CREP mini-grant application
 - Extended the CREP mini-grant application deadline to April 8
 - Mailed CREP handouts for a conservation district CREP workshop

- Met with the CREP partner training workgroup to begin planning 2022 training program
- Distributed the Spring 2022 CREP Newsletter

DCNR Riparian Forest Buffer Program

- Processed two mid-term reports
- Extended one mid-term report deadline
- Presented about the sub-grant program at DCNR's 2022 Watershed Forestry Summit

Lawn Conversion C2P2 Partnerships Grant

- Began writing an application to offer a Lawn Conversion Sub-Grant Program
- Met with DCNR Regional Advisor
- Sent a request for letters of support to conservation districts and partners

Engineering Technical Assistance Program Grant (TAG)

- Prepared and submitted monthly reimbursement
- Conducted exit interview with TAG employee who has resigned
- Advertised open TAG position
- Discussed PACD office employee procedures with NRCS supervisor

Leadership Development Program

- Held 2022 Director Training workshop series
- Hosted Manager Training Subcommittee and Director Training Subcommittee meetings
- Began planning for 2022 Spring Leadership webinar series and 2022 Management Summit

NRCS Employee of Record (Funded by NACD)

- Provided on-going human resources and administrative support for position

PA Nonpoint Source Pollution Education Office

- Sent DEP letter to move funds from Basic Training to wages and contracting
- 2021-22, 2021-22 Bonus, and 2022-23 NPS Mini-grant Rounds
 - Reviewed 11 mid-term reports
 - Reviewed 28 mini-grant materials
 - Reviewed 3 budget changes
 - Sent reminders for 2022-23 signed agreements needed
 - Wrote quarterly report for 319 grant
- Communication Webinars
 - Three webinars presented by Water Words That Work were held in January – March. Participation was as follows:
 - Water Words That Work (January 18, 20, 25, 2022): 60
 - More Than a Message (February 8, 10, 15, 2022): 53
 - Perfect Outreach Projects (February 22, 24, and March 1, 2022): 52
- 2022 Virtual 319 Meeting
 - Met with the planning workgroup to finalize agenda
 - Coordinated with presenters to update agenda items
 - Sent registration information
- 2022 Virtual Watershed Specialist Webinar Series
 - Prepared and sent agenda and materials for workgroup meeting
 - Held initial workgroup meeting



DATES TO REMEMBER

Agricultural Conservation Technical “Boot Camp” Training – Basic Level

- April 4-8, 2022, Keystone Conference Center, Ft. Indiantown Gap, Annville, PA (Lebanon County)

PACD South Central Region Meeting

- April 8, 2022 | 10:00 am – Noon, Cumberland County Conservation District, Carlisle, PA (virtual option is also available)

PACD South West Region Meeting

- April 21, 2022 | 10:00 am – Noon, Westmoreland Conservation District, Greensburg, PA (virtual option is also available)

Agricultural Conservation Technical “Boot Camp” Training – Level II

- April 25-29, 2022, Keystone Conference Center, Ft. Indiantown Gap, Annville, PA (Lebanon County) and the USDA NRCS State Office, Harrisburg, PA (Tentative)

Note: There is an online pre-requisite for this course. Information will be sent to those that are accepted into the course.

PACD North West Region Meeting

- April 27, 2022 | 10:00 am – Noon, Tionesta Church of God, Tionesta, PA (Forest County) (virtual option is also available)

102/105 Basic Technical Training

- May 3-6, 2022, Red Lion Harrisburg Hershey, Harrisburg, PA

Section 319 Virtual Watershed Planning and Implementation Meeting

- May 18-19, 2022 | 10–Noon

PACD/SCC Joint Annual Conference

- July 20-21, 2022 | Red Lion Hotel Harrisburg-Hershey, Harrisburg, PA (tentative)

2022 Management Summit

- September 14-15, 2022, Wyndham Garden State College, Boalsburg, PA

Conservation District Watershed Specialist Webinar Series

- October 5-7, 2022

STAFF CONTACT INFORMATION			
NAME	TITLE	PHONE #	E-MAIL
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Brenda Shambaugh	Executive Director	717-794-6103	bshambaugh@pacd.org
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<i>Vacant</i>	Conservation Technician		
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<i>Vacant</i>	Conservation Technician		
SOMERSET OFFICE			
Phillip Wilson	Conservation Technician	814-445-8979 x4254	pwilson@pacd.org

April 2022 DEP Conservation District Field Rep Talking Points

Technician Contract Updates

The Chesapeake Bay Technician, Chesapeake Bay Engineer Specialists / Engineer Assistants, and Conservation District Watershed Specialist (CDWS) contract renewals and associated information will be forthcoming in the coming months.

Growing Greener Plus and Section 319 Nonpoint Source (NPS) Management Program

2022 Grant Rounds Opening

DEP will announce the opening of the Growing Greener Plus and Section 319 NPS Management Program grant rounds this Spring. As was done last year, recorded webinars will also be published to the Growing Greener and Section 319 NPS Management websites along with the grant guidance documents.

Section 319 NPS Management Program Annual Stakeholder Meeting

The Chesapeake Bay Office, Watershed Support Section is working with the Pennsylvania Association of Conservation Districts to plan the Section 319 NPS Management Program Annual Stakeholder Meeting. The meeting will be held virtually and is scheduled for May 18-19, 2022. Topics on the agenda include: stream restoration work in Northcentral Pennsylvania, funding sources for restoration projects, Model My Watershed update, stormwater projects, EPA updates and Q&A, Section 319 NPS Management applications for new grant round, and how to work with nurseries for buffer projects. There also will be an update on “what’s new” with the 319 Nonpoint Source Grant Program including information on revised forms and PracticeKeeper entry requirements. DEP regional watershed managers, conservation district watershed specialists, and 319 participating municipalities and non-profits should plan on attending. The draft agenda and registration information are available here: [Section 319 Virtual Watershed Planning and Implementation Meeting \(constantcontact.com\)](#)

Policies and Procedures

Statement of Financial Interests - All Conservation District Directors are considered Public Officials and most District Employees are considered Public Employees. Any Conservation district employee that meets one or more of the criteria in the definition below **MUST** fill out a Statement of Financial Interest. Completing a statement is not optional. It is required by law. Statements are to be completed and filed with the Conservation District no later than May 1st. The general rule with this form is “when in doubt, fill it out”.

"Public Official" includes any person (*such as a conservation district director*) appointed by a governmental body (such as the board of county commissioners or the county council)

"Public Employee" includes any individual employed by the Commonwealth or a political subdivision (*like a conservation district*) who is responsible for taking or recommending official action of a non-ministerial nature with regard to: Contracting or procurement; Administering or monitoring grants or subsidies; Planning or zoning; Inspecting, licensing, regulating, or auditing any person; or Any other activity where the official action has an economic impact of greater than a de minimis nature on the interests of any person.

Please refer to the Director Handbook (pp. 4-6) or the Red Ethics Pamphlet (p. 12-15 & 31-36) for additional information. If you require additional forms go to www.ethics.state.pa.us and click on "forms" on the left side of the page.

Conflict of Interest – District Directors and Staff are reminded that the PA Ethic’s Act also prohibits Public Employees and Public Officials to engage in activities that are a Conflict of Interest. A Conflict of Interest is the use of the authority of one’s office, employment, or confidential information received through official duties for the substantial private pecuniary benefit of himself, a member of his immediate family, spouse or a business of which he, a member of his immediate family or his spouse is associated. Conflict of interest includes:

- Seeking Improper Influence
 - You cannot accept anything of monetary value with the understanding that any official action or judgement you make would be influenced.
- Accepting Improper Influence
 - You may not solicit or accept anything of monetary value based on an understanding that they would be influenced in the discharge of their public duties.

If the district receives a plan from or is to conduct an inspection of a site owned or operated by conservation district board members, or others with whom the district staff may have a possible conflict of interest, the district staff should notify the appropriate agency (DEP, SCC, PDA) as well as the Conservation District Field Representative. The agency staff will then work with the conservation district to help determine how best to proceed. Options may include plan review and inspection conducted by: neighboring district staff operating under a cooperative agreement, the agency assisting the CD staff, or the agency solely conducting the review and/or inspection. If the District Board is required to take an action on the plan, the director that submitted the plan MUST abstain from the vote in writing and the abstention must be included in the minutes.

Highly Pathogenic Avian Influenza (HPAI) Biosecurity Guidance

HPAI is a very contagious avian disease and can make wild birds and domesticated poultry very sick or lead to death. We need to increase awareness and practice enhanced biosecurity efforts to protect Pennsylvania’s poultry, our food supply, and Pennsylvania’s \$7.1 billion poultry industry at large. At this time the PA Department of Agriculture’s Bureau of Animal Health advises commonwealth staff who visit farms with poultry to suspend their routine inspections in the following situations:

Highest level of disease transmission risk on all commercial poultry premises, or on a backyard premises if in direct contact with poultry or poultry areas (inside a poultry house or pen/pasture), including manure or run off areas.

Next highest level of disease transmission risk is for premises with free range poultry or wild waterfowl that roam anywhere you will be walking, or they have a pond adjacent to the drive/lane that ducks and geese frequent.

Districts should refer to:

- Email sent by Frank Schneider on 2/24/2022 “Field Staff Biosecurity Guidance” for additional detailed information on the guidance issued by the Pa Department of Agriculture (PDA). This guidance shall be utilized in the Act 38 program and other programs associated with the State Conservation Commission (SCC) or PDA.
- Email sent by Frank Schneider on 2/24/2022 announcing the use of an “Alternative Status-Review for Poultry Operations”
- Email sent by Frank Schneider on 3/18/2022 announcing the use of an “Alternative Approach to On Farm Visits for NMP Writing and NMP Review”

HPAI Continued - Field Staff Biosecurity Guidance

Given the on-going threat of high pathogenic avian influenza (HPAI), DEP Chesapeake Bay Office and the State Conservation Commission (SCC) have circulated the guidance developed by Pennsylvania Department of Agriculture (PDA) to help protect Pennsylvanian against HPAI with county conservation districts. This guidance shall be used during activities related to the following programs.

Chesapeake Bay Technician Contract
Chesapeake Bay Engineer Specialist / Assistant Contract
Watershed Specialist Contract
Chapter 102 Delegation
Chapter 105 Delegation
Nutrient and Manure Management Delegation

PracticeKeeper Update

PracticeKeeper Partner Plan and BMP Submission Tools in Test

PracticeKeeper (PK) Partner Plan and BMP Submission Tools will be in test by March of 2022. This enhancement allows external affiliates the ability to submit data to PK for tracking and reporting while maintaining the integrity of the data and privacy of participants (owners, operators, etc.) that have not contracted with the affiliate. A focus group will be actively testing the functionality through the beginning of March for release to production as soon as it is satisfied that it meets program needs. These tools will be used to support the BMP Verification effort, ensuring BMPs verified by external partners are tracked and recorded for CAP and WIP progress through existing reporting methodologies.

Chapter 102 and 105 Programs

Trenchless Technology Technical Guidance Document, Public Comment Period Open - The Draft Trenchless Technology Technical Guidance Document (310-2100-003) was published for public comment on March 19, 2022. As part of this process to solicit comments, districts are invited to provide comments. Conservation districts should not submit comments through the public comment process. Instead comments from conservation district staff should be compiled and follow chain of command through the district manager. Conservation district comments are to be submitted to the Resource Account RA-EP105TGDCOMMENT@pa.gov by the end of the public comment period on May 18, 2022.

Chapter 102 ePermitting and KEES Updates

- The Chapter 102 ePermit system now includes new NOIs and amendments for the Erosion and Sediment Control General Permit (ESCGP-3) for earth disturbance associated with Oil and Gas Exploration, Production, Processing or Treatment Operations of Transmission Facilities.
- Information for external users can be found on the [102 ePermit System Webpage](#) and information and training for internal users can be found on [Clean Water Academy](#)
- CCD Resource Accounts will now receive pertinent Chapter 105 e-mail notifications from KEES for PennDOT projects. Additional information was provided in an email to the districts from Tiffany Landis on 2/28/2022. If anyone at a CCD wants to access any information for PennDOT Chapter 105 information (e.g. E&S plan for a GP), they are able to:
 - a. Obtain read only access to KEES and retrieve it
 - b. Coordinate with the Regional DEP reviewers.

State Water Plan

The State Water Plan's eighth round of regional committee meetings concluded on January 27. On March 11, the six regional committees each held a public hearing for the purpose of soliciting input on drafts of the regional plan components. The ninth round of regional committee meetings will be held in April, with the Delaware Water Resources Committee on Tuesday April 12, the Lower Susquehanna Water Resources Committee on Wednesday April 13, and the Potomac Water Resources Committee on Thursday April 14. The ninth round will conclude with the Ohio Water Resources Committee on Tuesday April 26, the Great Lakes Water Resources Committee on Wednesday April 27, and the Upper/Middle Susquehanna Water Resources Committee on Thursday April 28. The focus of this round of meetings will be to review public testimony from the March 11 hearing, and for each regional committee to vote to recommend their regional components to the Statewide Committee.

The State Water Plan's ninth Statewide Committee meeting was held on January 19. The primary focus of this meeting was to review draft components of the State Water Plan Update document. The tenth Statewide Committee meeting is scheduled for May 11. This update will focus on items such as water resources strategies outlined in the Governor's Climate Action Plan and updated regional watershed priorities. Meeting materials and agendas can be found on our website at: <https://www.dep.pa.gov/Business/Water/PlanningConservation/StateWaterPlan/Committees/Pages/default.aspx>

Clean Water Academy

Agriculture Conservation Level I - New Staff Training (2022) and Agriculture Conservation Level II - BMP Verification (2022) Training on CWA - After reviewing the new and existing Countywide Action Plans (CAPS) and identifying needs documented and presented by all counties throughout the watershed to better inventory and assess historic BMP implementation, the Chesapeake Bay Office (CBO) has made additional funds available to every county that has developed a CAP, to be spent on creating an inventory and assessing historic BMP implementation. In order to support the BMP Verification effort, the CBO Agriculture Compliance Section has developed a training plan including two separate programs on the Clean Water Academy (CWA), Agriculture Conservation Level I - New Staff Training (2022) developed in cooperation with NRCS, SCC and PACD staff found here: <https://pacleanwateracademy.remote-learner.net/totara/program/view.php?id=21> and Agriculture Conservation Level II - BMP Verification (2022) found here: <https://pacleanwateracademy.remote-learner.net/totara/program/view.php?id=26> . With congruent on-the-job training and oversight from experienced county conservation district staff, these programs will provide the foundation necessary to enable new staff the ability conduct on-site BMP verifications for specified existing BMPs on forest, pasture, and crop land uses on agricultural operations. Additionally, after completion of Agriculture Conservation Level II – BMP Verification program, the learner will understand the appropriate procedures for recording BMPs, Conservation Plans, and Ag. E&S Plans in the PracticeKeeper database. As part of this effort the PracticeKeeper: Conservation Planning Module CWA course has also been updated and can be found here: <https://pacleanwateracademy.remote-learner.net/course/view.php?id=338>. All courses and programs are currently open to County Conservation District and DEP staff. If staff are hired outside these agencies to complete the BMP Verification effort, the learning materials can be opened up to them on a case-by-case basis.

Attachment B on the Clean Water Academy – Districts are required to update the Attachment B on the Clean Water Academy for the Chapter 102 and 105 Programs anytime there are staff changes at the district. The Attachment B can be found under the Data Portal. [Course: Data Portal \(remote-learner.net\)](#)

Here are some courses on the Clean Water Academy you may have forgotten about.

[Course: How to Use eMapPA \(remote-learner.net\)](#)

[Course: Partnering with the PA Fish and Boat Commission's Division of Habitat Management \(remote-learner.net\)](#)

[Course: Pennsylvania Phosphorus Index \(remote-learner.net\)](#)

[Course: Ponds, Impoundments and Why People Call About Them \(Webinar\) \(remote-learner.net\)](#)

[Course: Soils Considerations in Stormwater Management \(remote-learner.net\)](#)

Chesapeake Bay Watershed

Environmental Protection Agency (EPA) Region 3 Animal Agriculture Assessment

In the summer of 2021, EPA informed Pennsylvania of their intention to conduct an assessment of Pennsylvania's animal agriculture programs, an update to the 2015 *Pennsylvania Animal Agriculture Program Assessment* found [here](#). To facilitate the assessment, last fall, EPA provided a pre-filled questionnaire for review, correction or concurrence, and completion by Pennsylvania program staff. Through the month of January, appropriate program staff from PA DEP, the State Conservation Commission, and PennVest completed the questionnaire as requested. Having received the completed questionnaire and documentation requested of program staff, EPA conducted virtual interviews with DEP regional offices, the State Conservation Commission, and county conservation districts throughout the month of March. DEP Chesapeake Bay Office, DEP Regional Office, and State Conservation Commission staff were present for all interviews. In preparation for the interviews, pre-interview discussions were held on February 25 with all applicable regional office and county conservation district staff to review and coordinate anticipated talking points.

Chesapeake Bay Office supporting county partners' BMP verification efforts.

Chesapeake Bay Office (CBO) staff members have been working with state and county partners on the topic of BMP verification. CBO recently provided a funding opportunity to each county to support BMP verification efforts and this has brought about much creative thinking and questions. In response to county feedback, on March 9, 2022, CBO hosted a webinar for over 160 participants including CAP coordinators, county and state action leaders, conservation districts and ag stakeholders entitled, "Ag BMP Verification: On-site Strategies and Tools". The purpose of this webinar was to review on-site agriculture BMP verification strategies and tools and to answer questions on the subject. Kate Bresaw, Agriculture Compliance Environmental Group Manager, presented an overview of the agriculture BMP verification guidelines created by her team, along with an update on the PracticeKeeper Partner Submission Workflow. Caitlin Lucas, Franklin County CAP Clean Water Coordinator, spoke about the pilot BMP verification program being developed in the county and shared resources to assist other partners. Jake Reilly, Director of NFWF's Chesapeake Bay Program, shared information with county partners about NFWF's Small Watershed Grants and the funding opportunity these grants provide for BMP verification. Information from this session was recorded and posted to the Clean Water Academy.

Pennsylvania's Phase 3 Watershed Implementation Plan – Monthly e-newsletter

The Chesapeake Bay Office produces a monthly newsletter to showcase progress and updates on the statewide Phase 3 Watershed Implementation Plan and our local partners' Countywide Action Plans. Our newsletter will highlight activities from the CBO and our partnering counties, agencies, and action team leaders; reporting and data tools; funding and grant opportunities; and major announcements.

<https://www.dep.pa.gov/Business/Water/Pennsylvania%E2%80%99s%20Chesapeake%20Bay%20Program%20Office/WIP3/Pages/Newsletter.aspx>

Dates to Remember

SCC Meetings – 1:00 PM

Hybrid Meeting	May 10
Hybrid Meeting (Red Lion Inn, Harrisburg)	July 20

SCC Conference Calls – 8:30 – 10:00 AM

Conference Call	April 12
Conference Call	June 14

102/105 Basic Technical Training

Red Lion Hotel Harrisburg/Hershey	May 3-6
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Section 319 NPS Management Program Annual Stakeholder Meeting

Virtual	May 18 & 19
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Also, check the Conservation District Training/Special Events Calendar at, www.PACD.org Select the "Events" tab and then the "Training Calendar" tab.